

SALISBURY UNIVERSITY
Rent Equipment & Party Central

DATE ORDERED	DATE NEEDED	U-SOURCE CODE	SPEND CODE	DEPARTMENT NAME	EVENT COORDINATOR/PHONE NUMBER
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DEPARTMENT DELIVERY LOCATION	DAY OF CONTACT NUMBER	FISCAL YEAR	CONTRACT NUMBER
		'27	FY 27

**Send request via a Workday requisition
Please note there is a 14-day cancelation policy.**

Line No.	Quantity	Unit	Description	Unit Price	Total
1			20' X 20' POLE TENT	294.	
2.			20' X 30' POLE TENT	441.	
3.			30' X 30' POLE TENT	661.50	
4.			40' X 40' POLE TENT	1102.50	
5.			40' X 60' POLE TENT	1627.50	
6.			40' X 80' POLE TENT	2205	
7			30' X 40' FRAME TENT	1008.	
8			30' X 50' FRAME TENT	1260.	
9			30' X 60' FRAME TENT	1512.	
10			SIDEWALLS 20' PANEL WITH WINDOWS	47.50	
11			30" STAND UP TABLES	12.60	
12					
13					
14			30' X 30' FRAME	661.50	
15			COCKTAIL TABLE	12.60	
16			WATER BARRELS	20.00	

Time Requested: _____ Location: _____

Special Instruction:

_____ \$ _____

Person Placing the order (Print Please)

DATE

TOTAL DOLLAR