



2018-2019 Special Circumstance – 2017 Income

Student Name: _____ SU ID # _____

If your family has experienced a **major** reduction in income, the Financial Aid Office will consider using 2017 income tax information/untaxed income as a basis for figuring your need for financial aid. Families and students should realize that financial aid funds are limited and aid programs have statutory limits on the amount a student can receive each year. Additional funds, if available, will usually take the form of a new or increased loan.

If a parent(s) of a Dependent student or an Independent student (or spouse, if married) has experienced an overall income reduction of at least 20 percent. (Ex. Loss of income due to a job loss since 2016)

The individual(s) experiencing the reduction must provide the following:

- A brief written statement explaining the special circumstance
- Copy of a termination letter OR proof of separation/income reduction from agency/employer
- This completed form (with requested signatures)

AND

DEPENDENT STUDENTS

(as defined by the FAFSA/U.S. Department of Education)

- 2017 W-2 form(s) for the parent(s)/step-parent(s) listed on the 2018-2019 FAFSA.*
- 2017 IRS tax return transcript for the parent(s)/step-parent(s) listed on the 2018-2019 FAFSA.*

OR

INDEPENDENT STUDENTS

(as defined by the FAFSA/U.S. Department of Education)

- 2017 W-2 form(s) for the student (and spouse, if married). *
- 2017 IRS tax return transcript for the student (and spouse, if married). *

**If the affected individual(s) will not be filing 2017 taxes, and/or do not have 2017 W-2 form(s), that individual must submit a signed statement (prior to June 1, 2018) or an IRS non-filer letter (after June 1, 2018) to verify that fact.*

Most non-filers will need to complete IRS Form 4506-T (<https://www.irs.gov/pub/irs-pdf/f4506t.pdf>) and submit to IRS to request a "letter of non-filing".

***Make sure all items listed in the box above have been completed.
THIS APPEAL WILL NOT BE REVIEWED IF REQUESTED ITEMS ARE MISSING.***

Family Household Information

List the people in your household for the 2018-2019 academic year – BE SURE TO INCLUDE:

- **YOURSELF (THE STUDENT)**
- **DEPENDENT** -your parent(s)/stepparent. *If your parent is remarried, include information about your parent **and** your parent's current spouse.*
INDEPENDENT – your spouse (if you are married)
- **DEPENDENT**- your parents' other children, even if they don't live with your parent(s), if (a) your parents will provide more than half of their support from July 1, 2018 through June 30, 2019 or (b) if the children would be required to provide parental information if they were completing a 2018-2019 FAFSA
INDEPENDENT - your children, if you will provide more than half of their support from July 1, 2018 through June 30, 2019
- *Include other people if:*
DEPENDENT - they currently live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2018 through June 30, 2019. Documentation may be required.
INDEPENDENT - they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2018 through June 30, 2019. Documentation may be required.

Full Name of Household Member (see above)	Age	Relationship to Student	Enrolled in College 2018-2019?	Name of College <small>(attending at least half-time, in a school eligible to participate in Title IV programs and enrolled in a degree seeking or certificate program in 2018-2019, excluding parents)</small>
		SELF	Yes	Salisbury University

*attach sheet for additional household members that meet the above criteria

Verification of Untaxed Income

Complete all items in the chart. Write "0" for items that do not apply. **DO NOT** leave items blank.

Untaxed Income for 2017	FAFSA Question 45 STUDENT	FAFSA Question 94 PARENT/SPOUSE
Child support received for all children in 2017. Don't include foster care or adoption payments.	\$	\$
Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits). Don't include the value of on-base military housing or the value of a basic military allowance of housing.	\$	\$
Veteran's non-education benefits, such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowance.	\$	\$
Money received, or paid on your behalf (e.g. bills), not reported elsewhere on this form.	\$	\$

Student Signature _____

Date _____

Parent/Spouse Signature _____

Date _____