



GRADUATE PROGRAM CHANGE PROPOSAL

(Please Print Graduate Program Change Form on Yellow Paper)

Requesting Department:		
Program:		
Program Director:	Phone:	Email:
Chair:	Phone:	Email:
EXISTING: Complete this column as needed for the existing proposal.	PROPOSED: Complete this column as needed for proposed changes.	
Existing Title:	New Title:	
Catalog Description:	Catalog Description:	
Drop the following courses and/or requirements:	Add the following courses and/or requirements:	
Number of Credits required for the program:	Number of Credits required for the program:	
	List new course/course change proposals submitted with the Proposal.	
DROP THE PROGRAM	Date to be first offered:	
<i>Changes approved by the GC deadlines will become effective the following fall term.</i>		
Proposed Changes to:	Name	Page #
Program:		

INCLUDE APPROPRIATE ATTACHMENTS: (check only those included; not-checked = N/A)

Please do not submit double-sided copies.

1. Include a rationale for the proposed change to the graduate program.
2. Analysis of: staffing implications; additional costs associated with the revised graduate program.
3. A copy of this form was sent to the Library Liaison for a resource analysis.
4. Related course changes and new course proposals if applicable.
5. Course of courses related to the proposal.
6. Existing checklists with revisions noted in blue ink.
7. Photocopy existing catalog pages affected by the proposal with all changes noted in blue ink.
8. List other graduate programs affected by the proposal. Include written copies or emails of support/approval from chairs(s) or program directors from the affected graduate program.

REQUIRED SUPPORTING SIGNATURES

Initiating Faculty's Signature:	Date:			
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Recommendation of Graduate Program Director:</td> <td style="width: 25%; border: none; text-align: center;">Approved</td> <td style="width: 25%; border: none; text-align: center;">Not Approved</td> </tr> </table>		Recommendation of Graduate Program Director:	Approved	Not Approved
Recommendation of Graduate Program Director:	Approved	Not Approved		
Graduate Program Director's Signature:	Date:			
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Recommendation of Chair:</td> <td style="width: 25%; border: none; text-align: center;">Approved</td> <td style="width: 25%; border: none; text-align: center;">Not Approved</td> </tr> </table>		Recommendation of Chair:	Approved	Not Approved
Recommendation of Chair:	Approved	Not Approved		
Chair's Signature:	Date:			
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Recommendation of School Curriculum Committee Chair:</td> <td style="width: 25%; border: none; text-align: center;">Approved</td> <td style="width: 25%; border: none; text-align: center;">Not Approved</td> </tr> </table>		Recommendation of School Curriculum Committee Chair:	Approved	Not Approved
Recommendation of School Curriculum Committee Chair:	Approved	Not Approved		
School Curriculum Committee Chair's Signature:	Date:			
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Recommendation of Academic Dean:</td> <td style="width: 25%; border: none; text-align: center;">Approved</td> <td style="width: 25%; border: none; text-align: center;">Not Approved</td> </tr> </table>		Recommendation of Academic Dean:	Approved	Not Approved
Recommendation of Academic Dean:	Approved	Not Approved		
Academic Dean's Signature:	Date:			
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Recommendation of Teacher Education Council Chair:</td> <td style="width: 25%; border: none; text-align: center;">Approved</td> <td style="width: 25%; border: none; text-align: center;">Not Approved</td> </tr> </table>		Recommendation of Teacher Education Council Chair:	Approved	Not Approved
Recommendation of Teacher Education Council Chair:	Approved	Not Approved		
Teacher Education Council Chair's Signature:	Date:			
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Recommendation of Graduate Council:	Approved	Not Approved		
Graduate Council Chair's Signature:	Date:			
Comments from Dean of Graduate Studies and Research:				
Dean of Graduate Studies and Research's Signature:	Date:			
Comments from Associate Provost:				
Associate Provost's Signature:				
Comments from Provost:				
Provost's Signature:	Date:			