

**Salisbury University**  
**Consortium Coordinating Committee meeting**  
**March 30, 2018, 12 p.m.**  
**President's Conference Room**

**Minutes**

**Present:** Sam Geleta, Chair (President, Faculty Senate); Teri Herberger (Co-Chair, Staff Senate); Brittany Kesteven (President, Graduate Student Council); Amy Hasson (Chief of Staff, President's Office); Gina Boobar (President's Office)

**Absent:** Cearrah Sherman (President, SGA); Tim Robinson (Adjunct Faculty Caucus)

**Approval of Minutes**

The minutes from the November 16, 2017 meeting were approved.

**Report from Faculty Senate – Sam Geleta**

- A lot of time and intensive discussion have been involved with the General Education proposal. Progress is being made. May 16<sup>th</sup> is the target for the all-faculty vote on the General Education proposal. On April 10<sup>th</sup>, the Faculty Senate will discuss how to accomplish this vote without violating the current bylaws.
- The Senate formed an ad hoc committee to look at bylaw changes and representation related to the new College of Health and Human Services (CHHS). The committee presented a proposal for amendment of the bylaws. The Senate approved it. A new term, "Unit," now replaces "School" and "College." "Unit" refers to a distinct group that reports directly to the Provost and contains at least 2% of the faculty.
- Kevin Vedder gave a presentation on the proposed allocation structure for office support staff positions.
- The Financial Affairs Committee put forward a proposal – and it was approved – for a 9.2% increase for adjunct faculty and overload compensation.

**Report from Adjunct Faculty Caucus – Sam Geleta (on behalf of Tim Robinson)**

- The biggest development for the adjuncts is the announcement of a raise that will be effective Fall 2018. Our focus over the last few semesters has been to show that adjuncts have been left out of previous raises. The 9.2% raise will be implemented along with the commitment to provide the same merit or COLA raises to the adjuncts as they are awarded in the future.
- They are working with the Provost office to re-do the Adjunct Faculty Welcome Back and New Adjunct Faculty Orientation to be held prior to the fall semester.

**Report from Staff Senate –Teri Herberger**

- There are issues with staff who are non-exempt but covered by the collective bargaining unit. Currently these staff are not allowed to be elected to Staff Senate positions. Many of these employees do not even realize they fall into this category.
- Staff Senate scheduled three "Snack & Chat" informational sessions. The first one covered the budget. Marvin Pyles gave a presentation. The second one discussed classifications. Kevin Vedder gave a presentation. Two representatives from the MCEA attended. The third one – on April 4<sup>th</sup> – will cover compensation. In the future, they

hope to hold “Snack & Chat” sessions on topics people indicate that they are interested in or on issues that come up.

- There will be an All Staff meeting on April 11<sup>th</sup>.
- Employee Appreciation Day will be June 8<sup>th</sup>.

### **Report from Student Government Association – None**

### **Report from Graduate Student Council – Brittany Kesteven**

- The GSC is increasingly being recognized as a campus governance group.
- She met with SGA officers, Tricia Smith and Dean Clifton Griffin regarding student fees. The GSC is going to allocate 5% of graduate student fees to the SGA. This has now been approved and is officially in the minutes.
- They are working on developing a graduate assistantship survey. It’s a climate survey, with questions about GA’s experiences. Hopefully this will be an annual survey.
- There will be a Graduate Gala event on May 4<sup>th</sup> in the Academic Commons Assembly Hall. All faculty, staff and graduate students will be invited. There will be food, live music and a silent auction. They will also be showcasing research projects. Hopefully this will become an annual event.
- Elections will be held at the end of April. This is a week earlier than usual so that the new officers can be introduced at the Graduate Gala.
- The USM will be hosting a Symposium on Diversifying the Faculty on April 16<sup>th</sup>. Three GSC members will be attending.

### **Consortium Committees**

- The Consortium Committees webpage on SU’s Campus Governance website is updated. As there are changes/updates/corrections, please let Gina know.

### **New Business**

- Sam pointed out that the Consortium Bylaws need revised to align with changes made due to the establishment of the CHHS. As mentioned during the Faculty Senate report, the terms “school” and “college” need to be changed to “unit.” Amy said she will review the current consortium bylaws and see where appropriate revisions should be made. She will then distribute to Consortium Coordinating Committee members for review.

### **Other**

- Amy said the Student United Way is aligning a shred day with SGA’s Recycle Madness. Shred Day is scheduled for April 18<sup>th</sup>, 12-4pm in Red Square. Cost is \$1 per pound and personal shredding from all faculty, staff and students are welcome. Lower Shore Enterprises does the shredding right there, while you wait. Proceeds benefit the Student United Way.

The next Consortium Coordinating Committee meeting will be scheduled for the end of April/early May. Consortium committee heads will be invited to provide a report.

**Meeting adjourned** at 1:14 p.m.

Recorder: Gina Boobar