



DEPENDENCY OVERRIDE APPEAL 2015-2016

In order for our office to determine if your extenuating circumstances prevent you from having your parent(s) complete the Free Application for Federal Student Aid, you must submit a written appeal that clearly indicates your unique hardship. Official proof of your situation must accompany your appeal. Ex. Court Documents, Child Welfare Documents etc.

Once you have submitted the proper paperwork to our office the Appeals Committee will review your information and notify you of the decision. Please allow at least two weeks for this decision.

Note: These circumstances are NOT considered a unique hardship:

- *Your income
- *Residing outside of the parent(s) home
- *Not claimed on parent(s) Federal Income Tax Returns
- *Being classified as “independent” for purposes of in-state tuition
- *Parent(s) unwillingness/refusal to complete FAFSA

Circumstances that may be considered a unique hardship:

- *Your voluntary or involuntary removal from parents’ home due to an abusive situation that threatened your safety.
- *Parents incarceration
- *Extenuating circumstances sufficiently documented by a signed letter, on letterhead, from a third party (Courts, Prison administrators, Government agencies, Medical personnel, etc.)