Summer Advisory Committee

Meeting: Wednesday, July 29th at 10:30 AM via Teams

Attendees: Brooke Rogers, Ellen Schaefer-Salins, Brian Flores, Emily Zerrener, Anita Brown, Jessica Clark, Amit Poddar

Not in attendance:

Agenda

1) AI Syllabus Statement Proposal

   a) Discussion on proposal regarding updating language in the Faculty Handbook and on the Course-Related Policies and Resources page prior to the start of Fall 2026 regarding guidance on Generative AI statements within course syllabi (see attached).

      i) Deans were asked by APC during Spring 2026 *to encourage* faculty to include an AI syllabus statement.
      ii) An AI syllabus statement and/or assignment AI guidelines is important in situations concerning academic dishonesty
      iii) Currently, APC does not have plans to craft a FS motion mandating an AI syllabus statement – Allowing flexibility for faculty to craft or not craft an AI syllabus statement

   b) Concern the proposal would mandate that AI statements be required in a syllabus

      i) Currently, schools/college/departments/programs may choose to create and adopt an AI syllabus statement
      ii) APC wants all faculty to be aware of the importance surrounding clarification of course AI expectations. SAC discussed some suggestions to increase faculty awareness
         (1) Prior to 10 August, the APC chair will again ask Deans to ask chairs/program managers to discuss the message from the APC with their faculty (APC members may attend school/college/department/program meetings)
         (2) FLC Chairs institute is an identified target (IP Clark)
      iii) SU Library created a resource on AI: Home - Artificial Intelligence - Library Guides at Salisbury University

2) Inquiry Regarding Compensation Frameworks, Merit Allocations, and Institutional Resource Strategy

   a) IP Clark responded to the three questions submitted with the inquiry. Written responses are provided in a separate document (see attached) but summarized here.

i) Compensation actions for this fiscal cycle are governed by the USM Chancellor's FY 2027 Compensation Guidelines
ii) Section III.D of those guidelines provides that universities may not elect to provide merit increases this cycle. Section III.F identifies types of compensation increases that are not restricted.
iii) IP Clark will convey the committee's request regarding campus communication to the Office of the President. Any such communication is the President's decision.

3) Student preparedness

a) IP Clark follow up if there are USM-SU admission criteria that would permit or deny SAT-ACT requirements

i) No. USM policy neither requires nor prohibits standardized test scores; since June 2022 that decision has rested with each institution. At SU, Enrollment Management and the President oversee enrollment strategy. Once enrolled, curricular and programmatic support is the purview of faculty and many initiatives across campus are focused on supporting our students where they are.
ii) Note by Brian Flores on this agenda item (see attached)

b) Some curricular changes are in progress and others are encouraged, but curricular changes are the purview of the faculty.

i) Effectiveness of some approaches briefly discussed

ii) Some examples at SU were discussed

a) CHEM 100
b) Math Across the Curriculum: Committee investigating and developing options to impact student math skills and student use of math skills in math, science, and other courses
iii) It was noted that some curricular changes can involve significant time and cost