

Salisbury University
Consortium Coordinating Committee meeting
February 9, 2021, 2 p.m.
via Zoom

Minutes

Present: Tabitha Pilchard, Chair (Chair, Staff Senate); Randy Cone (President, Faculty Senate); Tim Robinson (Chair, Adjunct Faculty Caucus); David McCreary (President, SGA); Kacie Cassar (President, Graduate Student Council); Eli Modlin (Chief of Staff, President's Office); Ken Kundell (Chief Information Officer); Chief Ed Lashley (SUPD); Gina Boobar (President's Office)

Approval of Minutes

The minutes from the September 21, 2020 meeting were approved.

COVID-19 Operations Update – Eli Modlin

- Testing
 - Students and employees would like the ability to schedule tests further out in advance, so they know they will remain compliant.
 - SU's spring testing plan has yet to be approved by System, but we expect that they will approve it on or before February 15th. It will go into effect March 1st. System has been waiting on more data comparing the rapid antigen test with the PCR test.
 - SU has acquired new scheduling software so that when the plan is approved, students and employees will be able to schedule tests out for the rest of the semester. We are also starting to add weekend testing dates.

- Vaccinations
 - Two different primary locations to receive the vaccine in Wicomico County – TidalHealth and the Wicomico County Health Department (WCHD).
 - History of vaccine availability to SU: When the vaccine was first made available, SU was contacted by the WCHD, and they provided a small number of vaccines for first responders and front-line healthcare workers, which included SUPD and SHS nurses. The second time SU was contacted, the vaccine was made available to those working at the COVID-19 testing site. The third time, it was made available for those supporting Campus Health operations. Then Maryland went into Phase 1C, the Governor determined that educators would be included in this phase, and the Maryland Department of Health included higher ed. It's up to the counties to determine how the vaccine supply is distributed. The WCHD made 100 vaccine doses available to all Wicomico County educators, and they sent out an appointment link. The second time they sent the link, it was for another 100 doses, and they informed us in advance about the link. The third time, the link was sent very early in the morning. Based on feedback, we then found out when appointments were filled and sent out a follow-up email to inform everyone. No appointments have been made available this week so far.
 - Publications created a how-to document to assist people in signing up for appointments.
 - The essential employee list is built by the divisions.
 - SU does not currently collect information on who has been vaccinated, so we do not know how many people have signed up or been vaccinated.

Consortium Committee Reports

- Traffic, Safety, Buildings and Grounds Committee – Chief Ed Lashley
 - Committee met last week. They reviewed their purpose in detail, as it's described in the Consortium Bylaws. Consistent with the Bylaws, the committee should be included in the early stages of campus project planning, to offer suggestions and concerns, as well as the final stages. They will invite Eric Berkheimer to the next meeting to go over future projects, including an update on the Court Plaza project.
 - They discussed past successes, including the placement of speed-calming devices, significant improvements in personal safety.
 - They will pursue having representation at other campus meetings, such as the monthly Safety Task Force meeting and the campus safety walks that occur each semester.
 - The committee discussed the following areas of concern:
 - Speed on College Avenue near Lorecrop Drive. This has always been an area of concern. It's fortunate that we have not had any serious pedestrian incidents in that area. The Public Works and Safety Roundtable has discussed extensively and tried in the past to address this issue, including the use of speed-calming devices. Improvements have been made there with crosswalk safety and additional signage. One of the committee members suggested that portable signs be erected in areas where we have excessive speed on campus, maybe with Sammy on them. They would be portable so motorists do not become desensitized to them. The committee tabled the discussion for now and will look into it.
 - The necessity for an overpass or tunnel. He informed them that it has been discussed extensively and determined to be prohibitively expensive.
 - Not enough sidewalk access on Avery Street. There has been sidewalk construction there; previously there was no sidewalk. The committee requested that the area be assessed.
 - Committee will meet once or twice more this semester.
- Information Technology Committee – Ken Kundell
 - The committee met once in the fall, on October 14, 2020. They went through many topics: classroom tech, remote work tech, cybersecurity, Salto door locks (will replace the dip locks), MODO mobile app (used for daily screening), COVID tracking and automation, laptops (will be ordered instead of desktops in computer replacement program), JIRA online purchasing requisition system, Help Desk trends and Help Desk phone system.
 - The committee usually convenes once each semester. IT is currently working on a revised strategic plan which will probably be discussed at the next meeting.

Report from Staff Senate – Tabitha Pilchard

- Staff Senate Virtual Town Hall was held last week. Nearly 100 people attended. They held a Town Hall in the fall as well. They may hold a second one this semester.
- They are working with HR on the Staff Handbook update.
- HR is also revamping the on-boarding process. Staff Senate will be assisting by identifying areas that need improvement.

Report from Faculty Senate – Dr. Randy Cone

- They are continuing to work on the new General Education model. David asked about the status of the diversity requirement. Dr. Cone replied that it is part of the new general

education model and there is no consensus on the model yet. If the proposed model is not approved, then there are senators who are already preparing alternative proposals.

Report from Adjunct Faculty Caucus – Tim Robinson

- Pleased that adjunct faculty are included in the recent COLA increase.
- Successful in finding two volunteers to serve on the Cultural Diversity and Inclusion Consortium Committee.

Report from Student Government Association – David McCreary

- SGA will be holding general Town Halls. At SGA Forums, they only get a certain section of the student population, but they want to make sure they are reaching everyone. They plan to hold one before the end of February and then hopefully once per month. The dates will be released soon.
- The SGA website has been completely revamped and will hopefully be finished by the end of this week. The new website is more accessible for students and easier to use.
- The Committee for Diversity and Inclusion will be hosting the Black Excellence Series February 10th-24th to celebrate Black History Month. Most of the events are virtual but there will be some in-person activities in the Wicomico Room.

Report from Graduate Student Council – Kacie Cassar

- They are working on planning a variety of academic and social events for grad students.
- They are working with the SGA on the volunteer center.
- In discussions with Dr. Dane Foust and Dr. Karen Olmstead about getting a physical space for the GSC.

Campus Climate Study Implementation Committee Update – Eli Modlin

- President Wight charged the creation of a Campus Climate Study Implementation Committee, made up of reps from shared governance as well as Humberto Aristizábal, Joan Williams and Dr. Kara Owens. The President charged the committee with identifying by mid-March some short-term areas to address, but it's likely the committee will continue working on longer-term issues as well.
- The committee has had great discussions. A document was shared about faculty retention and recruitment efforts and included incorporating ideas of diversity and inclusion. The committee suggested that a similar document be developed for staff. They are also looking to see if there is a better program to help spouses look for employment in the area. Kevin Vedder from HR will join the next meeting to discuss similarities and differences in faculty and staff recruiting.
- The committee is also looking at comparing some of the data from the study to our peer institutions.

New Business - None

Meeting adjourned at 11:54 a.m.

Recorder: Gina Boobar