



## Judicial Appeal Request Form

Please print clearly with a pen or type the information on this form. Deliver this form, along with your typewritten appeal letter to the Office of Student Affairs/Dean of Students located in room 212, Guerrieri University Center. Your appeal must be received by 5:00 p.m. within five (5) class days following the written notification of the primary decision. **You must get the certification box at the bottom filled out when you submit this form.** Please retain a copy of this form for your records and refer to the Student Code of Conduct Policies and Procedures Handbook for additional information on appeals.

Student Name: \_\_\_\_\_ Student ID # \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Signature: \_\_\_\_\_

I wish to appeal the primary board's decision on the following grounds: (*check all that apply*):

- a. Specified procedural errors or errors in interpretation of University regulations were so substantial as effectively to deny the student a fair hearing.
- b. New and significant evidence has become available and could not have been discovered by a properly diligent student before or during the original hearing; or
- c. The finding is unsupported by any evidence.

### For Office Use Only

This appeal request was received on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
at \_\_\_\_\_ a .m./p.m., in the Vice President of Student Affairs Office/Dean of Students Office.

Received by: \_\_\_\_\_ (printed name)

Title: \_\_\_\_\_

Signature: \_\_\_\_\_