

**CT PAYROLL SCHEDULE
FISCAL YEAR 2025**

PAY #	PAY PERIOD DATES	TIMESHEET DUE IN PAYROLL OFFICE	Timesheets Due Early	PTR DUE DATE	PAY DATE
1	06/13/24 - 07/02/24	07/03/24	***	07/04/24	07/10/24
2	07/03/24 - 07/16/24	07/17/24		07/18/24	07/24/24
3	07/17/24 - 07/30/24	07/31/24		08/01/24	08/07/24
4	07/31/24 - 08/13/24	08/14/24		08/15/24	08/21/24
5	08/14/24 - 08/27/24	08/28/24	***	08/29/24	09/04/24
6	08/28/24 - 09/10/24	09/11/24		09/12/24	09/18/24
7	09/11/24 - 09/24/24	09/25/24		09/26/24	10/02/24
8	09/25/24 - 10/08/24	10/09/24	***	10/10/24	10/16/24
9	10/09/24 - 10/22/24	10/23/24		10/24/24	10/30/24
10	10/23/24 - 11/05/24	11/06/24	***	11/07/24	11/13/24
11	11/06/24 - 11/19/24	11/20/24		11/21/24	11/27/24
12	11/20/24 - 12/03/24	12/04/24		12/05/24	12/11/24
13	12/04/24 - 12/17/24	12/18/24	***	12/19/24	12/25/24
14	12/18/24 - 12/31/24	01/01/25		01/02/25	01/08/25
15	01/01/25 - 01/14/25	01/15/25	***	01/16/25	01/22/25
16	01/15/25 - 01/28/25	01/29/25		01/30/25	02/05/25
17	01/29/25 - 02/11/25	02/12/25	***	02/13/25	02/19/25
18	02/12/25 - 02/25/25	02/26/25		02/27/25	03/05/25
19	02/26/25 - 03/11/25	03/12/25		03/13/25	03/19/25
20	03/12/25 - 03/25/25	03/26/25		03/27/25	04/02/25
21	03/26/25 - 04/08/25	04/09/25		04/10/25	04/16/25
22	04/09/25 - 04/22/25	04/23/25		04/24/25	04/30/25
23	04/23/25 - 05/06/25	05/07/25		05/08/25	05/14/25
24	05/07/25 - 05/20/25	05/21/25	***	05/22/25	05/28/25
25	05/21/25 - 06/03/25	06/04/25		06/05/25	06/11/25
26	06/04/25 - 06/17/25	06/18/25	***	06/19/25	06/25/25
FY26#1	06/18/25 - 07/01/25	07/02/25		07/03/25	07/09/25

Time sheets are due to the Payroll Office no later than 10:00 a.m. on the due dates above unless otherwise noted.

Time sheets should be submitted in Empl ID number order.

***** Time sheets due early**