

The General Education Oversight Committee (GEOC) will develop and submit to the Faculty Senate (FS), by 26 April 2022, a document detailing the GEOC's initial set of standing rules. To follow FS submission guidelines, the document will need to be sent to the FS President by 19 April 2022.

The University Curriculum Committee (UCC) has some of its standing rules and processes included in the Curriculum Guide which is available to all faculty. The GEOC standing rules will include material that could be regarded as the General Education Curriculum Guide and will need to be consistent with the UCC Curriculum Guide. If there are conflicts with the current UCC Curriculum guide, the GEOC will need to discuss possible changes to the UCC Curriculum Guide with the UCC and submit a report on these UCC discussions with the standing rules document submitted to the FS.

This document will, at a minimum, include:

- Items related to how the committee will function, including the minimum number of meetings each month or semester;
- The language relating to the advisory subcommittees approved by the FS on 9 November 2021;
- The expectations that must be met for a course to satisfy a given general education area, for each general education area; and
- The process used to determine whether a course may be used to satisfy a general education area. This process must, at least, identify:
  - o The materials (including forms) that faculty must submit;
  - o How faculty will submit materials;
  - o Deadlines for faculty submission of materials; and
  - o The workflow for approval of a course (including all groups that will review a course such as the University Curriculum Committee, the GEOC, the GEOC advisory subcommittees, the Dean's Office, the Provost's Office, Unit Committees, Education Committees such as TEC or SCED, etc.).

After the GEOC submits this document, the FS will discuss and possibly alter it prior to holding a vote to establish it as the standing rules for the GEOC (or as a general education curriculum guide). After an initial set of standing rules for the GEOC is established by a FS vote, the GEOC may bring proposed changes to the standing rules to the FS for approval.