

From: [Karen Olmstead](#)
To: [Karen Olmstead](#)
Subject: Academic Affairs First Monday Email for December, 2021
Date: Monday, December 6, 2021 8:10:30 PM

Greetings: Less than two weeks to go until the Fall 2021 semester is officially wrapped-up, so this is an especially busy time with lots of events and culminating activities. For example, last week many of us had the joy of attending the launch event for the **latest volume of Laridae**, SU's Undergraduate Research Journal. I have to admit that I wondered if it would be up to the high standards of Volumes I and II. It's been a hard couple of years... Would students have the energy and interest to engage in these types of rigorous projects? Would faculty have the bandwidth to mentor high-quality projects and serve as reviewers? Would the editor-in-chief, editorial board, and faculty advisors be able to pull it together? As I think you'd agree with even a cursory look at [the new volume](#), the answer is a resounding Yes! My thanks to all who contributed to this terrific volume which represents the high-caliber work done across our campus.

Other good news to share:

- Later this month we will celebrate some 600 fall graduates of the Class of 2021 as they prepare to take the next steps in their personal and professional lives. Help send off the Class of 2021 by participating in **Fall Commencement activities** on Saturday, December 18 including Grad Walks; watching the commencement video that premieres at 8 a.m. on SU's [Commencement website](#), [YouTube channel](#) and [Facebook page](#); or by adding videos, photos and messages of encouragement to the [Class of 2021 Kudoboard](#) (open now). For the Grad Walks, faculty please plan to attend in your regalia to meet your department/program graduates and their families (see [here](#) for schedule and on-campus locations).
- My thanks to Brian Stiegler (Assistant Provost for International Education) for his efforts to bring [National Student Exchange](#) to SU. **National Student Exchange (NSE)** provides accessible study-away experiences to undergraduate students at more than 180 member institutions in the United States, Canada, Guam, Puerto Rico, and the U.S. Virgin Islands. For more info, see the [SU NSE webpage](#) or contact Brian Stiegler at bnstiegler@salisbury.edu.
- Congratulations to our colleagues at the **Ward Museum** which was recently recognized with the Community Foundation of the Eastern Shore's Nonprofit Award of Excellence. The Ward Museum has maintained and even grown its engagement with local, regional and international communities despite the significant impact of the pandemic on museums.
- Congrats as well to **Christina Camillo** (School of Health Sciences – Med Lab Sciences) who was recently honored with the Association of Zoo Veterinary Technicians' (AZVT) Lifetime Achievement Award. Christina is the long-serving editor-in-chief and program co-chair of AZVT's annual conference. Well done!
- The International Leadership Association (ILA), the largest global organization for leadership scholars and practitioners, recently recognized two SU faculty members. **Chrys Egan** (Fulton School of Liberal Arts Associate Dean/Department of Communication) received the ILA Women & Leadership Outstanding Practice with Local Impact Award for her years of mentoring youth, university students, faculty, and staff, on-campus and throughout the state of Maryland. **Sherry Maykrantz** (School of Health Sciences - Public Health), received the ILA Women & Leadership Outstanding Scholarship for Emerging Scholars with her impressive, early career publications, presentations, and grants on important community health issues including COVID-19, opioid addiction, and mental health. Congratulations Chrys and Sherry!
- And, they have done it again! SU Nursing students continue to hold **first place on the National Council Licensure Examination (NCLEX)** at a nearly 95% pass rate for first-time exam-takers. SU Nursing's sustained success at the top of this national exam in Maryland not only reflects the rigor and quality of the B.S.N. program, but also in SU's general education and pre-requisite coursework. Congratulations on this significant and sustained achievement!

Training, Opportunities, Resources and Reminders

- Information about the approved **General Education model and implementation process** is available on the [Faculty Senate website](#) and a new [Gen Ed Implementation website](#). Also, several faculty and staff are planning a Gen Ed convening from 11 a.m. to 1 p.m. (lunch included!) on January 26th. This session will explore our new General Education program, discuss timelines, and activities necessary to offer the program in Fall 2024. Attend this session to ask your burning questions about the implementation process of this important transformation of our

undergraduate curriculum. More info to come!

- Our virtual **Academic Affairs Town Halls** provided important opportunities to share information and concerns over the past 18 months. As we have learned more about COVID and found new communication patterns, interest in the Town Halls has understandably dropped off. Unless there is a need to reinstate these meetings, I plan to suspend our monthly Town Halls starting this month (so no meeting on 12/9).
- Grade rosters for the Fall 2021 semester open on 12/13/21. **Grades are due by noon on 12/20/21.** A grade of Incomplete ("I") should only be given if the faculty member has been in communication with the student regarding expectations (work required, location, and timeframe) for coursework that needs to be completed. Please note that if grades are not submitted by mid-term the following semester, Incompletes turn to grades of F.
- The SU Women's Forum developed a **Notice for Students with Dependents** as a suggested syllabus statement. If you are interested in incorporating this into your courses, you can easily import the statement into your courses via MyClasses. To "Import from Commons," you can use the instructions in this [Canvas Commons knowledgebase article](#).
- The second annual **Anti-Racism Summit** is being planned for Feb. 4th. Please hold the date; more info to follow.
- **Teaching & Learning Conference proposal submissions** are due on 12/7/21; you can submit your proposal [here](#). The TLC will be held on February 18th.
- The Faculty Development Committee is calling for applications for **Travel Grants** for faculty travel to be completed between January 1, 2022 and May 31, 2022. Should you choose to apply for a grant, please go to the [FDC Travel Grant Web Site](#) and submit your application online. Deadline for Application: **11:59 PM on December 17, 2021** (no applications will be accepted after this deadline). The maximum amount of each grant is \$400.
- SU faculty (full- and part-time) who are teaching during spring 2022 are invited to participate in the **Lumen Belonging and Inclusive Teaching Fundamentals Virtual Fellowship** program. The virtual fellowship invites faculty to explore evidence-based teaching practices that support student engagement and success by shaping the learning environment to recognize and build on the diverse experiences and strengths of all students. Applications are due on 1/21/22. Visit the [USM Belonging Circles application page](#) for more details and the application submission form.
- See the Nov. 11th email from Candie Nelson for information on the **Professional Development Grants** available from the SU Foundation. All SU Faculty and Staff (Assistant Director and above) are encouraged to apply. Applications are due by Jan. 20, 2022.
- As part of our continuous review of instructional technologies used by faculty, the Faculty Senate's Learning with Technology Committee and Instructional Design & Delivery are interested in the use of **student response systems** as a way of increasing student engagement. Please respond to [this short poll](#) to allow us to gauge usage of student response systems (TurningPoint or other platform) and interest in incorporating a student response system into your learning environment.
- Don't forget annual training in **Cybersecurity** and **FERPA** (both in KnowBe4 in Employee Links box in Gullnet) and, if not completed yet, **Diversity** modules (required of all employees when hired, see Diversity Training in External Links box in Gullnet).

COVID-19 Updates

- Although campus positivity remains low, we are in communication with the Wicomico County Health Department, the USM, and other State agencies regarding any contingencies to be put in place should COVID case counts increase. Please monitor your email for updates from Stay Informed and watch the President's Briefings (next scheduled for Dec. 9 at 11:30 a.m.). Pfizer, Moderna and Johnson & Johnson **COVID-19 booster shots are available** for all SU students, faculty and staff. Schedule yours at <https://suvax.timetap.com>.
- There will be a **pediatric vaccination clinic** open to family members of SU students, faculty and staff on Friday, December 17, from 3:30 to 6:30 p.m. in the Great Hall of Holloway Hall. Click [here](#) to schedule an appointment. The County Health Department will also offer Flumist (the flu vaccine) while on-site.
- Finally, as you all know, the situation with COVID is fluid. An update regarding any changes in operations will go out by 12/22/21.

As we near the finish line for Fall 2021, my thanks, as always, to you for your continued great work,
Karen

Upcoming Dates of Interest (**bold** indicates events added this month). For more detailed Information regarding instruction-related dates of interest, please consult the [Registrar's Calendars](#). For information about Faculty Senate meetings, please consult their [webpage](#). If you want to share information about events/activities of interest to faculty across campus, please send them to provost@salisbury.edu at least three days before the first Monday of each month.

12/7	Deadline for submitting presentation proposal for SU's 2022 Teaching & Learning Conference (submit your proposal here)
12/9	Academic Affairs Virtual Town Hall (4 pm) CANCELLED
12/13	Grade rosters for regular term open
12/14	Faculty Senate Meeting
12/15	Deadline for Provost to submit tenure recommendations to President
12/17	Deadline for FDC Travel grants (For more information and to apply)
12/18	Grad Walk
12/20	Grades due at noon
1/15/22	Deadline for President to send written notification of tenure decision to candidates
1/20/22	SU Foundation Professional Grant applications due
1/21/22	Lumen Circles Fellowship Opportunity: Belonging & Inclusive Teaching Fundamentals (Visit the USM Belonging Circles application page for more details and for the application submission form)
1/26/22	Convening on Gen Ed Transformation
2/1/22	Promotion application (Round 1, combined T&P) to University Promotions Committee
2/4/22	Second annual Anti-Racism Summit planned
2/15/22	Submission of promotion (Round 2, promotion only) file by faculty to department promotions committee (or CHHS school committee)
2/18/22	SU's 12th Annual Teaching & Learning Conference
2/19/22	Admissions Open House
Feb. 2022	Planned launch of Updated Faculty Handbook
3/1/22	Recommendation by department promotions (Round 2) committee to department chair (in CHHS, school committee to school director)
3/1/22	Promotion recommendation (Round 1) from University Promotions Committee to Provost
3/4/22	Scholars Day
3/5/22	Admitted Students Day
3/15/22	Promotion recommendation (Round 2) from department chair to dean (in CHHS, from school director to dean)
3/15/22	Sabbatical applications for Spring 2023 due to department chair/CHHS school director
3/22/22	Promotion recommendation (Round 1) from Provost to President
3/30/22	Promotion recommendation (Round 2) from dean to University Promotions Committee
4/5/22	Giving Day
4/8/21	Department chairs/CHHS school directors send endorsements for Spring 2023 sabbatical applications to dean
4/9/22	Admitted Students Day
4/15/22	Notification of promotion (Round 1) outcome to applicant by President
4/22/22	SU Student Research Conference (SUSRC)
4/22/22	Promotion (Round 2) recommendation from University Promotions Committee to Provost
5/1/22	Deans send endorsements for Spring 2023 sabbaticals to Provost
5/2/22	Promotion (Round 2) recommendation from Provost to President
5/16 /22	Notification of promotion (Round 2) outcome to applicant by President
8/26-28/22	National Folk Festival
8/31/22	Deadline for final approval by President for Spring 2023 sabbaticals
Major events on the horizon	
July 2022	We are SU Campaign tentatively ends
Fall 2022	Identify workgroups for Middle States re-accreditation self-study
S23 thru AY23-24	Work on Middle States self-study
Summer '23	Anticipated launch of Workday for Financials and HR
July 2023	Begin review of planning for new Student Information System (currently Gullnet)
Fall 24	New General Education Curriculum begins

AY24-25	SU Centennial Celebrations begin
AY24-25	2020-2025 Strategic Plan ends
AY24-25	Middle States reaccreditation (site visit likely in the spring semester)

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