

StUdent Organization Catering Guide

Easy Event SUpplies

The scoop

- Orders must be placed 7 business days prior to your event. Late orders will not be accepted.
- To place an order email Judy Twilley@ Jltwilley@salisbury.edu or call 410-543-6173.
Online ordering is not available.
- These items are available for pick up from the Commons Cashier Station or delivery.
 - ~ Last scheduled pick up times:
 - ~ Monday- Thursday 8 p.m.
 - ~ Friday & Saturday 7 p.m.
 - ~ Sunday 7 p.m.
 - ~ \$40 fee for delivery.
 - Last scheduled delivery time is 9 p.m.
 - ~ Delivery requires someone to meet the catering staff to accept the delivery. Please provide contact information for this person. They should arrive 15 minutes before the scheduled delivery time.
- Late night meeting or event? Food options available to pick up from Hungry Minds. See Late Night SolUtions section for menu options.
 - ~ Last scheduled pick up times:
 - ~ Sunday- Thursday 11 p.m.
 - ~ Friday 7:30 p.m.
- Payment via campus account code or check. Payment must be made 3 business days prior to your event.



Big Bites

Crazy 8 Pizza Bundles-

Hand tossed cheese or pepperoni pizza, cookies, chilled sodas, napkins & plates. Each pizza is cut into 8 slices. We suggest planning for 2 slices per person.

- **Bundle #1-** 1 pizza (8 slices), 4 sodas, and 8 cookies
 Cheese \$9.25 pepperoni \$9.50
- **Bundle #2-** 2 pizzas (16 slices), 8 sodas, 16 cookies
 All cheese \$18.50 all pepperoni \$19 combo \$18.75
- **Bundle #3-** 3 pizzas (24 slices), 12 sodas, 24 cookies
 All cheese \$27.75 all pepperoni \$28.75 combo \$28.25
- **Bundle #4-** 4 pizzas (32 slices), 16 sodas, 32 cookies
 All cheese \$36.50 all pepperoni \$37.50 combo \$37
- **Bundle #5-** 5 pizzas (40 slices), 24 sodas, 40 cookies
 All cheese \$46.50 all pepperoni \$47.50 combo \$47
- **Bundle #6-** 6 pizzas (48 slices), 32 sodas, 48 cookies
 All cheese \$56 all pepperoni \$57.25 combo \$56.75
- **Bundle #7-** 7 pizzas (56 slices), 40 sodas, 56 cookies
 All cheese \$65.75 all pepperoni \$67 combo \$66.25
- **Bundle #8-** 8 pizzas (64 slices), 48 sodas, 64 cookies
 All cheese \$75.50 all pepperoni \$77 combo \$76.25
- **Bundle #9-** 9 pizzas (72 slices), 56 sodas, 72 cookies
 All cheese \$85.25 all pepperoni \$87 combo \$86.25
- **Bundle #10-** 10 pizzas (80 slices), 64 sodas, 80 cookies
 All cheese \$95.25 all pepperoni \$97.25 combo \$96.25

*As low as
\$1.50 per
person*

Quesadilla Triangles-

Disposable utensils, paper food boat and napkins included. We recommend 2 triangles per person.

- Cheese & bean explosion
 24 triangles serves 12 \$8.75
- Buffalo chicken
 24 triangles serves 12 \$10.50
- Carne Asada (beef) and cheese
 24 triangles serves 12 \$14.25

*As low as
\$.72 per
person*

Wings-

Fried chicken wings served with your choice of 2 sauces and a dip. Disposable serving utensils, paper food boat and napkins included.. We suggest to plan for 4 wings per person.

Sauces- wing sauce, garlic parmesan and sriracha sauce

Dip- bleu cheese or ranch

Small	4 dozen	<i>serves 12</i>	\$28.75
Medium	8 dozen	<i>serves 24</i>	\$55.50
Large	12 dozen	<i>serves 48</i>	\$85.50
Grande	24 dozen	<i>serves 72</i>	\$153

*As low as
\$.53 each*

Sammywiches-

Your choice of meat, cheese, bread and sandwich size. Comes with lettuce & tomato. Served with condiments, paper boat and napkins. Sold by the dozen.

- Meat- turkey, ham or combo
- Cheese- provolone or American
- Bread- White or wheat
- Size-
 - o Quarter Bites-One sandwich cut into 4 quarters for a total of 48 mini sandwich bites
 - o Half Bites- One sandwich cut in half for a total of 24 portions

1 dozen \$25.75

**\$2.14 per
"sammy"**

Magic Mac -

Four magical ways to enjoy our oven baked mac & cheese. Disposable utensils, paper food boat, forks and napkins included. Serves 18.

- | | | | |
|-----------------------|---------|--------------|---------|
| • Traditional | \$18.00 | • Bacon mac | \$22.75 |
| • Buffalo chicken mac | \$21.00 | • Crabby mac | \$27.00 |

**As low as
\$1 per
person**

Walkin' Tacos-

Individual bags of corn chips, chili con carne, sour cream, salsa & cheddar cheese. Disposable serving utensils, forks and napkins included.

Serves 24 \$46.50

**\$1.93 per
person**

Veggie Burgers-

Individually wrapped with condiments and napkins.

1 dozen \$24.00

**\$2
each**

Hot Dogs-

Individually wrapped with condiments and napkins.

1 dozen \$ 14.75

**\$1.22
each**

Cheeseburgers-

Individually wrapped with condiments and napkins.

1 dozen \$ 17.50

**\$1.45 per
person**

Late Night SolUtions-

For events taking place after the Commons closes. Pick up from Hungry Minds. Napkins included.

- **Pub munchies-** 23 mozzarella sticks, 55 mac & cheese bites, and 40 broccoli bites. Served with marinara sauce. *Serves 20* \$87.50
- **Chicken frutter bites-** served with choice of 2 sauces. We suggest 5 pieces per person.
 - ~ *Small pan* with 8 sauce cups, *serves 20* \$17.50
 - ~ *Large pan* with 16 sauce cups, *serves 40* \$35
 - ~ *Wing sauces-* ranch, honey mustard, buffalo, jalapeno ranch, BBQ
- **Boardwalk style fries-** served with ketchup. *Serves 16* \$14.25

Snacks and Such

Disposable utensils, plates and napkins included.

- Oven baked dip served with pretzel bites. Serves 32.
 - ~ Buffalo Chicken Dip \$26
 - ~ Spinach Artichoke Dip \$26.25
 - ~ Crab Dip \$46.25
- Veggie platter with dip, serves 18 \$23.50
- Fresh fruit bowl, serves 16 \$10.25
- Jug of salsa- 70 ounces \$11.25
- Bag of tri colored tortilla chips, 2lbs. \$6.25
- Fresh baked cookies, dozen \$5.00
- Brownies, dozen \$5.25
- Rice Krispy treats, dozen \$5.00
- Sprinkle Cupcakes- combo of chocolate with chocolate icing and yellow with white icing topped with sprinkles.
 - ~ Mini, dozen \$ 5.25
 - ~ Regular, dozen \$ 9.50
- Chilled Aquafina 16.9 oz. bottled water, 24 per case \$9.50
- Chilled Pepsi canned sodas, 12 per case \$6.25
 - ~ Pepsi, Diet Pepsi, Sierra Mist, Dr. Pepper, Mt. Dew, Diet Dr. Pepper, Mug Root Beer
- Chilled Juice boxes- fruit juice, 32 per case \$10.50
- Popcorn
 - ~ The Big Bag, 3 lb. bulk bag, serves 50+ \$15.00
 - ~ Smartfood White Cheddar Popcorn, 1 oz. bag, 64 per case \$42.50
 - ~ Skinny Pop 100 calorie bag, .7 oz. bag, 60 per case \$66.00

Picnic Necessities-

Local health department regulations require that food served outdoors be under a tent or covered pavilion. For events being held at the Sea Gull Square Pavilion, contact Housing & Residence Life to reserve the grills and cooking utensils.

- Uncooked hamburger patties, 100 count \$119.50
- Uncooked hot dogs, 40 count \$21.75
- Uncooked veggie burgers, 12 count \$20.25
- Hamburger buns, 12 pack \$3.25
- Hot dog buns, 12 pack \$3.25
- Potato salad, 32 ounces, serves 10-15 \$5.75
- Macaroni salad, 32 ounces, serves 10-15 \$5.25
- Cole slaw, 32 ounces, serves 10-15 \$5.00
- Potato chips, individual bags \$.50
- Sliced cheese, 1 slice \$1.10
- Lettuce, tomato, onion tray
 - ~ serves 25 \$9.00
 - ~ serves 50 \$9.50
 - ~ serves 75 \$14.25
- Condiments packets
 - ~ Mustard \$.03
 - ~ Ketchup \$.03
 - ~ Relish \$.08
 - ~ Mayo \$1.10
- 22 Quart Styrofoam cooler of ice \$10.75 each
- Paper Supplies
 - ~ Plates \$.08
 - ~ Fork \$.03
 - ~ Knives \$.03
 - ~ Spoons \$.03
 - ~ Napkins \$.02
 - ~ 14 ounce cups \$.15
- Tent rental- contact us for pricing

Banquet *SolU*tions-

Step 1- choose your level of service

Step 2- choose your menu. Build your buffet from all items listed on brochure.

- **Level One Banquet**

- ~ Pick up food and beverage from Commons Cashier Station.
- ~ Organization to provide all table coverings, plates, utensils, napkins and serving utensils.
- ~ Organization responsible for clean- up of event.
- ~ No Catering support provided.
- ~ Pay for cost of food only.

- **Level Two Banquet**

- ~ Catering will set up, run and breakdown the buffet.
- ~ Buffet will be open for 1.5 hours.
- ~ Catering will supply disposable plates, utensils and cups for \$1.00 per person.
- ~ Organization will supply table coverings and napkins for guest seating.
- ~ Organization is responsible for clean-up of all items on tables or in room.
- ~ Pay cost of food, paper & plastic supplies plus \$75 catering labor fee

- **Level Three Banquet**

- ~ Catering will set up, run and breakdown the buffet.
- ~ Buffet will be available for 1.5 hours.
- ~ Catering will supply disposable plates, utensils and cups for \$1.00 per person.
- ~ Organization will supply table coverings and napkins for guest seating.
- ~ Catering will clear all tables at the conclusion of the event.
- ~ Pay cost of food plus \$110 for catering labor

- **Level Four Banquet**

- ~ Full service catered event.
- ~ Catering will set up, run, clean up event and provide equipment and china service.
- ~ Waitstaff will serve, clear and refill beverages.
- ~ Organization responsible for table decorations.
- ~ See Catering Brochure for pricing and menu options.

A la carte Buffet Items-

~ Garden salad, serves 22	\$18.50
~ Caesar salad, serves 22	\$24.75
~ Stuffed shells (vegetarian), serves 18	\$36.75
~ Penne with alfredo sauce (vegetarian), serves 18	\$14.50
~ Penne with alfredo sauce and chicken, serves 18	\$16.75
~ Meat lasagna, serves 25	\$29.25
~ Fried chicken- legs & thighs, serves 18	\$16.25
~ Chicken tenders with 2 dipping sauces, serves 18	\$22.25
~ Seasoned corn, serves 18	\$8.50
~ Seasoned green beans, serves 18	\$8.25
~ Baby carrots, serves 18	\$7.25
~ Cheddar mashed potatoes, serves 18	\$11.25
~ Dinner rolls with butter, dozen	\$6.00

Fundraising Options

Individually packaged sweet & salty options. Sold by the case.

Sweet-

- Dessert Bars
 - ~ Rice Krispies Treats
 - 1.3 ounce 80/case \$41.75
 - 0.78 ounce 96/case \$25.25
- Candy
 - ~ Hershey's Candy Bar Combo Pack 144/case \$109.75
 - Hershey Bar 1.5 ounce
 - Hershey Bar with almonds 1.45 ounce
 - Kit Kat 1.5 ounce
 - Reese's Cup 1.5 ounce
 - ~ Twix 1.79 ounce 36/case \$28.00
 - ~ M&M plain 1.69 ounce 36/case \$28.00
- Cookies
 - ~ Oreo
 - 2 pack 120/case \$24.25
 - 4 pack 120/case \$37.00
 - 6 pack 48/case \$21.00
 - Animal Crackers 1 ounce 100/case \$30.50
 - Teddy Grahams .75 ounce 150/case \$37.75
 - Famous Amos Chocolate Chip 2 ounces 60/case \$24.00
- Pastries
 - ~ Otis Spunkmeyer muffins
 - 4 oz. chocolate chip 24/case \$18.25
 - 4 oz. blueberry 24/case \$18.25
 - 4 oz. apple cinnamon 24/case \$18.25
 - 4 oz. banana nut 24/case \$18.25
 - ~ Otis Spunkmeyer Danish 2.75 oz. 72/case \$47.00
 - Combination of cherry, apple cinnamon and cheese
- Granola Bars
 - ~ Quaker Chewy Chocolate Chip 96/case \$30.00
 - ~ Kashi Trail Mix Bar 70/case \$44.50

Salty-

- Chips
 - ~ Variety pack- Nacho cheese and Cool Ranch Doritos, Lays Classic and BBQ potato chips and Fritos 60/ case \$28.25
 - ~ Nacho cheese Doritos 1.75 ounce 64/case \$32.25
 - ~ Cool Ranch Doritos 1.75 ounce 64/case \$32.25
 - ~ Lays Classic potato chips 1 ounce 104/case \$36.75
 - ~ Sun Chips original or cheddar 1 ounce 104/case \$36.75
 - ~ Nacho cheese Doritos 1 ounce 104/case \$36.75
 - ~ Pringles Original 1.3 ounce 36/case \$21.00
- Crackers
 - ~ Goldfish 1 ounce 60/cs \$16.25
 - ~ Goldfish .5 ounce 100/cs \$16.00
 - ~ Munchies Peanut Butter Sandwich crackers 96/case \$19.25
 - ~ Ritz Peanut Butter & Toast 4 pack 120/case \$32.50

Event Planning Tips

- Keep it safe.
 - ~ Do not keep perishable food out for more than 2 hours. If out longer than 2 hours please discard.
 - ~ Refrigerate any leftovers immediately.
 - ~ Keep hot food above 140 degrees and cold food under 41 degrees.
- Ask your guests in advance if they have any special dietary needs.
- Bring plenty of help with you when picking up food from Commons. Carts are not provided.
- Don't forget to arrange for tables, chairs and trash cans.
- What size table cloth to purchase?
 - ~ Round tables on campus are
 - Academic Commons- 66" round
 - Those delivered by Support Services or in The Commons Building 60" round
 - ~ Rectangular tables
 - Standard folding table 30" x 72"
 - Tables used in Wicomico and several classrooms 18" x 72"
- Always purchase a few more napkins, plates and utensils than the number of people attending.

We are here to help- just ask!