SALISBURY UNIVERISTY FACULTY SENATE MOTION
Submit this form to the Faculty Senate President

TITLE: Process for Approving the Revised Faculty Handbook

SENATOR PROPOSING MOTION: Jennifer Martin

SENATOR SECONDING MOTION:

MOTION (this section alone will be recorded in the minutes):
Resolved, that the process for approving the final revised version of the Faculty Handbook be as follows:
1. The Provost shall notify the Senate that revisions are complete and the Faculty Handbook is ready for review.
2. The Senate Officers shall charge the Academic Policies Committee, Committee on Promotions, Faculty Welfare Committee, and Committee on Academic Freedom and Tenure to review the sections of the Faculty Handbook relevant to their charges and to each return a recommendation to approve or not approve the revisions to the Faculty Handbook with a concise justification for their recommendation. The committees shall be asked to report at the same Senate meeting, which shall be fixed in the charges for a meeting about one month after the Provost notifies the Senate that the Faculty Handbook is ready for review.
3. After all committees have made their report, the Senate shall consider in the same meeting the following motion: "Resolved, that the revisions to the Faculty Handbook be approved." If the revisions to the Faculty Handbook are not approved, the Faculty Handbook may be further revised in order to address concerns, after which this process shall be repeated.

JUSTIFICATION:
The Provost has asked the Faculty Senate to identify how final approval for the revisions to the Faculty Handbook will be completed. This proposes a process to accomplish that final review and approval.

ANTICIPATED IMPACT:
Negative: None.

Positive: We have a process for reviewing and approving the changes to the Faculty Handbook.

Is this a recommendation to the Provost? Yes_____   No_____
Is this a recommendation to someone else? No_____   Yes, to _____

VOTE: Number of Senators Present: Motion Passes or Fails: