



Return to:

Office of the Dean of Students, Guerrieri Student Union, Room 213
1101 Camden Ave, Salisbury, MD 21801
studentconduct@salisbury.edu, fax: 410-543-6069, tel: 410-677-0022

Student Conduct Records Request Form

A copy of your SU or state-issued photo ID MUST accompany this form.

Name: _____ SU ID# or last 4 of SSN#: _____
Last First Middle Initial

Mailing Address: _____

Contact Phone: _____ Contact Email: _____

What documents would you like to request? Please check all that apply:

I need the following documents:

- Completed disciplinary clearance form (form provided)
- Disciplinary clearance letter (instructions provided, if applicable)

We recommend that your documents be returned *directly to you*. Please check off how you want the document to be returned to you (all pick-ups require a photo id at the time of pick-up):

- I will pick it up
- Mail the documents to my address listed above
- Email the documents to my address listed above
- I authorize _____ to pick it up
- Mail to a *different* address specified below
- Email to a *different* address specified below

Recipient Name

Recipient Email

Recipient Mailing Address

Signature

Date