WELCOME TO
DUAL ENROLLMENT
ORIENTATION

Make Tomorrow Yours

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Associate Vice Preisdent
Enrollment Management

Welcome to SU

Make Tomorrow Yours

- Today we will go over some important resources that you will need to know about to be successful here at SU!

- **Key Points:**
  - Peers - get to know each other and make connections
  - Navigating the SU website
  - MyClasses
  - SU Email
  - Microsoft Suite
  - Buying Textbooks
  - Parking Services
  - GullNet
 - Campus Resources

Welcome to SU!

Make Tomorrow Yours

Let's Play the Connection Game!

- Stand up or raise your hand if the statement applies to you!

- Even though we are all coming from different places and backgrounds, there are so many things that bring us together!

Make Tomorrow Yours

- The **"Students"** tab features direct links to several key resources
- GullNet
- MyClasses
- Email
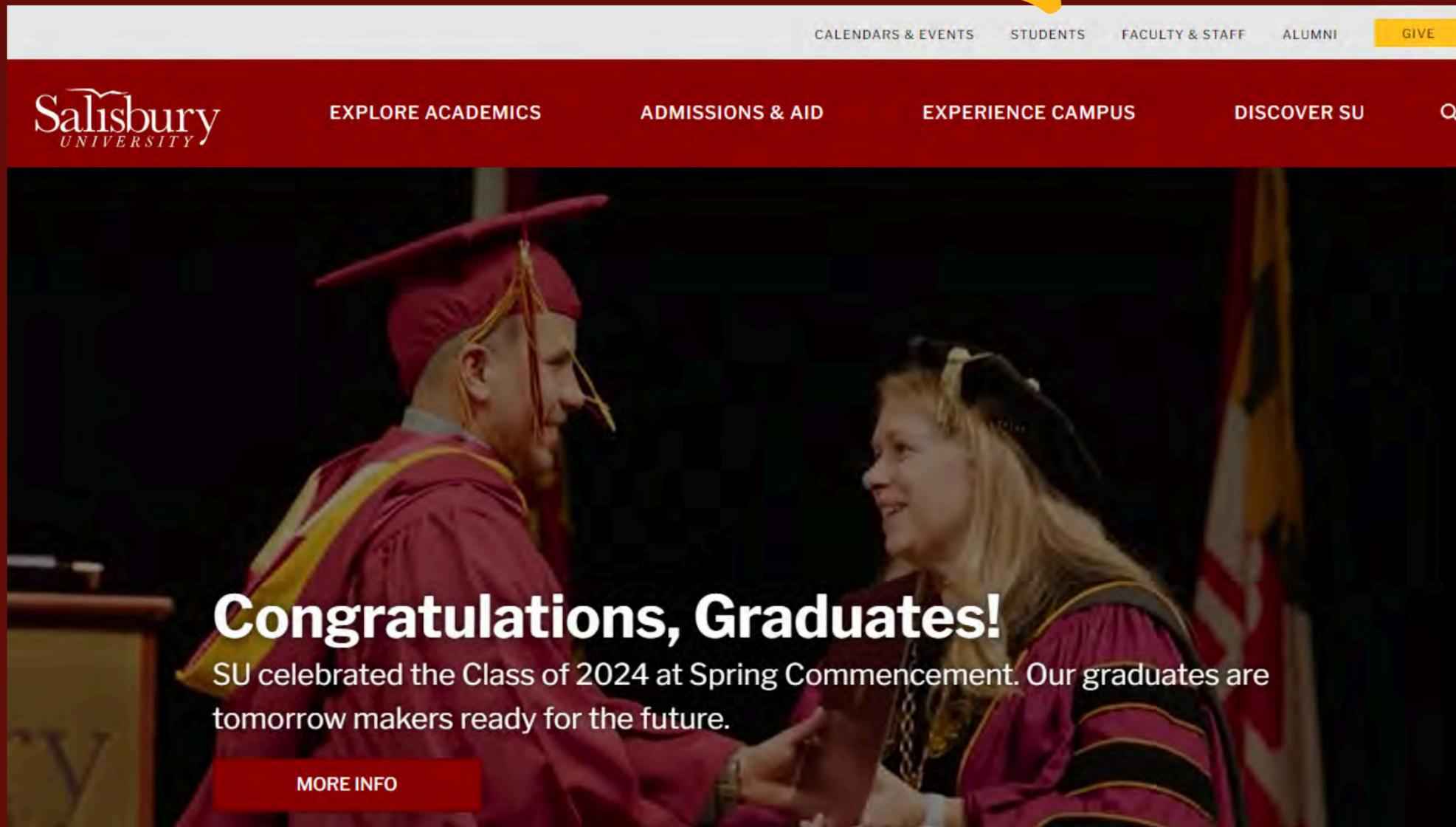
Navigating the SU Website

www.salisbury.edu

Make Tomorrow Yours

- Found under the "Students" tab on the SU website (salisbury.edu)
- Keep up with your MyClasses daily!
- Download the "Canvas" app on your phone to help keep up with notifications
- This is where you will go to access all information for your courses, which will be published at some point in the week before classes start.

MyClasses: Your New Homebase

Google Play

App Store

Make Tomorrow Yours

Your Most Frequently Used Links

- GullNet
- MyClasses
- Email / Microsoft 365
- Libraries
- Directory (Faculty & Staff)

- Mobile Print
- Offices & Departments
- Tech Support/Helpdesk
- University Tickets

- The MyClasses Dashboard is the homepage for all your semesterly courses
- Displays all your courses in individual, color-coded boxes
  - Can customize and reorder courses based on importance using the 3 dots in the upper-right corner
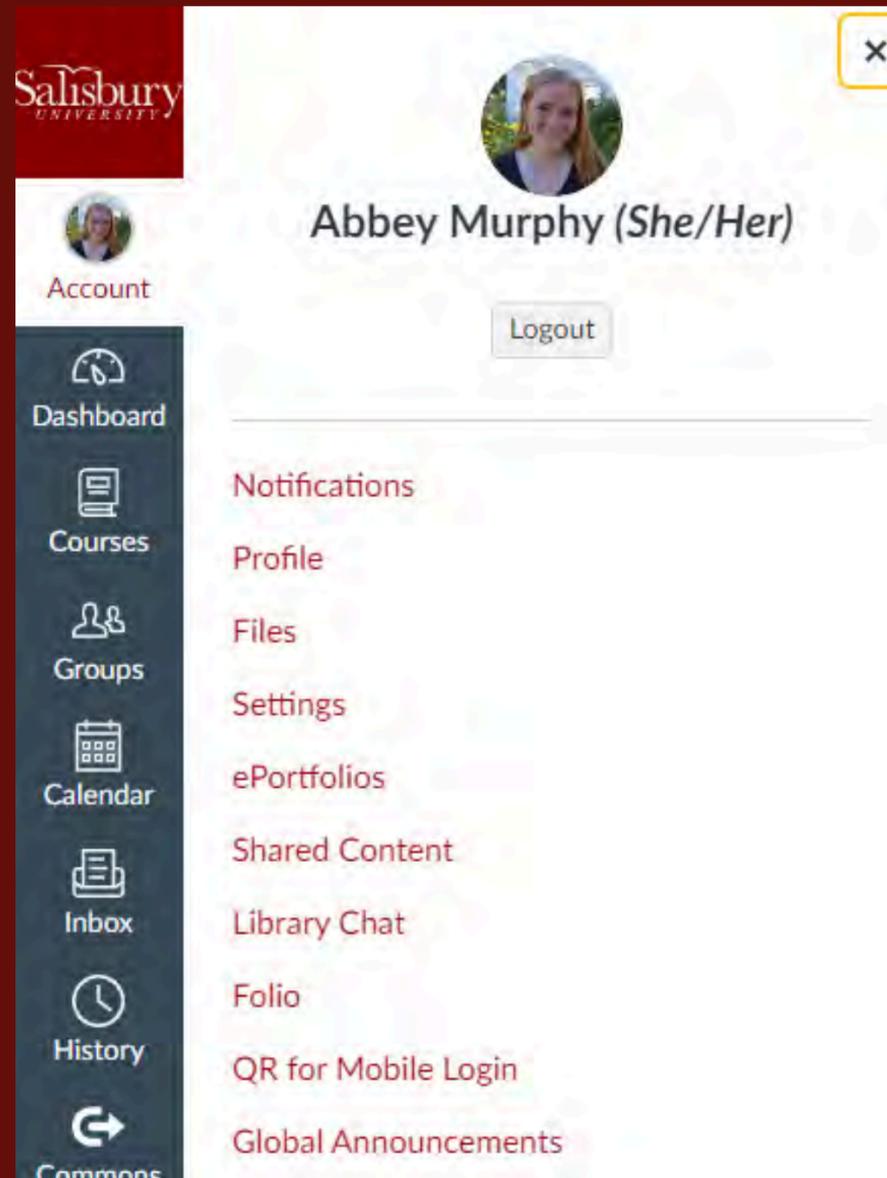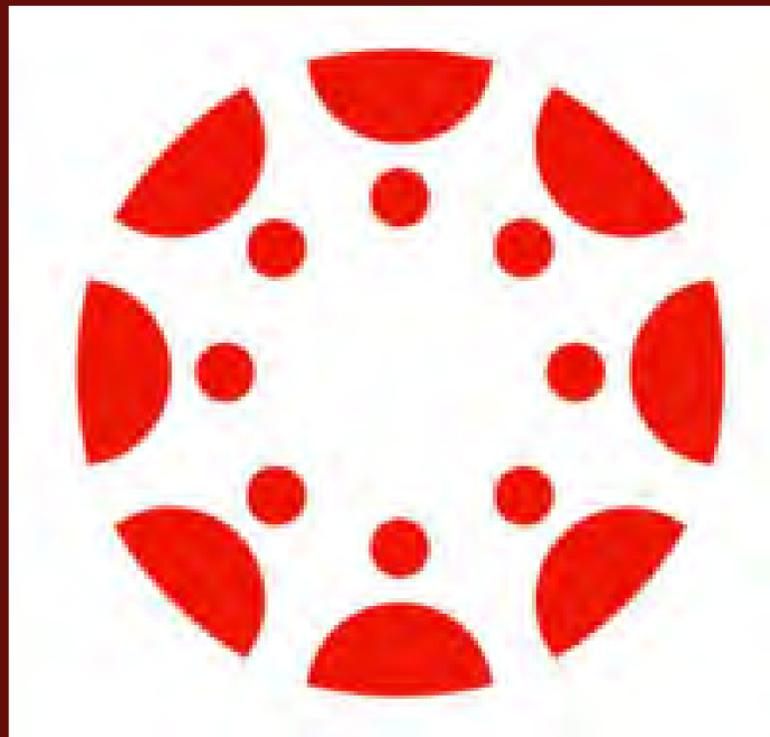

MyClasses: Dashboard

Make Tomorrow Yours

MyClasses: Customizing Your Profile

- Access your Profile by clicking your student icon on the navigation bar to personalize:
  - Profile picture
  - Pronouns
  - Contact information
  - Brief bio & web links

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- Calendar and Inbox are located on the Canvas navigation bar
  - Due dates and deadlines provided by professors are automatically uploaded to your Calendar
  - You may also add your own! Still read your syllabus!
- Inbox supplements your SU email as another mode of communication
- Check daily! Not ALL assignments are posted there.

MyClasses: Calendar & Inbox

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- Customized by each professor
- A course's navigation bar may include features such as:
  - Announcements
  - Modules
  - Assignments
  - Discussions
  - Grades
  - Syllabus

MyClasses: Course Details

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2024 Spring - 7 Week Session 2

Home	
Syllabus	
Announcements	
Modules	
Assignments	
Discussions	
Grades	
People	
SU Course Policies and Resources	
Outcomes	Ø
Quizzes	Ø
Rubrics	Ø
Files	Ø
Pages	Ø
BigBlueButton	Ø
Collaborations	Ø
Settings	

Spring 2024 GENL 153-001

Orientation Leader Leadership

Instructor: Joe Benyish, jwbenyish@salisbury.edu

Teaching Assistants: Nick Plummer (TA Lead), nxplummer@salisbury.edu & Abbey Murphy, camurphy@salisbury.edu

Welcome to Orientation Leader Leadership! This course will be held in-person on Thursdays, from 3:30-5:30pm in Conway/TETC 152. The class is set up by weekly modules that contain everything that needs to be completed each week. Please be sure to review all module materials each week. All assignments will be done individually (or in groups - where specified) and submitted per assignment guidelines on MyClasses. We hope you are able to make connections and new friendships through your participation in this course. If you have any questions or concerns, appointments can be set up with Joe using the following link: calendly.com/jwbenyish We are here for you if you need anything at all!

Course Description

The Orientation Leader Leadership Course is designed to enhance the prospective staff member's interpersonal communication and leadership skills. The course will provide you with information on why orientation is important for new students, how to become an effective leader and what that looks like for an OL. The course will provide students with the opportunity to critically think and reflect about leadership in general and what leadership for their role will look like.

Required Text

Cockerell, L. (2008). *Creating magic: 10 common sense leadership strategies from a life at Disney.* First edition. New York: Doubleday.

ISBN 978-0-385-52386-8

SU Student Email

- Your SU email is the primary way that anyone at SU will contact you

- It's extremely important that you check your email DAILY!!!

- You can access your email by clicking the "Email" link under the "Students" tab

- There is also a button on your Admissions Status Portal to set up your email

Your Most Frequently Used Links

- GullNet
- MyClasses
- Email / Microsoft 365
- Libraries
- Directory (Faculty & Staff)

- Mobile Print
- Offices & Departments
- Tech Support/Helpdesk
- University Tickets

Make Tomorrow Yours

- Microsoft Suite is available to all SU students for FREE
- You can log in with your SU credentials
- You can use the online and/or desktop app versions of Microsoft 365
- Microsoft 365 includes the following apps:
  - Outlook Email
  - Microsoft Word
  - Microsoft Excel
  - Microsoft PowerPoint
  - Microsoft OneNote
  - Microsoft Forms
  - Microsoft Teams

Microsoft Suite
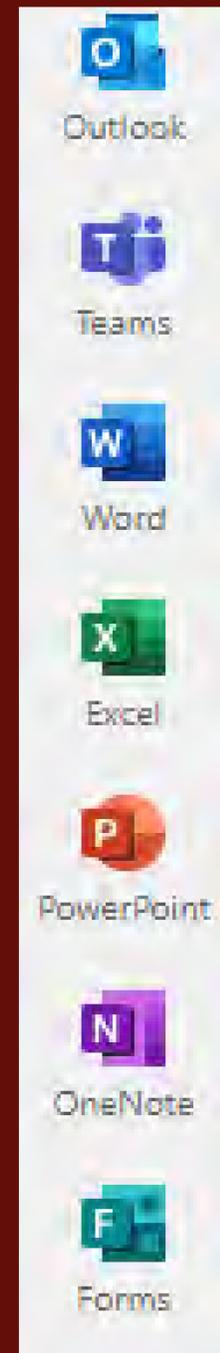
Outlook

Teams

Word

Excel

PowerPoint

OneNote

Forms

Current Students

Your Most Frequently Used Links

- GullNet
- MyClasses
- Email / Microsoft 365
- Libraries
- Directory (Faculty & Staff)

- Mobile Print
- Offices & Departments
- Tech Support/Helpdesk
- University Tickets

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- Online Bookstore is available under "Students" tab.
- To purchase textbooks, select "Course Materials" then "Textbooks" and enter your course information.
- Other SU apparel and items are also available for purchase.

The SU Bookstore

Make Tomorrow Yours

Student Services You Most Frequently Use

This list is in alpha order so you can get where you need to go FAST!

- Academic Advising
- Academic Calendars & Schedules
- Academic Catalog
  (Includes Program Requirements [Checklists] & Four-Year Curriculum Guides)
- Bookstore (Students)
- Career Services
- Center For Student Achievement
- Class Gift
- Clubs & Organizations
- Conduct
- Counseling Services
- Cultural Affairs Office
- Dining
- Disability Services

- Diversity & Inclusion
- Employment
- Events
- Financial Aid
- Housing
- Institutional Equity
- Navigate Student
- News @ SU
- Registrar
- Student Affairs
- Student Health
- This Week in Athletics
- University Police
- University Writing Center
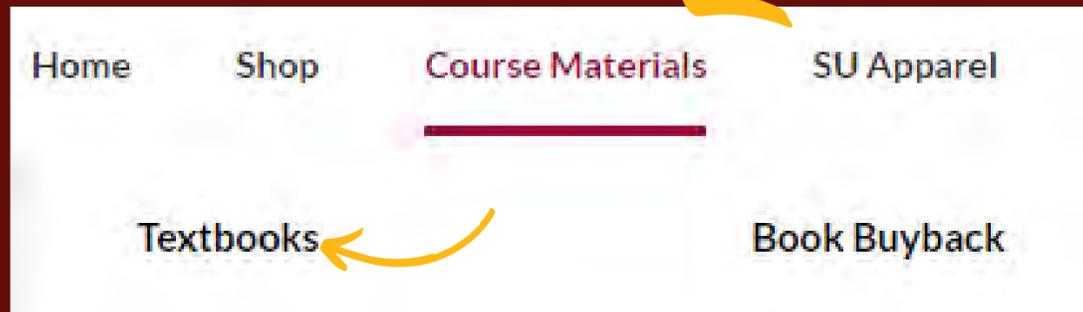
Select "Course Materials" and "Textbooks"

Enter your university (SU), your term (Fall 2025), department, course, and section. Check in GullNet for your registered courses.

Select Your Courses

Salisbury University

Select a Term

Select a Department

Select a Catalog Number

Select a Section / Class Number

Exercise Physiology (CRN: 1017)

PHYSIOLOGY OF SPORT & EXERCISE LL
AUTHOR: Kenney
ISBN: 9781492574866
STATUS: Required

$77.75 to $112.00
Prinbitch Code 9781492574866-P

Purchase Type

Quantity
1

ADD TO CART

ADD TO WISHLIST

FROM THE WEB   ALL NEW USED RENTAL DIGITAL
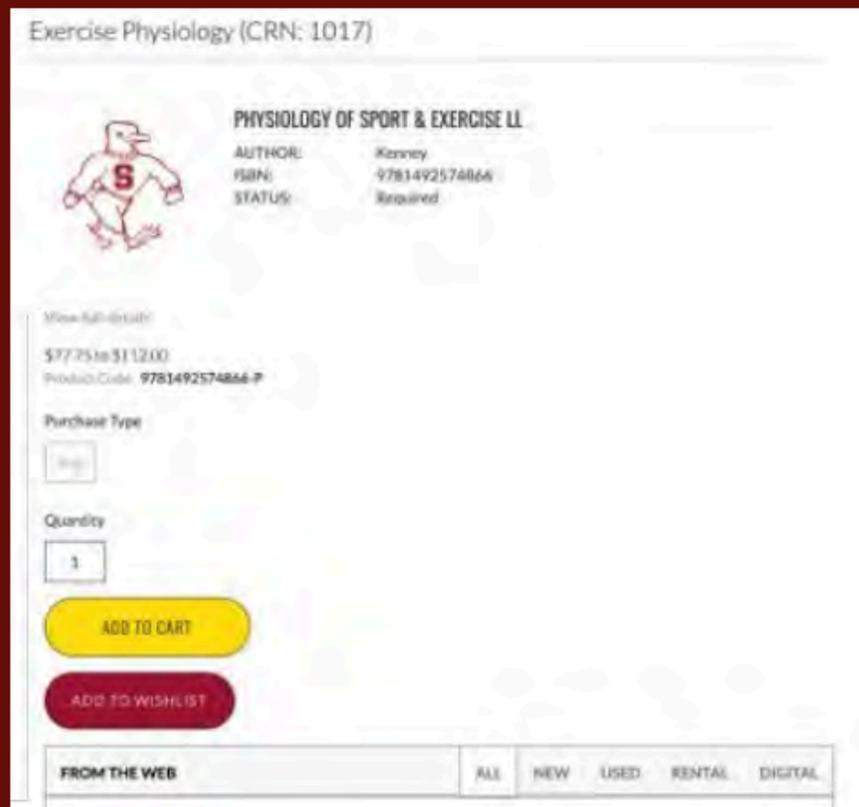
The site will display a list of textbooks to buy or rent from SU, including a price comparison with costs from various websites!

Buying
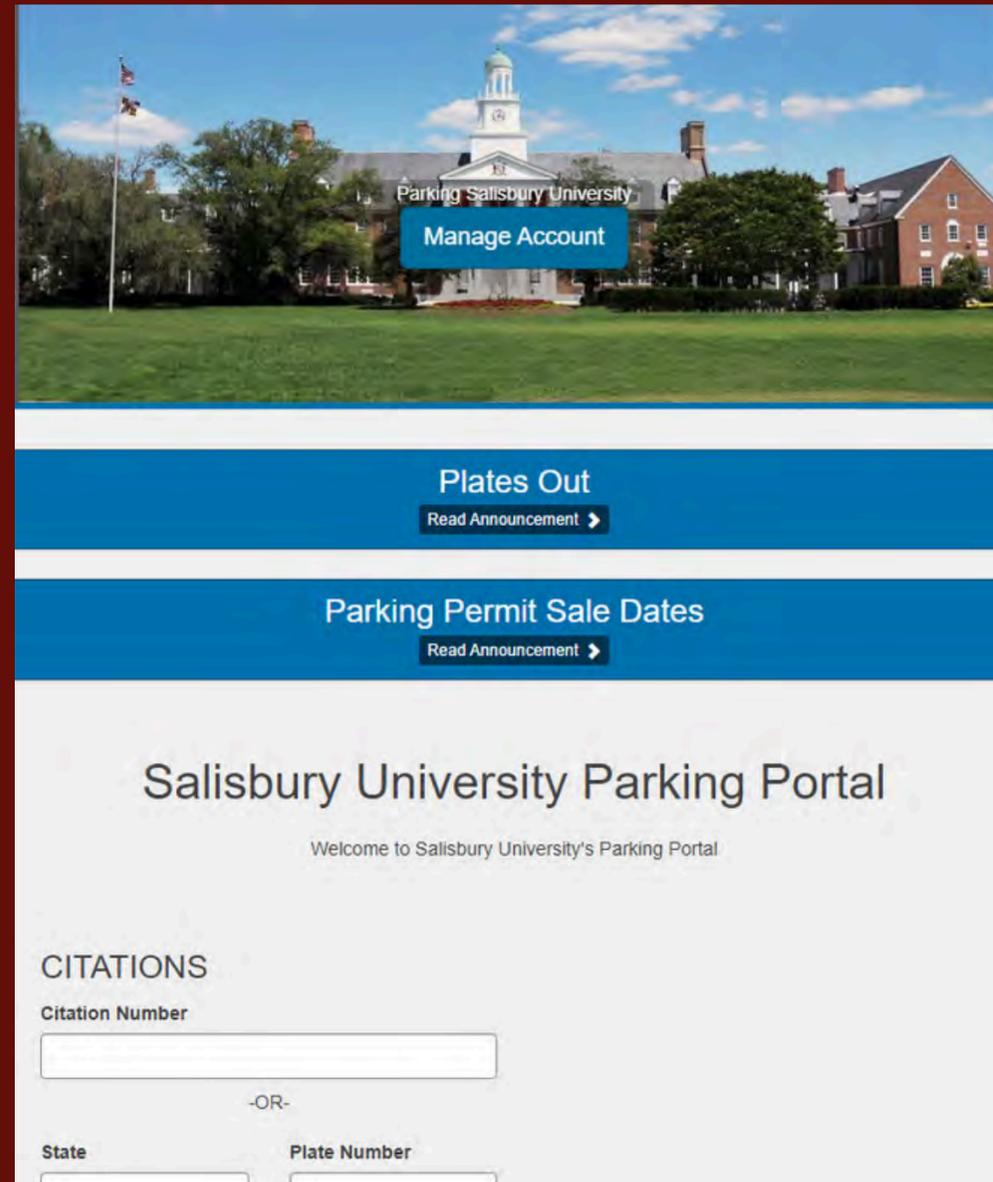Your
Textbooks

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When logging in to check-out, use your SU email address. There is already an account for you, so select "Forgot password", do not make a new account!

Parking Services

Under the "External Links" tab, select "Parking Services Portal."

External Links

MyClasses
Campus Email - Students
Student Health Center
Online Voter Registration Sys
Exam Schedule
Salisbury University Website
Parking Services Portal
SU Student Required Training

Parking Salisbury University
Manage Account

Plates Out
Read Announcement ▸

Parking Permit Sale Dates
Read Announcement ▸

Salisbury University Parking Portal

Welcome to Salisbury University's Parking Portal

CITATIONS

Citation Number

-OR-

State   Plate Number

- Select the "Parking Services Portal" under the "External Links" tab
- Parking Permits are required for all campus parking lots
- Dual Enrollment students are eligible for Orange Parking Permits
- Eligibility for various on-campus permits determined by course credit hours
- You do not receive a physical pass for your car, rather, your pass is associated with your license plates so be sure to always park with your tags out.

GullNet

- GullNet is the digital platform for all critical campus resources and functions, such as:
- Paying your bill
- Checking your final grades
- Registering for additional classes
- Checking your transfer credits
- Much more!
- Each tab directs users to a list of topic-specific items

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Accessing Your
Class Schedule

- To access your class schedule, select the "Enrollment" tab
- Next, select "My Class Schedule" and your term (ex. Fall 2025)
- Includes dates, professor, course modality and classroom location

Sea Gull Emergency Alerts

This alert system notifies students of an emergency occurring on or around campus, providing updates regarding any emergency situations or weather concerns that may impact students.

Take a moment to opt into Sea Gull Emergency Alerts.

Sea Gull Emergency Alerts

SeaGull Emergency Alert

Carley Murphy   3090879

Please provide a cell phone number where any campus **EMERGENCY TEXT** announcements can be sent directly to you. These notifications will include campus closings, weather bulletins, etc. If you would like to receive the **EMERGENCY TEXT** announcements please select **"Opt In Emergency Text Alerts"** and provide the appropriate cell phone number. If you do not want to sign up or want to change a prior Opt In election, please select **"Opt Out Emergency Text Alerts"**.

*Emergency Opt In/ Opt Out: [Opt In Emergency Text Alerts ⌄]
Cell Phone: [   ] (10 numeric characters - will be auto formatted when saved)

Last Updated by: cmurphy21   08/28/23 2:13PM
[Update/Confirm]

Enter your cell phone number and select "Update/Confirm".

Make Tomorrow Yours

- Every student gets 300 free prints per week

- At least one printer in every academic building and the GSU in addition to one on every floor of the GAC

- You can log on to any desktop computer on campus with your SU username and password and select "CampusWidePrinter," which allows you to sign on to any of our printer stations across campus to print your document

- Mobile Printing services are also available, instructions for which can be found in the GAC near the first-floor printers

- Color copying is also available at the GAC circulation desk for 50 cents per page

Campus Resources: Printing on Campus

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Campus Resources: Guerrieri Academic Commons (GAC) 1st Floor

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- Hungry Minds Café and Chesapeake Bay Roasting Company
- MakerLab
  - Students can check out iPads from the MakerLab, in addition to using the 3-D printers and VR tools
- The Pit
  - The center of the 1st floor with desktop computers, workstations and printers
- Front Circulation Desk
  - This area is staffed during work hours for students to ask questions, borrow materials, and get some research help in finding print materials. Students can check out laptops and other devices.
- IT Help Desk
  - This desk is staffed to help students with personal and SU owned technology. Students can approach the desk with their device for quick help or call IT with questions.

- Math Emporium
  - Staffed with tutors and students in certain degree areas to help with specific math and computer science courses homework, class work and understanding of materials
- Center for Student Achievement (CSA)
  - The CSA serves as a support service that is available for all students. Located here on the second floor, the CSA supports academic success by offering various programs and workshops, coaching and Supplemental Instruction (SI) tutors for those in need.
- University Writing Center
  - The UWC offers a place on campus where students can meet with trained peer consultants to assist them with achieving their writing potential, while working on papers and projects.

Campus Resources: Guerrieri Academic Commons (GAC) 2nd Floor

Make Tomorrow Yours

Campus Resources: Guerrieri Academic Commons (GAC) 3rd/4th Floors

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- **Self-checkout machine** located to the right of the 3rd floor elevators
- **Nabb Center for Delmarva History and Culture**
  - This is a humanities research laboratory for both SU students and local community researchers that provides resources for advanced research needs.
- **Quiet and silent study sections**
  - Every floor in the library gets increasingly quiet, meaning the 4th floor is silent. There are designated areas on the 3rd floor for quiet studying and silent studying if you ever want to work with less noise distracting you.
- **Restrooms on every floor**, in addition to an all gender restroom on 2nd floor above Hungry Minds Cafe

Located on the 1st Floor of the Guerrieri Student Union (GSU) building in between the Chick-fil-A and the Fireside Lounge.

- This space is designated for Commuter Students to enjoy in between classes

- Includes:
  - Large TV
  - High top tables with seating
  - Lounge Chairs
  - Community Bulletin Boards

Campus Resources: Commuter Lounge

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WHAT IS FERPA?
at SU

Make Tomorrow Yours

WHAT IS FERPA?

FERPA, the Family Educational Rights and Privacy Act, is like your shield for keeping your personal school information private from family members. Here's what it covers:

1. **Grades and Transcripts:** Your actual grades and your academic history, like your transcripts.
2. **Personal Information:** This includes things like your name, address, social security number, and even your student ID number.
3. **Attendance Records:** Yup, even whether you showed up to class or not is protected.
4. **Disciplinary Records:** Any reports or records related to any kind of disciplinary action taken against you.

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WHAT DOES THIS MEAN?

Basically, if it's something about you and your education, chances are FERPA's got it covered. And it's there to make sure that only the people who really need to know have access to that info, like you, your parents (if you're under 18), or school officials who need it to help you out. So, feel free to breathe easy knowing that your school stuff is safe and sound, thanks to FERPA!

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WHAT IF I DON'T FILL OUT THE FERPA WAIVER?

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Privacy Protection: Without the waiver, SU won't be able to share any of your academic or personal information with your families. This means they won't be able to see your grades, schedule, or even basic stuff like whether you're attending classes or not.

Communication Barriers: If there's an issue with your grades or anything else important, SU won't be able to discuss it with your families unless you give them permission. So, if your families call the school asking about how you're doing, SU can't really say much.

HOW TO GRANT YOUR FAMILY MEMBER ACCESS

Username
SU Username

Password
Password

Login

1 Navigate to the web page by using this URL or scanning the QR code to left.
salisbury.campusesp.com/users/saml/sign_in

Connections

No active connections

Add a connection to share academic and financial records with a parent, family member or supporter. Your connections will get notified about student data changes to help support your progress! You can update or remove record access at any time.

Add My First Connection

2 Enter your SU username and password.

3 Click on "Add My First Connection."

Who do you want to connect with?

Enter their email address and relationship to you.

Connection's email address
example@email.edu

What is their relationship to you?
Select relationship

Continue   Cancel

4 Enter your family member or supporter's information and select "Continue."

Let's get some more details!

Enter your connection's first and last name.

Connection's first name
My

Connection's last name
Parent

Continue   Cancel

5 Enter your family member or supporter's first and last name and select "Continue."

continues on back

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Select records to share with

My Parent
parent@university.com   Parent

Grant access to records by checking specific boxes, and clicking "Grant Access" at the bottom.

Records available to share ●
These are records you can grant access to.

Select all ☐

Academic Information

Class Schedule/Enrollment
View student course schedule, credit hours, and other status information including degree, major and class year.   ☐

Grade(s) Information
View student course grades. Final grades will be posted at the end of each semester. Please note: this does not provide access to individual assignments.   ☐

Financial Information

Financial Aid Information
View a list of student financial aid awards, the expected amount offered and whether the payment has been made.   ☐

Account Balance
View the student account balance, and get notified about any outstanding charges.   ☐

Holds on Account
Get notified when there's a new hold on the student account, along with a description of the hold type.   ☐

[Grant Access]   Cancel

---

6 Check the boxes of the records you would like your family member or supporter to have access to.

Once you have chosen which records to share, select "Grant Access."

7 Wait for your supporter to approve your connection request in their email.

You're all set! ●
You have successfully added Joe Benyish as a connection. Once they confirm the connection, they will be able to view the records you granted.

Review connection details

For information on how to change your supporter(s) status, please scan this QR code.

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Questions?

Feel free to contact our office via email at orientation@salisbury.edu

or via phone at 410-543-6102

2028

Today's
Panelists

Make Tomorrow Yours

Join Our Orientation Leaders On A Tour

Feel free to contact our office via email at orientation@salisbury.edu

or via phone at 410-543-6102