MEMBERS PRESENT:
Richard Bowler, History
Christina Bradley, Henson Rep
Melissa Bugdal, At-Large Seat
Doug DeWitt, Ed Leadership and Chair
Yvonne Downie Hanley, M.B.A.
Jillian Duryea, GSC Rep
Maida Finch, Seidel School Rep
Kara French, Fulton Rep
Clifton Griffin, Dean of Graduate Studies
Stuart Hamilton, GIS
Toran Hansen, CADR
Liz Kressin (for J. Maisel)
Laura Marinaro, MSAT
Tom Pellinger, AHPH
Dana Price, BIO
Jessica Scott, OGS
Joyce Wiencek, REED
Dorothea Winter, DNP/Nursing

MEMBERS ABSENT:
Aaron Basko, Admissions
Michelle Bracken, CHHS Rep.
Judith Franzak, Ed.D.
Jennifer Jewell, MSW
Jacqueline Maisel, Registrar
Karen Olmstead, Provost
Christopher Vilmar, ENG, Faculty Senate Liaison
Diana Wagner, MED
Star Weaver, MAT

I. Call to Order – 3:31pm

II. Minutes
- The March minutes were unanimously approved with no changes.

III. Graduate School Update – D. DeWitt
- Faculty senate passed the motion to endorse administration to provide necessary resources. The recommendation was forwarded to Provost for consideration of executive board.

IV. Commencement Line-Up Procedures – D. DeWitt
- The request to group students by program was sent to Dean’s Council. It was not approved due to logistical reasons.

V. Graduate Curriculum Guide – J. Scott
- Graduate Curriculum Guide was reviewed.
- Motion to approve – D. Price. Seconded by M. Finch.
- The Graduate Curriculum Guide was unanimously approved with no changes.

VI. Graduate Council Elections
- D. Dewitt volunteered to continue to serve as Grad Council Chair.
  - Motion to approve – C. Bradley. Seconded by D. Price.
  - D. DeWitt was unanimously elected to serve as Grad Council Chair for 2019-2020.
- Vice Chair and Grad Curriculum Committee elections will be tabled until September.

VII. GA Positions and Tuition Waivers – S. Hamilton
- Grad Assistants in GIS only have 42% of their tuition covered because of differential tuition model.
- Current GA postings are not transparent about how many credits are covered.
• Result: J. Scott will update information and job postings to reflect that tuition benefits are at the in-state rate.

VIII. OSGR Grad Research Fund Concerns – S. Hamilton
• Current deadlines preclude GIS students from ever getting funded.
• They cannot apply by 4/27 because GIS cohorts begin in the summer and their cohort will be over before deadlines come back around.
• Result: C. Griffin will work with faculty to determine how to work with students coming in during different entry semesters and will try to help those with no other funding options. Eligibility wording will be adjusted.

IX. GSC Update – J. Duryea
• Grad Gala is May 11th from 6-9pm.
• Still looking for people to be nominated for 2019-2020 Executive Board.
• D. DeWitt thanked Jill for her contributions to Grad Council and for the outstanding job done by GSC.

X. Other Items
• S. Hamilton – Since GIS admits for summer, fall numbers are skewed. Please make sure the numbers for those programs with summer admits are being reflected accurately.

XI. Dean’s Remarks – C. Griffin
• There is an RFP for an electronic curriculum and catalog management system.
• Lynda.com has been extended to all grad students. In 2018-19, only 36 grad students accessed content.
  o Numbers will need to grow to justify paying for it in the future.
• Graduate Enrollment
  o Need a graduate recruitment and marketing plan.
  o New GEM job posting has more marketing, recruiting and social media included in duties.
    ▪ J. Scott has worked to make processes more automated. New position will not be swamped by daily processes.
    ▪ Position can offer more support for programs
    ▪ Will be posted in next few days
• CRM
  o Expensive so need a strategy to how to incorporate it into program usage.
  o Need more inquiries in top of funnel.

Meeting was adjourned at 4:12 p.m.
Submitted by Jessica Scott