

SUMMARY OF QUALIFICATIONS

- Leadership skills developed through serving as SGA President, Speaker of the Senate, Senator as well as the University System of Maryland Student Council Representative.
- Gained experience in Conflict Resolution through weekly judicial hearings and meetings with the City of Salisbury about student issues.
- Interacted weekly with the Executive Staff at Salisbury University.
- Moderate Spanish Speaker
- 5 years of retail sales experience

EDUCATION

Bachelor of Science May 2008
Salisbury University, Salisbury, MD
Major: Interdisciplinary Studies: Business and Psychology-**Minor:** Spanish

RELATED SKILLS

Leadership

- Elected by Salisbury University Student Body (7,009 students) to serve as an advocate for the SU student body. Worked weekly with local community officials in addition to university officials to solve issues concerning students.
- Appointed by SGA President and the Vice President of Student Affairs to serve on the state wide student council, which is a vehicle to ensure that the System leadership is aware of student perspectives and responsive to student concerns and issues.
- Served on the University Judicial Board for 4 years, one of which served as the Chair
- Advocated for student rights on the 4 to 2 housing ordinance.
- Active participant on the Town Gown Council, which is a committee to resolve university/community issues.

Communication

- Presented at Salisbury University Conference for Student Involvement.
- Negotiated with University and City officials about student behavioral issues in response to a student event.
- Facilitated an Achieving Social, Academic and Personal (A.S.A.P.) Success class.
- Conveyed student issues to local city leaders, as well as, received their concerns with students.

Organization/Planning

- Developed a community outreach program to improve University and Community Relations, which consisted of organizing 190 students to perform free household services to neighbors.
- Assisted in planning of Festival of University Neighbors to promote positive community relations.
- Organized and oversaw community service projects for the SU Chapter of NAACP

Analytical

- Revised and enhanced the Salisbury University Student Code of Conduct
- Served on the Foundations of Excellence in the First College Year Task Force
- Revised and enhanced the Emergency Response Preparedness Manual
- Appointed to serve on the Search Committee for the Vice President of Student Affairs and the Director of Auxiliary Services

AWARDS RECEIVED

Recipient of Senatorial Scholarship of Maryland	2006-07
Recipient of Certificate of Appreciation for Outstanding Service (USMSC)	2005 – 2006
Recipient of Outstanding Leadership Scholarship of SU Student Activities	2006-07
Recipient of Senator of the Year Award	2004 – 2005

WORK EXPERIENCE

Administrative Assistant- Salisbury University – Salisbury, MD	June 2007 – Present
Greeter- Verizon Wireless (Adecco) – Bowie & Salisbury, MD	July 2006 – December 2007
Customer Merchandise Assistant- Sears – Glen Burnie & Salisbury, MD	June 2003 – January 2006