

Salisbury University
Consortium Coordinating Committee meeting
May 14, 2018, 12 p.m.
President's Conference Room

Minutes

Present: Sam Geleta, Chair (Outgoing President, Faculty Senate); Chrys Egan (Incoming President, Faculty Senate); Stefanie Hurst (Chair, Staff Senate); Brittany Kesteven (President, Graduate Student Council); Jordan McClung (Vice President, SGA); Tim Robinson (Adjunct Faculty Caucus); Amy Hasson (Chief of Staff, President's Office); Gina Boobar (President's Office); Marvin Pyles (Vice-President of Administration and Finance); Humberto Aristizabal (Associate Vice President of Institutional Equity); Eric Berkheimer (Associate Vice President of Facilities & Capital Management); Chief Ed Lashley (University Police); Ken Kundell (Chief Information Officer); Kevin Vedder (Associate Vice President for HR)

Approval of Minutes

The minutes from the March 30, 2018 meeting were approved.

Governance Body Reports

Report from Faculty Senate – Sam Geleta

- Congratulations to all committee members who were involved in selecting Salisbury University's new president, Dr. Charles Wight. We are happy to have him.
- Four faculty attended the USM "Symposium on Diversifying the Faculty" in April.
- Revision to the SU Mission Statement (requested by Provost Karen Olmstead).
- Chrys Egan is the incoming Faculty Senate president.
- Faculty Senate approved the Student Bereavement Policy. This new policy will be incorporated into the Student Handbook.
- Tomorrow the Faculty Senate will discuss Gen. Ed. transitioning to next fall.

Report from Adjunct Faculty Caucus – Tim Robinson

- Thanked administration for the 9.2% raise for adjuncts. He has heard nothing but positive comments from colleagues.
- Working on the Adjunct Faculty Welcome Back.

Report from Staff Senate – Stefanie Hurst

- Staff Senate met with Dr. Wight on May 8.
- There was an all-staff meeting on April 11. Over 100 staff were in attendance and approx. 100 staff watched it online.
- Elections are underway and will be concluding on May 22.
- June 8 is the annual staff appreciation day.
- Over 141 staff attended the first three Snack & Chat sessions. The next series starts in June.

Report from Student Government Association – Jordan McClung

- SGA elections were held and the new executive board began on May 1.
- The bereavement policy has passed the Faculty Senate. He thanked the Faculty Senate; this policy has been in the works for over two years.

Report from Graduate Student Council – Brittany Kesteven

- There was a great turnout for the Grad Gala on May 4. Dr. Wight attended. They raised over \$900 for the SU Foundation for a graduate student studies scholarship.
- Catherine Raley is the incoming Graduate Student Council president.

Consortium Committee Reports

- Traffic, Safety, Buildings and Grounds Committee – Chief Lashley
 - Committee meeting on March 26; 12 members attended.
 - Primary topic was parking. Jim Miller gave options for congested parking.
 - Issue on campus with increasing speeds of motorists to get to parking spaces. Eric Berkheimer has several speed calming options, including placing speed tables at a few islands.
 - There has been a decline in the last three years in criminal matters on campus. This is in part due to an increase in officers and surveillance.
 - Effective July 1, Robert Luttrell will be the committee chair.
- Facilities Management Advisory Committee – Eric Berkheimer
 - Committee meeting held on March 2; 8 members attended.
 - Committee discussed East Campus, Blackwell Hall and 305 College Avenue.
 - The Center for Extended and Lifelong Learning (CELL) moved to Blackwell Hall. Cultural Affairs will be moving to Blackwell Hall.
 - On East Campus, the Psychology Department will be using 215 Milford Street (former location of the Nabb Center) as research space.
 - 305 College Avenue is a small house. No recommendation yet for space use.
- Cultural Diversity and Inclusion Committee – Humberto Aristizabal
 - Committee met six times this semester and created two subcommittees that met twice.
 - Committee is focusing on the LGBTQ Resource Center. The idea has evolved to encompass additional underrepresented groups, such as veteran and women's groups, to become an Intersectional Resource Center. Space is being considered in Blackwell Hall.
- Fiscal Advisory Committee – Marvin Pyles
 - Committee met once this semester. They received an update on the budget and discussed upcoming raises – 2% increase in the Governor's budget and 9.2% raise for SU adjuncts and overload faculty.
- Committee on Wellness – Kevin Vedder
 - HR will focus on this committee over the summer and bring the group and activities to the forefront. Hanh Hang, Benefits and Wellness Specialist, will lead this committee. They need an idea of what actual health and wellness issues SU employees have in order to have an effective wellness program. They will try to get more information from the State level.
- Information Technology Committee – Ken Kundell
 - Committee met twice this semester. They received updates on various topics including IT policies and web accessibility.

New Business

- Request for Bylaws Change for Information Technology Committee
 - Ken explained that he is requesting a bylaws change on behalf of the Consortium Information Technology Committee. They request the following changes to the section covering the makeup of the committee, changing terms from two years to three years and changing the term “School” to “Unit”:

*“The committee shall be composed of the Chief Information Officer (ex-officio and non-voting) who will be responsible for convening the committee each academic year until a chair is elected, the Director of Information Technology, two faculty from each ~~School~~ **Unit** serving ~~two~~**three**-year terms, four staff (two exempt and two non-exempt) serving ~~two~~**three**-year terms, and two students serving one-year terms.”*
 - Tim Robinson made a motion to approve the proposed changes to “Article VI, Section 7: Information Technology Committee” of the Bylaws of the Salisbury University Consortium. Stefanie Hurst seconded the motion. The vote was unanimous in favor of the changes.
 - Amy said she will amend the bylaws including reviewing the bylaws and changing “School” and “College” to “Unit,” as appropriate, to align with the Faculty Senate’s recommendation and revision of their bylaws. She will bring copies of the revised bylaws to the fall meeting.
- Salisbury University Mission Statement Revision
 - Amy explained that these are basically housekeeping changes (a copy of the document showing the proposed changes was distributed to the Coordinating Committee). The revised mission statement is due to the USM and MHEC by mid-June. It has been shared with the Faculty Senate and at this meeting. Humberto requested that the words “and inclusion” be added after “and diversity” in the first sentence of the Values section. Committee agreed and Amy said she will forward this request to Karen Olmstead.

Meeting adjourned at 1:31 p.m.

Recorder: Gina Boobar