

Salisbury University
Consortium Coordinating Committee meeting
September 5, 2023, 1 p.m.
President's Conference Room

Minutes

Present: Deneen Long-White, Chair (President, Faculty Senate); Joe Benyish (Chair, Staff Senate); Tim Robinson (President, Adjunct Faculty Caucus); Nick Plummer (President, Graduate Student Council); Wyatt Parks (President, SGA); Eli Modlin (Chief of Staff, President's Office); Kara Raab, Associate Vice President for Planning and Assessment; and Gina Boobar (President's Office)

Middle States and the Strategic Innovation Fund – Kara Raab

- Regarding Middle States, SU's Self-Study Design Plan has been submitted. The steering committee meets this week. If any campus governance constituents have questions, please feel free to ask Kara.
- Kara reviewed a PowerPoint presentation regarding the Strategic Innovation Fund (attached to and part of these minutes.)
- The Strategic Innovation Fund was introduced by President Lepre during her State of the University Address last February. It provides \$500,000 annually for three years to fund proposals from students, faculty and staff. The proposed projects must make an impact and advance the SU Strategic Plan and the Salisbury Seven initiatives.
- The members of the Strategic Innovation Council (SIC), created to review and provide feedback on the proposals, include Vanice Antrum, Logan Becker, Jessica Clark, Deirdra Johnson, Allen Koehler, Amy Luppens, Kara Raab and Michelle Stokes. The Governance Consortium will work with the SIC to review the Innovation Fund proposals.
- Timeline: Proposals are due September 1st; review between September 11th to 14th; make recommendations to the Cabinet by October 1st; Project proposers will be notified October 2nd and 3rd.
- She created a rubric to rate the proposals; it's in a Qualtrics form. The projects must be innovative, help with recruitment and retention of students, and include a DEI element. It's important to be able to measure the impact of the project on the University.
- To date, 41 proposals have been submitted.

Governance Body Reports

Report from Faculty Senate – Deneen Long-White

- The Ad Hoc Committee on Student Evaluations is continuing their task of considering the use of student evaluations of faculty teaching in faculty evaluations and in the promotion and tenure process. Their next meeting is today.
- The first meeting of the academic year is next Tuesday, September 12th. There has been a motion proposed that will be brought up at the meeting recommending the addition of the definition of "belonging" to the Diversity, Equity and Inclusion definitions.
- The USM wants all the institutions to have a religious accommodation policy. The Summer Advisory Committee (SAC) is working with the Provost Emerita on creating a policy. It will be on the September 12th meeting agenda. There is a long list of religious days, including non-traditional dates.

Report from Staff Senate – Joe Benyish

- The next meeting is Thursday, September 14th.
- Their discussions have focused on priorities and goals for this year. They also had a discussion evaluating the summer hours program.
- The University's new Vice President of Administration and Finance (VPAF) will be starting on October 2nd. The VPAF is the Staff Senate liaison.

Report from Adjunct Faculty Caucus – Tim Robinson

- A long-time member recently retired. Dean Mike Scott found a new volunteer from the Henson School.

Report from Student Government Association (SGA) – Wyatt Parks

- The first SGA Forum for the academic year will be held on Sunday, September 10th at 4:30 p.m. Subsequently, forums will be held the first Sunday of each month at 4:30 p.m. through December.

Report from Graduate Student Council (GSC) – Nick Plummer

- Due to office relocations, the GSC office is currently not accessible, so everyone is virtual. The best way to contact them is via email.
- Graduate Student Assemblies will be held the first Sunday of every month at 7 p.m. via Zoom.

Updates from President's Office – Eli Modlin

- Governor Moore's visit to campus last week went well. The Governor was on campus along with FCC Chairwoman Jessica Rosenworcel for a joint press conference announcing the Affordable Connectivity Program.
- Campus building access points are being updated. Some entrances will be locked or become exit only. They are working with the building managers as well as determining which doors have the best video coverage. There is also now a security desk at the GAC route 13 door.

Old Business

Bylaw Revisions

- The current proposed Bylaw changes – which were put forth in the Spring 2023 semester – have been approved by Jennifer Martin (Faculty Senate), Joe Benyish (Staff Senate) and Nick Plummer (GSC). Wyatt and Tim need to vote yay or nay on the revisions. If it passes the Consortium Coordinating Committee, then each governance head will take it to their respective groups for a vote. A 4/5 vote in favor would approve the Bylaw revisions.

New Business – None

Meeting adjourned at 1:59 p.m.

Recorder: Gina Boobar

Governance Consortium Meeting

August 5, 2023





STRATEGIC INNOVATION FUND

Investing in your ideas for a brighter tomorrow.

For innovative projects that make an impact and advance the Salisbury University [Strategic Plan](#) and [Salisbury Seven](#) initiatives. Provides \$500,000 annually for three years to fund proposals from the SU students, faculty, and staff.

Strategic Innovation Council

Strategic Innovation Council (new in Fall 2023)

The Strategic Innovation Council was formed with the primary purpose of reviewing and providing feedback on proposals seeking funding through the Strategic Innovation Fund. In addition, this committee will track the progress of funded proposals and utilize metrics to determine the success of funded initiatives. This committee will begin their work in Fall 2023.

Opportunity

- Several groups plays an important role in ensuring that institutional efforts and resources are devoted to accomplishing our Strategic Plan and the Salisbury Seven.
- However, there is a great deal of overlap between the membership and charges between these committees.
- With the addition of the Strategic Innovation Council in Fall 2023, there will be even more repetition in committee membership and information sharing.

Campus Committees Associated with Strategic Planning Efforts

PAT

The President's Advisory Team (PAT) is composed of administrative, staff, faculty, and student leaders from across campus. The PAT is designed and intended to enhance communication and to expand participation in a way that promotes shared governance.

SPBC

The Strategic Planning and Budgeting Committee (SPBC) was formed in 2008 during the development of the *2009-2013 Strategic Plan*. The President charged the SPBC with the development of a strategic budgeting process that links budget allocations to Strategic Plan goals. The SPBC also monitors progress toward achieving Strategic Plan goals. The creation of the SPBC has led to a more transparent budgeting process that has been evolving since 2008. The SPBC utilizes the [Strategic Planning and Budgeting System](#) (SPBS) to improve the efficiency of requesting, reviewing, and approving funding for initiatives related to the University's Strategic Plan and the Salisbury Seven.

Campus Committees Associated with Strategic Planning Efforts

Consortium Committee

The Governance Consortium is a shared governance body consisting of representatives from each campus governance group (Faculty Senate, Adjunct Faculty Caucus, Staff Senate, Student Government Association, and Graduate Student Council). The Consortium coordinates communication among faculty, staff, and students for the purpose of facilitating information sharing and enabling shared decision-making when issues affect the wider campus community and its collective interests. The Consortium utilizes Standing Committees and Consortium Special Purpose Committees as needed.

Strategic Innovation Council (new in Fall 2023)

In Spring 2023, President Lepre announced the creation of the Strategic Innovation Fund. The Strategic Innovation Fund provides \$500,000 annually for three years to fund proposals from the SU community for projects and programs that help achieve the University's vision. This will give SU's students, faculty, staff, and others the opportunity to have a direct impact on the Institution's future. As a result of this initiative, the Strategic Innovation Council was formed with the primary purpose of reviewing and providing feedback on proposals seeking funding through the Strategic Innovation Fund. In addition, this committee will track the progress of funded proposals and utilize metrics to determine the success of funded initiatives. This committee will begin their work in Fall 2023.

Proposed Changes for Fall 2023

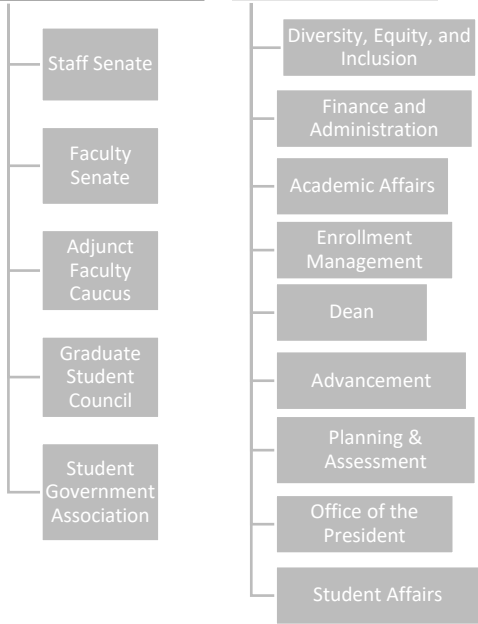
- To remove redundancy, the SPBC and their associated duties will be re-distributed to the Strategic Innovation Council and the Governance Consortium. There is considerable overlap in the membership between these three committees. Many of the members of the SPBC serve on the Strategic Innovation Council or the Governance Consortium. By splitting out the duties of the SPBC to two smaller committees the work can be more focused and meetings will be targeted with specific tasks and outcomes.
- The Strategic Innovation Council will coordinate meetings between their committee and the Governance Consortium Coordinating Committee at least twice a semester to review strategic initiatives and progress.
- In addition to their current charge, the Strategic Innovation Council will manage the Strategic Planning and Budget System (SPBS) and provide annual updates on Strategic Plan and Salisbury Seven initiatives. The Strategic Innovation Council will also report progress towards accomplishing the Strategic Plan goals and the Salisbury Seven to the President's Advisory Team at least once a semester.
- In addition to their current charge, the Governance Consortium will also be responsible for sharing information related to initiatives and costs associated with the Strategic Plan and Salisbury Seven with their associated governance bodies. The Governance Consortium should collect and share feedback from their governance groups with the Strategic Innovation Council. The Coordinating Committee of the Governance Consortium should utilize their ad hoc committees when necessary to collect additional input or feedback on specific initiatives.
- The Strategic Innovation Council and Governance Consortium will collaborate to provide an annual report to campus on the University's Strategic Plan and Salisbury Seven progress and accomplishments, including associated costs.

Strategic Planning and Budget Committee

Governance Bodies
Deans
Vice Presidents
AVPs

Governance Consortium

Strategic Innovation Council



Strategic Innovation Fund Timeline

February 2023-Announced during President's State of the University

May 2023- Campus wide email inviting proposal submissions by September 1st

August 29th-Open Campus meeting @ 2pm-PH 156

September 1, 2023 – Proposals Due

September 11-14, 2023 – Final Review by the Strategic Innovation Council and [Governance Consortium Committee](#). Meeting TBD

September 18, 2023 – Funding recommendations to the President's Cabinet

October 1, 2023 – Proposal Final Review & Decisions (President's Cabinet)

October 2-3, 2023 -Email notification to project proposers

October 4, 2023 – Funding decisions shared with PAT

October 9-13th –Campus email about funded proposals

Impact on SU & Alignment with Goals

STRATEGIC PLAN GOALS	Not Aligned	Aligned
Enrich Academic Success and Student Development	No (0)	Yes (1)
Inspire a Campus Culture of Inclusive Excellence, Support and Collaboration	No (0)	Yes (1)
Support Access, Affordability and Academic Excellence	No (0)	Yes (1)
Deepen Engagement with Our Community	No (0)	Yes (1)
Enhance Environmental, Social and Economic Sustainability	No (0)	Yes (1)
Strategic Plan Score:		/5
SALISBURY SEVEN THEMES	Not Aligned	Aligned
We will invest in the people who deliver on the promises we make to our students.	No (0)	Yes (1)
We will consistently deliver a rigorous, student-focused academic program taught by world-class educators on a world-class campus.	No (0)	Yes (1)
We will have a continual commitment to inclusion, diversity, opportunity and equity, and the cultivation of a sense of belonging.	No (0)	Yes (2)
We will strategically grow to serve the needs of the Eastern Shore, the State of Maryland and the nation while holding fast to our identity as a student-focused institution that doesn't just say it cares about its people; it shows it with every decision.	No (0)	Yes (2)
We will be known for our innovative, high-impact practices and our belief that we are educating the whole person for a lifetime of civic leadership and community service.	No (0)	Yes (2)
We will raise the resources needed to support SU's programs, its students and its culture.	No (0)	Yes (1)
We will strengthen our institutional identity and reputation.	No (0)	Yes (1)
Salisbury Seven Score:		/10
IMPACT		Score Range
Impact on SU		/10
Impact Score :		/10
TOTAL:		/25

Innovation

To what extent was the project...	Score Range 1 (not at all) thru 5 (a great deal)
Innovation	/5
Interdisciplinary	/5
Incorporating Inclusive Practices	/5
TOTAL:	/15

Feasibility and Budget

To what extent was the project...	Score Range
Completed by End of FY24	/3
Sustainable Beyond Funding Period	/3
Problem and Solution	/5
Realistic Budget	/5
Reasonable Timeline	/5
TOTAL:	/21

Outcomes & Metrics

OUTCOMES			Score Range
Improved Recruitment			/5
Improved Retention			/5
Campus Community			/5
Outcomes Score:			/15
METRICS			
Measurable Metrics	No (0)	Somewhat (5)	Yes (10)
Metrics Score:			/10
TOTAL:			/25

Strategic Innovation Fund Rubric

Total Score

Innovation Total (17%)	/15
Impact on SU and Alignment with Goals Total (29%)	/25
Feasibility and Budget Total (24%)	/21
Outcomes and Metrics Total (29%)	/25
GRAND TOTAL:	/86

**May not sum to 100% due to rounding.*

Submissions

- 41 Proposals
- Total Requested: over \$2.4 million

Project Titles

1. University Wide Fund for American Sign Language (ASL) Interpreters
2. SU Engage Program
 - Focused on connecting current Salisbury University students with high school classroom teachers to present on a specified topic requested by the classroom teacher.
3. Sammy's Stash, A Secondhand Shop
 - A secondhand shop available for SU community members. The materials at the shop would be donated items from the Give&Go program and other donation drives to support the SU community.
4. Building the Maryland Inquiry Design Hub
 - This project will leverage SU students and faculty, in partnership with local educators, to create and populate an open-source curriculum design and access site (termed an Inquiry Design Hub) for Maryland social studies teachers



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Thank you!