

Minutes Graduate Council Meeting

Thursday, May 10, 2018 – AC 401

MEMBERS PRESENT:

Becky Anthony, Social Work
Doug DeWitt, Ed Leadership and Chair
Yvonne Downie Hanley, M.B.A.
Lacie Doyle, OGS
Kelly Fiala, MSAT
Maida Finch, Seidel School Rep
Clifton Griffin, Dean of Graduate Studies
Jamie Holmes-Kruger, (Registrar Rep)
Randy Insley, AHPH
Jennifer Jewell, MSW
Brittany Kesteven, Outgoing GSC President
Dana Price, BIO
Catherine Raley, New GSC President
Vicki Root, M.S.W.
Jessica Scott, OGS
Christopher Vilmar, English, Faculty Senate Liaison
Diana Wagner, MED
Star Weaver, MAT

MEMBERS ABSENT:

Aaron Basko, Admissions
Michelle Bracken, Henson School Rep.
Celine Carayon, History
Judith Franzak, Ed.D.
Stuart Hamilton, GIS
Richard Hoffman, Perdue School Rep.
Jacqueline Maisel, Registrar
Vitus Ozoke, CADR
Lisa Seldomridge, M.S.N. and D.N.P.
Ignaciyas Soosaipillai, Fulton School Rep.
Joyce Wiencek, REED

I. Call to Order – 3:35pm

II. Minutes

The April minutes were unanimously approved.

III. Introduction of GSC President

Outgoing GSC President, Brittany Kesteven, introduced Catherine Raley as the 2018-2019 GSC President. The committee thanked Brittany for her outstanding service while in office.

IV. Online/Hybrid Checklist – Melissa Thomas

The Learning with Technology Committee is reviewing curriculum process and form for online courses. Currently, the online checklist form includes questions that should be included on any syllabus so they're questioning whether a separate form is needed.

The recommendation from the Distance Learning Advisory Committee is to no longer require the Online Checklist form. The Faculty Handbook would address these items and make it understood that this information should be included on all syllabi.

M. Thomas would like Grad Council to discuss these changes and how it would affect their Graduate Curriculum Committee processes. Please consider and send any necessary feedback to Melissa Thomas.

V. Status Update on Graduate School – Doug DeWitt

The next step is putting the Grad Council's recommendation on the Faculty Senate agenda. D. DeWitt has already notified Chrys Egan, new Faculty Senate President, and it will be placed on the first Faculty Senate meeting agenda in the fall. D. DeWitt will be a strong advocate during the review process but only if the appropriate resources are approved.

VI. NVIVO License Upgrade – Judith Franzak

SU does not have a qualitative research software package for student usage. The department is being advised that nobody has requested NIVIVO. There is a student copy for \$40/year but the Ed.D. Department would like to see the institution explore purchasing options. D. DeWitt called for an official recommendation which was supported. The Graduate Council fully supports IT exploring the purchase of NVIVO.

VII. Library Access for Graduate/Evening Classes – D. Wagner

- Room 263 does not show up in the reservation system and it is not widely known that it is available for use.
- Since room has laptops, the room is not available after 5pm because library staff is not available for technical assistance.
- Since posted academic hours do not end until 10pm, how do we address students who may need help between 5-10pm?

VII. Committee Remarks

- V. Root wanted to thank Rebecca Anthony for her work on Grad Council and introduced Jennifer Jewell who will become Graduate Program Director for the MSW Program effective 7/1/18. Graduate Council, in turn, thanked Vicki Root for her many years of work for both Grad Council and the MSW program.
- D. DeWitt - Reminded the committee that Laura Marinaro will take over role as Graduate Program Director for the Athletic Training Program effective 7/1/18 and thanked Kelly Fiala for working double-duty until a new director was found
- R. Insley – Reminded the committee that Tom Pellingier will take over role as Graduate Program Director for the AHPH Program effective 7/1/18. He also shared the news that AHPH was expanding to Shady Grove in August 2018.
- There has been discussion on expanding education programs to satellite locations.

VIII. Elections

- CHAIR
 - Becky Anthony nominated Doug DeWitt. Diana Wagner seconded the nomination. Doug DeWitt was unanimously elected to serve as the 2018-2019 Grad Council Chair.
- VICE-CHAIR
 - Diana Wagner volunteered to serve. She was unanimously elected to serve as the 2018-2019 Grad Council Vice-Chair.

- Graduate Curriculum Committee
- D. Price volunteered to continue as the Chair. Her membership was unanimously approved. Discussion on other members will be discussed at the first meeting of the fall semester.

- Graduate Academic Policies Committee
- M. Finch volunteered to serve as Chair. She will be joined by Y. Downie and J. Maisel. Their membership was unanimously approved.

IX. Dean's Remarks – C. Griffin

- Thanked those members leaving for their service and offered a welcome for those coming.
- Thanked those who attended the Grad Gala. It was well-received and everyone considered it a great event.
- There was a brief conversation with our new President, Dr. Chuck Wight. The offices of OGS, Sponsored Programs and OURCA will provide information to him and a meeting will be held in mid-July. Will have a lot of conversations about graduate enrollment history and the future. As a former Graduate Dean, it will be exciting to hear his thoughts on graduate operations.
- Dr. Wight and his wife attended both the Grad Gala and the latest Faculty Senate meeting.

X. Final Remarks

- D. DeWitt thanked everyone for their work and especially Clifton Griffin, Lacie Doyle and Jessica Scott for their assistance to Grad Council and all programs.

Meeting was adjourned at 4:10 p.m.

Submitted by Jessica Scott