

**WEIGHT ROOM ATTENDANT
MAGGS PHYSICAL ACTIVITY CENTER
SALISBURY UNIVERSITY
JOB DESCRIPTION & DUTIES**

RESPONSIBLE TO:

Facility Coordinator, Facility Supervisor, Assistant Director of Campus Recreation, and the Director of Athletics and Campus Recreation

PURPOSE OF POSITION:

Responsible for supervising Maggs weight room and fitness room.

DUTIES:

1. Supervise Maggs weight room/fitness room during assigned hours.
2. Enforce ALL facility policies and rules.
 - A. Room Rules & Policies
3. Maintain, check, and clean the weight room/fitness room facility and equipment.
 - A. ALL weights should be removed from the floor and bars when done on a machine.
 - B. Equipment/Mirrors must be cleaned.
 - C. Report any problems to supervisor
4. Anticipate potential risks of injury, take measures to remove them, and in the event of injury, have the ability to implement emergency medical procedures.
 - A. Clips on bars
 - B. Spotting
 - C. Emergency Procedures
5. Be alert while students, faculty, staff, and visitors are exercising.
6. Be visible to all users of the facility.
 - A. Greet individuals as they enter with Hello & smile
 - B. Must be active within each facility
 - C. Uniform – no alterations
7. Maintain an updated CPR and AED certification.
8. Attend ALL staff meetings
9. Provide courteous service to all students, faculty, staff, and visitors that enter the facility.
10. Perform other duties as assigned