**SU Recycling Program**

**Employment Application**

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Local Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you a SU student? Yes/No

Year of study: FR\_\_\_\_\_ SO\_\_\_\_\_ JR\_\_\_\_\_ SR\_\_\_\_\_ other\_\_\_\_\_

Major:

*Note: In-Semester Work is for a maximum of 20 hours per week.*

 *Summer Work is 40 hours per week*

Have you worked on campus before? **Yes / No** For What Department? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you currently employed on campus? **Yes / No**

List five items SU CAN recycle:

**Please list hours you are available to work. Office hours are M-F, 7:00-3:30.**

Mon \_\_\_\_\_\_\_\_\_\_ Tues \_\_\_\_\_\_\_\_\_\_ Wed \_\_\_\_\_\_\_\_\_\_

Thurs \_\_\_\_\_\_\_\_\_\_ Fri \_\_\_\_\_\_\_\_\_\_

Please list previous employer(s), dates worked, and/or references:

1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Recycling Student Job FAQs

* Pay is currently $13.25/hour.
* Students can work as little as 2 hours per week up to 20 hours per week during the semester.
* During the summer and winter breaks, students can continue to work up to 40 hours per week even if not taking summer or winter classes.
* Shifts must be at least 2 hours minimum.
* Normal work times are Monday through Friday, between the hours of 7am and 4:30pm. Work outside of these times are only available with supervisor approval.
* Weekend work is only available with supervisor approval.
* Overtime (over 40hrs per week) is not available to students.
* Your first paycheck will arrive approximately 6 weeks after your first work shift. After that, subsequent paychecks will be deposited directly into your bank account every 2 weeks.
* You will need the following documents to sign a contract:
	+ State Issued ID
	+ Original Copy of Social Security card or Birth Certificate (a copy or picture will not work). The original will be returned to you.
	+ GullCard
	+ Direct Deposit information for paychecks
* **Submit completed application to rxfaust@salisbury.edu**