



PRESTO

PERFORMING ARTS EDUCATION OUTREACH
AT SALISBURY UNIVERSITY



STUDENT HANDBOOK



2026

Table of Contents

Welcome to PRESTO 4

 What Is PRESTO?

PRESTO Lessons & Program Details 6

 Lesson Instruction

 Individual Lessons

 Scheduling

 Student Recitals

 Lesson Location

 Parking Information

Registration & Sessions 7

 Registration

 Sessions

Tuition & Fees 8

 Lesson Fees

 Discounts

Attendance & Make-Up Policies 8

Teaching Approach & Student Responsibilities 9

PRESTO Participation Policies & Agreement 10

Contact Information 11



Welcome to PRESTO!

The PRESTO Performing Arts Education Outreach Program at Salisbury University is excited to welcome students and families into our musical community. Through high-quality instruction, performance opportunities, and engaging learning experiences, PRESTO helps students develop their musical skills, creativity, and confidence in a supportive environment.

This handbook provides important information about lessons, scheduling, tuition, policies, and expectations to help ensure a successful and rewarding experience for every PRESTO student. We are thrilled to have you join our program and look forward to being part of your musical journey!

What Is Presto?

Founded in 2012 by Dr. Sachi Murasugi, with support from Dr. Linda Cockey, PRESTO was created as a community outreach program to provide music education opportunities for students throughout the greater Salisbury and Eastern Shore communities.

PRESTO offers individual lessons for learners of all ages in piano, strings, voice, guitar, percussion, wind, and brass instruments. The program works closely with the Music, Theatre and Dance Department faculty and students at Salisbury University, providing students with access to experienced instructors and a vibrant musical community. For our youngest musicians, PRESTO also offers Small and Mighty: Music Fundamentals, an engaging introductory class designed for children ages 4-6 who are beginning their musical journeys.



PRESTO Lessons & Program Details

Lesson Instruction

Lessons are taught by either professionals – faculty or vetted regional musicians – OR by trained and gifted Salisbury University students. SU student instructors are selected by faculty advisors with whom they may consult concerning pedagogy or repertoire.

After enrolling online, a student is assigned an instructor. The instructor will contact the student/parent to create a customized weekly lesson schedule.

Individual Lessons

Individual lessons can be for 30, 45, or 60 minutes depending on the interest of the student. Lessons are held once each week.

Scheduling

Scheduling for lessons is flexible. Upon registering, the appropriate instructor will be sent your contact information to decide on a mutually agreeable date and time for weekly lessons during our offered sessions.

Student Recitals

PRESTO provides performance opportunities for students at the conclusion of the fall and spring sessions. All PRESTO students are invited to participate in our student recitals, where they can share their musical progress and celebrate their accomplishments with family and friends.

The Fall Student Recital takes place on **Tuesday, December 15, 2026**, and the Spring Student Recital takes place on **Tuesday, May 11, 2027**. Additional recital details, including performance schedules and requirements, will be shared with students and families during each session.

Lesson Location

All PRESTO lessons take place in Fulton Hall on the Salisbury University campus. Fulton Hall is home to the Music, Theatre and Dance Department and provides dedicated spaces for music instruction, practice, and rehearsals.

For directions and assistance locating Fulton Hall, please view the Salisbury University campus map: salisbury.edu/campus-map

Parking Information

Parking passes are required for all vehicles parked on the Salisbury University campus. Visitors can obtain a free parking pass through the SU Parking Services Portal by creating an account and registering their vehicle: salisbury.edu/parking (under Visitor & Event Parking Information) The most convenient parking location for PRESTO lessons is Lot H (located under the solar panels), with an entrance available from College Avenue. If you plan to park and remain on campus during PRESTO lessons, please be sure to register for a visitor parking pass in advance. Parents and guardians are responsible for the supervision of any PRESTO student who is a minor (17 years of age or younger) while they are in Fulton Hall or anywhere on the Salisbury University campus.

Registration & Sessions

PRESTO registration opens a few weeks before each upcoming session. Students must complete registration and payment before beginning lessons.

Registration

Students can register for PRESTO on our website – salisbury.edu/presto – or by contacting PRESTO Manager Courtney Coco at clcoco@salisbury.edu. Students must complete registration and payment before beginning lessons and are assigned an instructor after registration is complete.

Sessions

PRESTO offers four sessions throughout the year that align with the Salisbury University academic calendar. Students receive one lesson each week during their registered session.

- Fall Session: 12 weeks – September 7-December 4, 2026
- Winter Session: 4 weeks – January 4-29, 2027
- Spring Session: 12 weeks – February 8-May 7, 2027
- Summer Session: 6 weeks – June 7-July 23, 2027



Tuition And Fees

Lesson Fees

- 30-minute lessons: \$30 per lesson
- 45-minute lessons: \$45 per lesson
- 60-minute lessons: \$60 per lesson

Tuition for the full session is due before the first lesson and is based on the number of lessons in the selected session. A non-refundable \$25 registration fee is required for each student at the time of registration.

Students must submit a registration form and payment before lessons begin. Payment may be made in three ways: online, by mail, or in person at the PRESTO Office. Personal checks, credit cards (MasterCard, Visa, Discover, and AmEx) and cash are accepted.

Discounts

PRESTO offers the following discounts for families enrolling in multiple lessons or registering more than one student.

- 10% Multiple Sibling Discount: Available for families registering more than one sibling. Students must register at the same time and for the full session to receive the discount.
- 10% Multiple Class of Multiple Lesson Type Discount: Available for students registering for one or more classes or lessons in multiple instruments/voice. Students must register for classes or lessons at the same time and for the full session to receive the discount.

Attendance & Make-Up Policies

Regular attendance is expected of all students. Exceptions include instructor absences and school closings. If SU is closed, there will be no lessons.

Students are allowed one excused absence per term, which will be made up during the last week of the term or at the instructor's convenience. The instructor must receive notice of the absence at least 24 hours prior to the scheduled lesson time in order to be considered an excused absence.

Additional excused absences beyond the one guaranteed make-up lesson may be accommodated at the discretion of the instructor.

Unexcused absences are not required to be made up.

Instructor absences (due to illness) will be made up at the convenience of both student and instructor.

Teaching Approach & Student Responsibilities

Instructors will select appropriate repertoire and instructional materials based on each student's age, experience level, and individual goals. Students are encouraged to share their interests and preferences to help create a personalized and engaging learning experience.

At the beginning of lessons, instructors may provide initial materials to help students get started, including method books, exercises, or sheet music based on the student's needs. Students are responsible for purchasing any additional music or materials recommended by their instructor in order to comply with copyright requirements.

Students participating in instrumental lessons are responsible for providing their own instrument and bringing it to each lesson. PRESTO does not provide instruments or instrument rentals.



PRESTO Participation Policies & Agreement

Salisbury University (the “University”) PRESTO is a performing arts education outreach program offered to the community to provide instruction to students of all ages, levels and abilities. In consideration of being permitted to participate in PRESTO on the University campus, PRESTO students (and parents/guardians of students where the student is a minor) are advised of the following:

- 1.** PRESTO takes place on the University campus in Fulton Hall where participants are given access to the facilities by qualified instructors.
- 2.** Participation in PRESTO is wholly voluntary. Students may be dropped off at Fulton Hall during the time of instruction or parents/guardians who accompany students may wait on the University campus for the student to attend the lesson.
- 3.** The University is not responsible for the safety or well-being, nor for any damages, losses, or injuries of any PRESTO student or person(s) attending the PRESTO program with a student while on the University campus, except as may be caused by the negligence or actual malice of University employees and agents.
- 4.** The student (or parent/guardian of a minor student) agrees not to bring any legal or other action or make any claim against the University, its employees, or agents for any injury, damage, or loss while participating in PRESTO and agrees to release the University and its employees and agents from any such claims that are in any way connected to participation in PRESTO. If the student (or parent/guardian) does not agree to so release and indemnify the University, the student may not participate in PRESTO.
- 5.** A student who has any physical or other medical condition that may require special accommodation (or a parent/guardian with knowledge of such condition of a minor student) must notify the director of PRESTO upon registration and prior to beginning any participation in PRESTO. In such cases, the University will engage in an interactive process with the student (or parent/guardian) to determine whether a reasonable accommodation is available.
- 6.** The University does not have medical personnel available at the University. In the event of injury or incident requiring immediate medical attention, the University will seek emergency treatment for the student. The University assumes no responsibility for any injury or damage that might arise out of or in connection with such emergency medical treatment. If the student (or parent/guardian of a minor student) does not authorize emergency medical treatment, the University must be notified in writing prior to registration in PRESTO.
- 7.** The University reserves the right to decline to accept or retain a student in PRESTO at any time should the actions or the general behavior of the student impede PRESTO or the rights or welfare of any person. Should the student's conduct, or the conduct of any person accompanying the student, violate any law or University policy, the University may require the student or any other person to immediately leave the premises and not return to the PRESTO program.
- 8.** The University may take photographs or make recordings of the student for publicity or marketing purposes for PRESTO. In this event, the University will request written permission for use of the student's likeness prior to use.
- 9.** The University retains the right to require the student or parent of student to sign a liability waiver prior to participation in PRESTO.

Contact Information

Thank you for choosing PRESTO at Salisbury University for your musical education. We are honored to be part of your musical growth and are committed to providing a positive, engaging, and inspiring learning experience for every student.

Please do not hesitate to reach out with any questions, concerns, or suggestions. We are happy to assist and look forward to supporting your musical experience with PRESTO!

Courtney Coco, PRESTO Manager

- Office: 410-543-8366
- clcoco@salisbury.edu

You may also find more information on the University website: salisbury.edu/presto





PRESTO

PERFORMING ARTS EDUCATION OUTREACH
AT SALISBURY UNIVERSITY



salisbury.edu/presto

Make Tomorrow Yours ›

Salisbury
UNIVERSITY

SU is an Equal Opportunity/AA/Title IX university and provides reasonable accommodation given sufficient notice to the University office or staff sponsoring the event or program. For more information regarding SU's policies and procedures, please visit salisbury.edu/equity.