

APC Renewal Credits for PDS Roles

Anne Arundel County – Daman Harris: dlharris@aacps.org

- **Mentoring a part-time intern (1 day per week):** 1 APC renewal credit per semester, limited to three credits per renewal cycle.
- **Mentoring a full-time intern:** 3 APC renewal credits per semester, limited to three credits per renewal cycle.
- **Site Coordinator for a PDS:** 3 APC renewal credits per year, limited to three credits per renewal cycle.

Caroline County – Tara Downes: downes.tara@ccpsstaff.org

- **Mentoring a full-time intern:** 1 APC renewal credit, maximum of 3 in a 5-year renewal cycle.
- **Site Coordinator for a PDS:** 1 APC renewal credit, maximum of 3 in a 5-year renewal cycle.

Dorchester County – Renee Warfield: warfieldr@dcpsmd.org

- **Mentoring a full-time intern:** 3 APC renewal credits, maximum of 3 credits per renewal cycle. (See Note)
- **Site Coordinator for a PDS:** 3 APC renewal credits, maximum of 3 credits per renewal cycle. (See Note)
- **Note:** *an Equivalent Credit Form must be completed and signed by the principal. Documentation of hours must accompany the request. See HR for the proper form.*

Somerset County – Beth Whitelock: bwhitelock@somerset.k12.md.us

- **Mentoring a full-time intern:** 3 APC renewal credits, maximum of 3 in a renewal cycle.
- **Site Coordinator for a PDS:** 3-6 APC renewal credits depending upon hours developed to task.

Talbot County – Robin Werner: rwerner@talbotschools.org

- **Mentoring a full-time intern:** 1 APC renewal credit per year up to 3 credits per renewal period.
- **Serving as a PDS Site Coordinator:** 1 APC renewal credit per year up to 3 credits per renewal period.

Wicomico County – Paige Larmore: plarmore@wcboe.org

- **Mentoring a full-time intern:** 1 APC renewal credit for each intern with a maximum of 3 credits in each 5-year renewal period.
- **Serving as PDS Site Coordinator:** 1 APC renewal credit per year with a maximum of 3 credits during the 5-year certificate.
- **Note:** *Please provide documentation from your principal. Bear in mind that the credits may only be used for APC renewal and do not count towards +30.*

Worcester County – Brian Phillips: bcphillips@worcesterk12.org

- **Supervising the Pre-Service Intern/Student Teacher:** (MSDE/CPD # 13-00-22) A maximum of 3 credits may be earned during a certification period by submitting a reflection log describing experiences and skills used while serving in the mentoring relationship. See Brian Phillips for specific criteria, performance outcomes and evaluation process. (See Note.)
- **Site Coordinator for a PDS:** (MSDE/CPD #16-00-01) A maximum of 3 credits may be earned during a certification period by submitting a reflection log describing experiences and skills used while serving as a site coordinator. See Brian Phillips for specific criteria, performance outcomes and evaluation process. (See Note.)
- **Note:** *A teacher who serves as both a site coordinator and a mentor teacher during the same certification period may only acquire credits for both opportunities during the same certification period one-time during their work history with Worcester County Public Schools.*