

**Salisbury University**  
**Consortium Coordinating Committee meeting**  
**February 14, 2019, 1 p.m.**  
**President's Conference Room**

**Minutes**

**Present:** Stefanie Hurst, Chair (Chair, Staff Senate); Chrys Egan (President, Faculty Senate); Devin Neil (President, SGA); Catherine Raley (President, Graduate Student Council); Tim Robinson (Adjunct Faculty Caucus); Amy Hasson (Chief of Staff, President's Office); Gina Boobar (President's Office); Kara Owens (University Analysis, Reporting & Assessment); Dane Foust (VP of Student Affairs)

**Approval of Minutes**

The minutes from the September 19, 2018 meeting were approved.

**Strategic Planning – Kara Owens**

- A series of focus groups are scheduled in order to get input from faculty, staff and students on various topics. Each focus group session will be approx. 90 minutes and the feedback from the sessions will help the Strategic Planning and Budgeting Committee develop the next Strategic Plan. Please share with your governance groups.
- A draft of the next Strategic Plan will go to the campus next fall for review, finalized by the end of 2019, and implemented in January 2020.

**Salisbury Promise – Dane Foust**

- Dane asked the group if there should be a promise that SU faculty and staff participate in to show their commitment to students, similar to the Salisbury Promise that SU students pledge. He distributed sample wording for the promise. It could be rolled out in August, possibly recited at fall Convocation. Is this something we want to consider, and, if so, how do we generate campus interest?
- Amy suggested that it be linked to the Strategic Plan process.
- Stefanie asked everyone to run it by their governance group and send a response to Dane by February 22<sup>nd</sup>.

**Report from Faculty Senate – Chrys Egan**

- The third session of the “Leading Academic Change” series will be March 13<sup>th</sup>, 5:30-7pm, in the GAC Faculty Lounge. Representatives from all shared governance groups are welcome.
- Updating the SU Online Learning Policy.
- Working on the all-faculty voting process.
- Continuing to work on General Education reform.
- A Faculty Senate special topic meeting is next Tuesday, February 19<sup>th</sup>. They will receive a legislative briefing from Eli Modlin, a budget briefing from Marvin Pyles, and a report from the CUSF representative.
- Looking into a proposal to make adjunct faculty eligible for emeriti status.

### **Report from Adjunct Faculty Caucus –Tim Robinson**

- Issue with GullNet policy that all new employees go through – being adjusted now – as long as the break is no longer than three years, they will not be required to go through the new employee training.
- Evening parking issues due to the fact that red spaces are not red after 5:15pm. It's difficult for adjunct faculty to find parking spaces. The policy will be changing and parking signs are supposed to be changed so that red spaces stay red in the evenings.
- Working with the Faculty Senate to create a faculty learning community for adjuncts.
- Continuing to work on increasing adjunct faculty participation. Floating a proposal to provide adjunct faculty a stipend to participate in meetings.

### **Report from Staff Senate – Stefanie Hurst**

- Developed a proposal for a meal plan for faculty and staff; forwarded to Marvin Pyles.
- Sent out a staff survey and received over 70 responses. They are currently reviewing constituent ideas and feedback.
- Snack and Chat sessions are open to all staff and faculty. There will be an upcoming session with a budget presentation by Marvin Pyles.
- Starting to plan for the Employee Appreciation event in June.
- Staff are taking advantage of Lynda.com professional development. Already 266 videos have been viewed.
- Working on a service project for staff.

### **Report from Student Government Association – Devin Neil**

- Now have free color printing for all student organizations.
- Creating a survey to gauge student interest in a campus recreation center.
- Updating SGA bylaws.
- Updating club recognition policies.

### **Report from Graduate Student Council – Catherine Raley**

- Hosted the USM Student Council (USMSC) meeting in the Academic Commons last Sunday.
- Working on a financial literacy workshop.
- Working on bringing a “Stop the Bleed” tourniquet workshop to SU.
- The second annual Graduate Gala will be Saturday, May 11, 6-9 p.m.
- Figuring out how to more effectively reach out and communicate with all graduate students; email is not necessarily the answer.
- Likes the idea of a service project – possibly partner with staff and/or faculty.

### **Bylaws Review**

- Stefanie said the Staff Senate is fine with the Library being a “Unit.”
- The committee agreed that each member would review the bylaws and send their proposed updates to Gina by April 1<sup>st</sup>.

## **New Business**

- Charging Traffic, Safety, Buildings and Grounds Committee with Investigating Parking Issues
  - Chrys Egan sent an email to consortium leaders in November 2018 regarding this issue and proposed charge.
  - Chrys explained that there have been a number of concerns about parking this year. The parking situation seems worse this year than in the past. A lot of students are parking in Parking Lot H (which is a red lot). Not sure if it's an enforcement issue or a signage issue. There have also been concerns with the manner in which people feel treated by those in charge of parking when they raise these issues; and staff in parking services have been treated disrespectfully by campus members who are upset about parking issues.
  - Amy suggested that the committee formally ask the Traffic Committee to look into these issues. She will draft the request and it can be used as a template for future requests. The committee agreed.
- Charging the Cultural Diversity and Inclusion Committee with investigating the National Center for Faculty Development & Diversity <https://www.facultydiversity.org/home> as a possible resource for SU. This system to support diverse faculty is used by Towson, University of Maryland-Baltimore County, and University of Maryland-Baltimore.
  - Stefanie said the Staff Senate is fine with this charge.
  - The committee agreed with the charge.
  - Amy said she will write up a formal request and send to Stefanie for signature and forwarding to the Cultural Diversity and Inclusion Committee.

The next Consortium Coordinating Committee meeting will be scheduled for later in the spring. Consortium committee heads will be invited to provide a report.

**Meeting adjourned** at 1:43 p.m.

Recorder: Gina Boobar