Minutes
Graduate Council Meeting
Thursday, December 14, 2017 – AC 401

MEMBERS PRESENT:
Rebecca Anthony, Online MSW
Doug DeWitt, Ed Leadership and Chair
Yvonne Downie Hanley, M.B.A.
Lacie Doyle, OGS
Kelly Fiala, M.S.A.T.
Judith Franzak, Ed.D.
Clifton Griffin, Dean of Graduate Studies
Stuart Hamilton, GIS
Toran Hansen, CADR
Randy Insley, AHPH
Brittany Kesteven, GSC President
Jackie Maisel, Registrar
Dana Price, BIO
Vicki Root, M.S.W.

MEMBERS ABSENT:
Aaron Basko, Enrollment Management
Jennifer Bergner, M.S.M.E.
Michele Bracken, Henson School Rep.
Celine Carayon, History
Maida Finch, Seidel School Rep
Karen Olmstead, Provost
Ignaciyas Soosaipillai, Fulton School Rep

• Call to Order – 3:30 p.m.

• Minutes

The November minutes were unanimously approved pending one correction.

• Curriculum

  • GEOG 538 – New course added as an elective to the GIS checklist
    • D. Price recommended approval. C. Vilmar seconded. Unanimously approved.
  • EDUC 545 – Remove it as a required course for the M.Ed. Post-Secondary track.
    • D. Price recommended approval. C. Vilmar seconded. Unanimously approved.

• Parking Permits/Tickets – Diana Wagner

  • Graduate students with evening permits need access to campus during the day for advising or research.
  • Parking availability continues to be an issue. Make sure you are communicating parking challenges to your students and suggest they arrive earlier, if possible.
  • D. DeWitt recommends sending a memo to Provost making recommendation and asking for advice and direction.

• Submitting Scholarly Work – Lisa Seldomridge

  • Need more discussion on this.
  • V. Martin submitted a draft on day of meeting. C. Griffin will try to schedule a meeting with Bea Hardy and Victoria Martin to discuss submission procedures.

• Graduate School Proposal Update

  • C. Griffin attended the open forum for the President’s search and made it very clear that graduate programs are important and SU must have a President that can move us forward.
- There has been some concern on how a graduate school will affect undergraduate research and who will oversee it. C. Griffin and the Provost believe undergraduate research remains a very important part of Salisbury University and it is no different than the Office of Sponsored Programs who currently reports to the Dean of Graduate Studies.
- The current report draft is being finalized and will be presented to Grad Council for a vote in February. Assuming Grad Council support, the next steps will be to send it to Sam Geleta and the Faculty Senate. Assuming their approval, it will be forwarded to the Provost to be shared with the Executive Staff.

**Enrollment – Clifton Griffin**

C. Griffin thanked all programs for the efforts in the last few years to grow enrollment. With Dr. Dudley-Eshbach’s retirement, C. Griffin has been asked to maintain enrollment and to continue to grow where possible. He will look at current trends and send out goals for Fall 2018. All program directors should review these goals and respond accordingly.

**Dean’s Remarks – Clifton Griffin**

- Student Affairs sent out a “Think About It” orientation to all new graduate students. In their communications to students, they said it mandatory. C. Griffin discussed this with Humberto Aristizabal. “Think About It” is a tool used to make sure the campus is meeting Title IX requirements. Humberto did not realize it would go to grad students but agreed they should complete it. Currently, there are no consequences (i.e. holds) for a student who fails to complete it.
- The Daily Times wrote an article discussing the effects of the Trump Tax Bill on grad students. One of the students interviewed was GSC President Brittany Kesteven. It was a good article and fortunately, the current version of the bill does not include taxing tuition waivers.
- OGS is discussing the implementation of an exit survey for all grad students which would be implemented as part of the graduation application process. A draft will be brought to GC in the spring.
- R. Wilkens is rolling out the APS tool to Chairs and Grad Program Directors. There will be a training opportunity scheduled in the future.
- SU does not currently offer a Graduate Research Award Program or Fellows. If anyone has any ideas on how to develop one of these programs, please send your idea to C. Griffin.
- C. Griffin thanked everyone for submitting their student names for the Re:Search article. J. Scott has reached out to them and will orchestrate getting submissions to Christine Smith.

Meeting was adjourned at 4:17 p.m.
Submitted by Jessica Scott