

**Thomas XXXXXX**  
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**EDUCATION:**

Candidate for Bachelor of Arts June 2008  
Major: International Studies with a Global Cultural Focus  
Minors: Spanish and Business Administration  
Salisbury University, Salisbury Maryland

**RELEVANT COURSEWORK:**

<i>Spanish</i>	<i>Business</i>
Advanced Spanish Grammar	Production and Operation Management
Bilingualism	Management & Organization Behavior
Spanish Conversation	Micro/Macro Economics
Latin American Culture	Environmental Sciences
Comparative Cultures	International Relations

**STUDEY ABROAD:**

*Puntarenas, Costa Rica* August 2006-May 2008  
Studied Spanish for nine months while living amongst the local community. Adapted to Costa Rican culture and different lifestyles. Traveled throughout country as well as to Nicaragua. Became aware of customs in each country and immersed myself in the language and rituals of each community. Learned to appreciate and understand different economic and personal customs.

**LANGUAGE SKILLS:**

Fluent in spoken Spanish and proficient in written Spanish. Utilized speaking skills while studying abroad and continually update skills on regular basis. Translated for Mexican employees while working summer job.

**EXPERIENCE:**

*Cook, Vinny's La Roma, Salisbury, MD* 2006-Present

- Responsible for all eat-in and take-out orders.
- Work on weekends at peak business hours while maintaining quality product

Clean work area.

*Bar Back, BJ's on the water 75<sup>th</sup> St., Ocean City, MD* May 2006-August 2007

- Worked in a demanding fast paced environment.
- In-charge of keeping the bars stocked and clean.
- Worked raw bar preparing oysters, shrimp, and clams.

*Lifeguard/Operator, Garrett Park Swimming Pool, Garrett Park, MD* 2003-2006

- Guarded busy community pool with up to 100+ swimmers at a time.
- responsible for monitoring the chemical levels and equipment to maintain safety regulation and addressed problems when necessary.
- Ensured patron safety and enjoyment, and responsible for opening and closing.