

COMPLETION/DEFENSE SUBMISSION FORM
Form should be typed to avoid errors and/or delays

Where a degree program includes a thesis, dissertation, or exit project, a committee will be appointed by the department or school. When the thesis, dissertation, or project has been completed, this form will be submitted to the Office of Graduate Studies. This form should be submitted with your printed copies.

Student Name: _____ Permanent Email: _____ SU ID: _____

Permanent Address: _____ Phone: _____

This is to certify that on (Date): _____, (Student Name): _____

qualified for graduation from the Degree Program: _____ based on successful

completion and/or defense of (Thesis, Dissertation or Project Title): _____

NAME OF CHAIR/CO-CHAIR/FACULTY ADVISOR(S):

SIGNATURE:

NAME OF COMMITTEE MEMBERS:

SIGNATURE:

Graduate Program Director

Date

OFFICE OF GRADUATE STUDIES

The Office of Graduate Studies (OGS) will be the official clearinghouse for graduate manuscripts. Once technical review is completed, OGS will submit all copies to the SU Libraries for binding.

Date Received: _____ Number of Copies: _____ Date of Tech Review: _____ Approved Not Approved

(Reason): _____

Submitted to ProQuest (based on program): Yes No Date: _____ Submitted to SOAR: Yes No Date: _____

Library copy submitted (required): 2 Departmental Copies: 1 Personal Copies: _____

(Note: Binding library copies are free to students. OGS (#350000) will cover binding costs for up to (4) copies (1 for the department and 3 to be distributed by the student). Departments or students may opt to pay for additional copies (\$26.50/copy). Please indicate the number of additional copies _____.

Payment: Account code to be charged: _____ or personal check made out to Salisbury University.

Dean of Graduate Studies

Date