Complainant’s Acknowledgement of Advice and Information

The Office of Housing and Residence Life will forward my complaint alleging violation(s) of Salisbury University Policy in which I am identified as a Complainant to the Office of Institutional Equity (OIE). Based upon the receipt of this complaint, the Office of Institutional Equity may conduct an investigation as a fact finding mission. We would like to remind you that Salisbury University is committed to a neutral and impartial investigation, and we have made no conclusions yet as to what happened nor do we act as an advocate for either party. Consistent with the University’s policy to investigate and take corrective action as necessary, all information you present and the nature of the complaint itself will be held in as much confidence as possible. Reasonable efforts will be made to keep the investigation and complaint confidential, although as part of the investigation the University can make no guarantee of this.

Please keep in mind that when you meet with the Office of Institutional Equity, you are entitled to an Adviser of your choice who has agreed to provide advice, review documents, and generally provide moral support. Further information regarding the role of Advisers can be found in the applicable procedures.

As a reminder to you, Salisbury University prohibits retaliation against anyone for reporting a complaint, assisting in the filing of a complaint, or cooperating in the investigation of the matter. Any claims of retaliation should be reported immediately to the Office of Institutional Equity. These claims will be investigated and could result in corrective action in addition to any such action taken as a result of the initial complaint. If retaliation has occurred, it shall constitute sufficient cause for corrective action up to and including termination of the offending party or parties.

Further, it is important to understand that any person who knowingly provides frivolous, false, or fraudulent information in an investigation conducted by the Office of Institutional Equity or in any complaint to that Office may be subject to discipline.

My signature below certifies that I have read and understand the above statement and that I have been provided with a written document with electronic links of where to find the following:

- Salisbury University Policy Prohibiting Sexual Misconduct and Other Sex and Gender-Based Discrimination
- Salisbury University Procedures for Investigating and Adjudicating Complaints of Sexual Misconduct and Other Sex and Gender-Based Discrimination Against a Student
- Salisbury University Procedures for Investigating and Adjudicating Complaints of Sexual Misconduct and Other Sex and Gender-Based Discrimination Against Non-Students
- Salisbury University Policy Prohibiting Non-Sex Based Discrimination
- Salisbury University Procedures for Investigating and Adjudicating Complaints of Non-Sex Based Discrimination Against a Student
- Salisbury University Procedures for Investigating and Adjudicating Complaints of Non-Sex Based Discrimination Against Non-Students
- Resource List

__________________________  ________________________
Signatures of the Complainant  Date

__________________________  ________________________
Printed Name of Complainant  Primary Role on Campus (faculty/staff/student)