MASTER OF SOCIAL WORK

Program Information

Accredited by the Council on Social Work Education

http://www.salisbury.edu/SocialWork/masters.html
INTRODUCTION
Social workers can make a difference in the lives of people and their communities. We can be found working in schools, hospitals, community mental health centers, correctional facilities, and social services agencies; social workers are even members of Congress! Professional social workers are committed to ethical practice with individuals, families, and communities, to the achievement of social justice, and to the elimination of oppression.

The Salisbury University Master of Social Work Program (MSW) and Bachelor of Social Work (BASW) Program prepares professional social workers to engage in community-based direct practice with individuals, families, and groups. The mission of our program is to educate ethical, competent practitioners who can work with a high degree of autonomy and skill. The Social Work faculty is dedicated to excellence in teaching and maintaining a strong focus on student learning. For several years Salisbury University has placed in the U.S. News and World Report’s top 10 public regional universities in the North.

Graduates will be prepared to work in a variety of settings as practitioners, consultants, supervisors, and administrators and will possess the skills necessary for lifelong learning and adaptation to new practice contexts.

The regular (62 credit) MSW program is open to students who have a bachelor’s degree with a minimum 3.0 GPA in their last 60 graded hours from an accredited college or university.

Applicants who graduated from an undergraduate social work program accredited by the Council on Social Work Education within the last three years and have a minimum 3.2 GPA in their last 60 graded hours may be eligible for the advanced standing program. The advanced standing program permits qualified students to complete their MSW in 32 hours.

In addition to the main campus program Salisbury University also offers the MSW program at satellite sites located at Cecil College in Elkton, Maryland, the Eastern Shore Higher Education Center at Chesapeake College in Wye Mills, Maryland, and the University System of Maryland at Hagerstown campus in downtown Hagerstown, Maryland.

Virtually all of the satellite program courses and most of the main campus courses are offered in a hybrid manner, meaning they use the latest technology to combine face-to-face instruction with fully interactive live video and online instruction. For students at the satellite sites, these innovative programs provide the ability to
complete a master’s degree in their local communities. On both the main campus and at the satellite sites, a hybrid format offers courses in the evening with a reduced in-class time requirement because of the online component.

All of SU’s graduate social work programs are accredited by the Council of Social Work Education, a must for earning licensure.

COURSE OF STUDY
The Regular MSW Program is 62 credit hours. There are 48 credits of classroom work and 14 credits of supervised field practicum. The regular MSW program is open to anyone with a bachelor’s degree; an undergraduate degree in social work is not required.

The Advanced Standing MSW Program requires 24 credits of classroom work and 8 credits of supervised field practicum. The advanced standing program is offered for individuals who are recent graduates of an accredited BASW or BSSW program with a minimum GPA of 3.2.

Both program offerings are flexible and designed for the working student.

We offer the following curriculums:

<table>
<thead>
<tr>
<th>Program</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular, Full-Time</td>
<td>2 years</td>
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<tr>
<td>Regular, Part-Time</td>
<td>4 years</td>
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<tr>
<td>Advanced Standing, Full-Time</td>
<td>1 year</td>
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<tr>
<td>Advanced Standing, 3 Semester</td>
<td>1 ½ years</td>
</tr>
<tr>
<td>Advanced Standing, Part-Time</td>
<td>2 years</td>
</tr>
<tr>
<td>Satellite Regular Program</td>
<td>3 years</td>
</tr>
<tr>
<td>Satellite Advanced Standing Program</td>
<td>1 ½ years</td>
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</tbody>
</table>

CURRICULUM

Foundation: The foundation curriculum comprises the first 30 hours of coursework and field practicum. Building on a liberal arts base, courses address the knowledge and skills associated with generalist social work practice and examine the core values and philosophy of social work.

Concentration: The concentration curriculum comprises the second 32 hours of coursework and field practicum. Courses focus on community-based direct practice and build upon successful mastery of foundation knowledge and skills. Community-based direct practice is founded on two central social work values:

1) The belief that all people have strengths—Practitioners should work with these strengths rather than seek out deficits to be fixed.
2) The belief that people should be viewed within the context of their families and communities—we must understand how individuals, families, and groups affect one another, and we must develop strategies to work within these systems.

FIELD PRACTICUM
Students, in collaboration with the Field Education Office, select field placements to meet their professional goals. Regular Program students complete four semesters of field
FIELD PRACTICUM (CONTINUED)

Placements are available at a variety of community, government, and private agencies. In some situations, students may make special provisions for a field placement within their current work setting. **Students who work full time will need to plan for daytime release time from their jobs to participate in the field practicum.** Students must be in good academic standing in order to enter into, and remain in, their field placement.

ACADEMIC STANDARDS

Students in the MSW Program are expected to perform academically at the following standards:

- **Students must maintain a cumulative GPA of 3.0.**
  Students whose cumulative average falls below 3.0 will be placed on academic probation for a maximum of one calendar year and allowed nine semester hours (including any repeated course) to return their GPAs to 3.0. Students who return their GPA to 3.0 will be returned to good academic standing. Students who do not reach a 3.0 GPA or students who are determined to be unable to reach the required GPA by the conclusion of nine semester hours or one calendar year will be dismissed from the program.

- **Regular (62 credit) Program students may receive no more than six credits below “B.”**
  Regular program students are allowed no more than six credits below a "B" in their program and are allowed to repeat only TWO courses (one course in the foundation curriculum and one course in the concentration curriculum) to improve their grade point average. Students who have utilized their repeat allowances and then go on to earn a grade below a “B” will be dismissed from the program. A grade of “D” or “F” must be repeated in accordance with the course repeat policy.

- **Advanced Standing students may receive no more than three credits below “B.”**
  Advanced Standing students are allowed no more than three credits below a "B" in their program and are allowed to repeat only ONE course, one time, to improve their grade point average. Students who have utilized their repeat allowances and then go on to earn a grade below a “B” will be dismissed from the program. A grade of “D” or “F” must be repeated in accordance with the course repeat policy.

APPLICATION PROCEDURES

Applications to the MSW Program are accepted for each fall semester. Check the department website for the next eligible due date to apply to the program or contact the MSW office for further information. ([www.salisbury.edu/socialwork](http://www.salisbury.edu/socialwork) or 410-677-5363)

ADMISSION ASSESSMENT

Assessment is made on the basis of the applicant’s academic performance and background, social work and related work experience, personal qualifications, references, and indications of a commitment to the profession. Additionally, applicants should have interests or life experiences appropriate to the practice of professional social work.

PREREQUISITES FOR PROGRAM ADMISSION

Regular (62 Credit) Program

- A baccalaureate degree from a regionally accredited college or university.
- Successful completion (a grade of “C” or better) of a minimum of 24 hours of liberal arts, including courses with content in sociology, psychology, English, biology with lab, and political science or history.
- A course in statistics is required.
- A minimum of a 3.00 grade point average on the last 60 graded credits leading to the baccalaureate degree.

Previous graduate credits are considered when assessing your qualifications.
Advanced Standing (32 Credit) Program

- A baccalaureate degree in Social Work from an undergraduate social work program accredited by the Council on Social Work Education earned within the last three years. Applicants graduated within the last five years who have worked in human services for at least two of those years will be considered.
- Successful completion (grade of “C” or better) of 24 hours of liberal arts, including courses with content in sociology, psychology, English, biology with lab, and political science or history.
- A course in statistics is required.
- A minimum of a 3.2 grade point average on the last 60 graded credits leading to the baccalaureate degree.
- A recommendation from the department chair of your undergraduate social work program.
- Three letters of recommendation: one from a field placement, one from an academic source, and one from either an employer or professional colleague or community associate.

CONDITIONAL/PROVISIONAL ADMISSION

Conditional or provisional admission may be granted to applicants in the following categories:

- Those who have not successfully completed the required liberal arts background may be admitted conditionally.
  Students found to have a deficiency in the area of liberal arts preparation will be required to take leveling courses to satisfy the prerequisite requirement prior to admission or during their first semester in the program. All prerequisites for admission must be completed prior to the start of the second semester in the program. Statistics may be taken on a Pass/Fail basis; all other prerequisite courses must be graded. Students may take these classes at any accredited university or community college. The Graduate Admission Review Committee reserves the right to request that students retake a liberal arts course in which a grade below a “C” was earned. Students must submit proof of successful completion of the course to be fully admitted to the program.

- Those with a GPA of less than 3.0, but an otherwise strong application may be admitted provisionally to the regular program.
  Students admitted provisionally based on the GPA may take up to nine hours their first semester (excluding Field courses), and they are required to earn a "B" or better in all classes of their first semester of the program. Students who meet this requirement will be fully admitted to the regular program the following semester. Students applying to the advanced standing program are not eligible for provisional admission status.

TRANSFER STUDENTS

Students from non-MSW graduate programs may receive a maximum of six transfer credits for courses for which s/he has earned a grade of "A" or "B". Each course will be assessed for program equivalency.

Students previously or currently enrolled in another accredited master’s level social work degree program who are seeking admission as a transfer student will require official determination of allowable credit for coursework completed elsewhere. This determination will be made at the time of admission. Field Education credits do not transfer. All Field Education requirements must be completed as part of this MSW program. In addition, all students must complete a minimum of 30 hours at Salisbury University to be eligible for an MSW degree.

- Students previously or currently enrolled in another accredited master’s level social work degree program who are seeking admission as transfer students are required to submit the following three materials IN ADDITION TO the materials required of new students (see Application Procedures):
  1. A brief written statement describing the reason(s) for requesting a transfer
  2. A copy of field experience evaluations
  3. One of the three professional recommendations must be from a faculty member or field supervisor affiliated with the transferring program.
Non-MSW to MSW

Students from non-MSW programs may receive a maximum of six transfer credits for which at least a “B” was earned. Each course will be assessed for program equivalency. Official determination of allowable credit for coursework completed elsewhere will be made at the time of admission. See MSW Student Handbook for complete details.

International Students

International students who demonstrate graduate ability and proficiency in the English language may be offered admission. Applicants whose native language is other than English must take the Test of English as a Foreign Language (TOEFL), and have official results sent to the Office of Admissions. A minimum score of 550 on the written exam or 213 on the computer exam is required. International graduate student applicants may be required to have their credentials reviewed by professional, external evaluators identified by Salisbury University. If such external review is necessary, appropriate forms will be sent to applicants early in the admissions process. International students must be admitted to a degree program before the immigration document (I-20) will be provided. For more information specific to International Students, please visit SU’s International Student and Scholar Services website at:

Non-Degree Student Enrollment

Students who wish to enroll as non-degree seeking (not formally admitted to a graduate degree program) are not required to complete a formal application for admission to the department, but must complete application to the university. Non-degree seeking students may complete only the following Social Work courses: SOWK 605, SOWK 610, and SOWK 620. This is an excellent option for those students who wish to explore, but not commit to the Master of Social Work Program or for those who missed the deadline for admission.

NOTE: Students interested in the Advanced Standing Program must be admitted to the program prior to taking MSW courses.

Pending Legal Action and Conviction Statement

Applicants who have pending legal action or convictions will be asked to supply documentation on the nature of the offense and the disposition. Individuals admitted to the program who are facing pending legal actions or convictions may have restrictions placed on the area of study and field placements they may pursue, as some field placement agencies do require a criminal background check. Applicants should also be aware that the Professional Standards Committee of the Maryland Board of Social Work Examiners may refuse to issue a license or certificate of registration to any person who has been convicted of any crime in this or any other state. Applicants may be denied admission to or, if enrolled, terminated from the program if they have been untruthful or provided inaccurate information on their application.

Life Experience Credit

No credit will be given for work or life experience.

Course Credit by Examination

Students who are able to demonstrate prior mastery of four specific graduate foundation level courses may take an examination to earn course credit. Those courses are: SOWK 605, Social Welfare Policy; SOWK 610, Theoretical Analysis of Behavior I; SOWK 616, Social Work Research; and SOWK 630, Theoretical Analysis of Behavior II. See the MSW Student Handbook for information on costs and procedures.

Request to Study at Another Institution

Students who are enrolled in the SU program but who wish to take graduate coursework at another accredited college or university and transfer credit toward SU’s MSW Program must complete a Request to Study at Another Institution Form and receive authorization from the Chair of the Social Work Department and the Registrar’s Office. For more information or to access the forms; please visit the Registrar’s website at:
http://www.salisbury.edu/registrar/.
ACADEMIC TUITION AND FEES
As with all higher-education institutions, tuition costs for Graduate Study are subject to student-specific variables and change from academic year to academic year. For the most current tuition and fees, please visit the Cashier’s Office website at http://www.salisbury.edu/cashiers/tuitionsched.htm.

Tuition and fees are subject to change without notice by action of the Board of Regents of the University System of Maryland.

FINANCIAL AID
Financial Aid is defined as grants, scholarships, loans, or paid employment opportunities that exist for the express purpose of helping a student meet educationally related expenses. In order to receive Financial Aid, students must first complete the Free Application for Federal Student Aid (FAFSA). The FAFSA may be completed at any point during the academic year; however, we strongly encourage students to apply before the March 1, Maryland priority deadline. Students must be admitted into a program in order to be eligible to receive aid. The FAFSA may be obtained in the Financial Aid Office (Holloway Hall, Room 213) or online at www.fafsa.org. SU’s Financial Aid office specializes in helping students, regardless of financial status; identify any funds for which they may qualify. Salisbury University’s Financial Aid office is located on-campus in Holloway Hall, Room 213. More information on financial aid can be found at http://www.salisbury.edu/admissions/finaid/welcome.html.

GRADUATE ASSISTANTSHIPS
Each year Salisbury University offers a number of competitive graduate assistantships for students attending the SU campus. Information may be obtained from the Social Work Department. Required forms and documents should be returned to the chair of the Social Work Department as early as possible preceding the academic year or semester for which the appointment is sought. Assistantships are generally awarded for one semester, beginning in the fall, and may be continued in the spring semester, based on the recommendation of the department chair. All graduate assistants will be eligible to receive a salary and tuition waiver. Graduate assistants must enroll for a minimum of six credits, but no more than nine per semester will be covered by the tuition waiver. Tuition will be waived only for courses applicable toward master’s degree requirements. The waiver of tuition does not include waiver of fees.

FAQS

Do I really have to submit transcripts from every community college, college, and university I attended?
Yes. The Admissions Office must receive official copies of all your transcripts before they can enter them in the permanent records and forward your application file to the graduate Social Work Department for an admission decision.

Do I really have to apply twice to be considered for the MSW Program?
Yes, this is a two part application process. Your initial application will be to the University by applying to the Admissions Office, paying the application fee, and sending all transcripts. The second part is the application to the SOWK Department. Please see the requirements and instructions beginning on page 18.

Can I be denied by the Admissions Office?
The role of the Admissions Office is to document and enter your application and official transcripts in the permanent records; the office does not make individual graduate-program admission decisions. Failure to submit all necessary materials to the Admissions Office, however, will prevent an admission decision from the MSW Program.

I applied to the Advanced Standing Program; do I have to apply separately for the Regular Program?
No. Applicants to the Advanced Standing Program who fail to meet admission criteria are automatically considered for Regular Program admission.
Does the legal information disclosure include disclosing traffic tickets?
Students are only required to disclose legal issues that have resulted in an arrest or a conviction. Typical traffic violations do not fall under either of these categories. Applicants need to be aware that review of driving records may be required as part of the Application to Field process.

Will I receive the same kind of quality education if I attend one of the satellite locations?
Yes, the Council on Social Work Education approves all the courses offered at the satellite sites, and main campus faculty or social work adjunct instructors teach all of the courses.

Does convenient mean easy?
No, “convenient” only means easily accessible. Criteria for successfully completing a course at a satellite site are exactly the same as for a main campus student. As is the case for any student you need to ask yourself if you are personally ready for the demands of a college education. Bringing this program to your community merely makes meeting those demands less stressful because of your personal geographic location.

My references still have not completed my recommendation form, what should I do?
Remember that references are busy people who have concerns and responsibilities beyond writing your recommendation. Because of this, it is often a good idea to find more references than you need. This way you can better ensure that your application makes it in on time.

What does hybrid mean?
Hybrid classes are taught using a blend of face to face and online modalities. Generally, two thirds of the class each week is delivered face to face in the classroom and one third of the class each week is online. For satellite courses, the faculty member who is teaching the class is in a distant classroom location. The classrooms are linked together by live interactive video. Each student can interact with the faculty as well as with all of the other students. The classes are facilitated with a MSW level or higher person in each classroom. There can be many advantages to taking hybrid classes with online components:

- **Increased flexibility in your academic schedule.** You can work on assignments whenever the time is right for you. Even if you have a family and a full-time job you may still be able to take classes that are not available to you through the traditional face-to-face delivery format.

- **Opportunities for better communication** with your fellow students and instructors- electronic communication used in our hybrid classes is fast, convenient, and inexpensive. It can occur asynchronously. You will also be able to keep a record of all your communications, which minimizes confusion and repetition.

- **The ability to work at home...or wherever.** You may work wherever, and whenever you have access to a computer with Internet access. This might be on your lunch break at work, at home, or at your local library.

On the other hand, hybrid courses with online components may NOT be right for you. You may want to consider NOT taking a class if you:

- Require the discipline of a set schedule to accomplish your goals.
- Rely on traditional face-to-face interaction with your instructors.
- Can work effectively only when provided with immediate feedback, assistance, and encouragement.

To be successful you should be:

- **Self-motivated.** You should be willing to do whatever it takes to learn.
- **Self-disciplined.** You should be able to budget your time and assign priorities to tasks.
- **Willing to take charge of your own learning.** You should be willing to seek out information from different sources....textbooks, library databases, and the Internet. You should also not be afraid or ashamed to ask for help when you need it.
- **Able to comprehend and communicate well through writing.** You should be able to understand college-level textbooks. You must be able to clearly express, in writing,
FAQS (CONTINUED)

- what you have learned. You must also be able to identify and communicate any questions that you may have in writing.
- Aware. A flexible schedule does not mean that the course will be easy, or that you will not be required to meet deadlines for assignments. You must set aside time dedicated to fulfilling course requirements.
- Technically proficient. For online classes you should know how to access the Internet, how to use a word processing program, send email, and manage files.

Go to the website noted below to take the Online Learning Self Assessment to help you determine whether you have adequate study/work habits to succeed in a Hybrid Education Class: [http://www.salisbury.edu/onlinelearning/onlineselfassess.asp](http://www.salisbury.edu/onlinelearning/onlineselfassess.asp)

What is the computer requirements needed for a Hybrid Course?
The minimum requirements are:

- A computer with a Pentium processor, or better, with at least 32 mb of RAM.
- A computer monitor should have at least a resolution of 800x600, most platforms can be accessed with a lower resolution of 640x480 but scroll bars may interfere with the interface.
- High Speed Internet access such as DSL or High Speed Cable Internet.
- An Internet Service Provider: for PC users, Mozilla Firefox is recommended. For MAC users, Safari is recommended.
- Microsoft Office (2007 or later), particularly Microsoft Word and PowerPoint.

If I have a question/problem while attending classes at a satellite location; whom do I go to?
Any questions specific to a course should be directly addressed to the course instructor. Site-specific problems or concerns can be addressed to the course instructor, your classroom satellite assistant, or Ms. Wingate, the Satellite Program Coordinator. Any student with a problem or complaint that is not resolved by any of the above individuals should contact either the Program Director or the Department Chair. Both of these individuals can be contacted through the main campus Social Work office at (410-677-5363 or msw@salisbury.edu)

What if I miss or drop a class during my satellite education experience? What are my options in making it up, to catch up?
The educational model used at the satellite sites is a "cohort" model, meaning that to stay "on-track." All students are expected to enroll in and complete every course offered in the cohort each semester. Doing so is the only way a student can be ensured to graduate in the designated timeframe. Courses are offered at the satellite sites in a regular rotation rather than each semester. This means that missing or dropping a class will probably either negatively impact the student’s graduation date or require that the course be taken on the main campus as a means of catching up with others in the cohort.

Who do I contact if I have additional questions?
Many questions can be answered by referring to the following electronic sources:

SU Undergraduate & Graduate Catalog, 2010-2012: [http://www.salisbury.edu/catalog/](http://www.salisbury.edu/catalog/)

MSW Programs

Should you still have questions please feel free to contact us directly at:

GRADUATE PROGRAM DIRECTOR
Vicki B. Root, D.Ed., LCSW
410-677-3948
vbroot@salisbury.edu

Director of Field Education
Jennifer O. Wright, MSW, LCSW-C
410-677-6728
jowright@salisbury.edu

Satellite Program Coordinator
Cindy Wingate, LCSW-C, MSSW
Cell - 410-603-2486
clwingate@salisbury.edu

MSW and Satellite Program Office
Administrative Assistant
Susan M. Mareski
410-677-5363
msw@salisbury.edu

Department of Social Work
Program Management Specialist
Vacant
410-543–6305
socialwork@salisbury.edu

All applications to the program are accepted no later then February 2, 2013 for the fall 2013 semester.

Review of completed applications will begin January 15, 2013
# MSW Programs

## SU Main Campus Regular Full-Time 2-year Curriculum

### YEAR 1

**Semester 1 – Fall Semester**
- SOWK 610 Theoretical Analysis of Behavior I 3
- SOWK 616 Social Work Research I 3
- SOWK 620 Social Work Practice I 3
- SOWK 640 Field Education I 3

**Semester 2 – Spring Semester**
- SOWK 617 Social Work Research II 3
- SOWK 622 Social Work Practice II 3
- SOWK 623 Social Work Practice III 3
- SOWK 630 Theoretical Analysis of Behavior II 3
- SOWK 645 Field Education II 3

**YEAR 2**

**Semester 1 – Fall Semester**
- SOWK 602 Ethical Foundation of Social Work (online) 3
- SOWK 650 Advanced Practice with Individuals 3
- SOWK 654 Psychopathology 3
- SOWK 660 Advanced Practice with Families 3
- SOWK ELE Social Work Elective* (one elective to be taken either Fall or Spring) 3
- SOWK 665 Field Education III 4

**Semester 2 – Spring Semester**
- SOWK 655 Evaluation of Social Work Practice 3
- SOWK 663 Supervision and Administration 3
- SOWK 680 Advanced Practice with Groups 3
- SOWK ELE Social Work Elective* (one elective to be taken either Fall or Spring) 3
- SOWK 685 Field Education IV 4

**ELECTIVES** (*choose one*)
- SOWK 653 Substance Abuse Assessment & Intervention 3
- SOWK 677 Child Welfare 3

**Total Credits: 62**
# MSW Programs

## SU Main Campus Regular Part-Time 4-year Curriculum

### YEAR 1

**Semester 1 – Fall Semester**
- SOWK 610 Theoretical Analysis of Behavior I 3
- **6**

**Semester 2 – Spring Semester**
- SOWK 620 Social Work Practice I 3
- SOWK 630 Theoretical Analysis of Behavior II 3
- **6**

### YEAR 2

**Semester 1 – Fall Semester**
- SOWK 616 Social Work Research I 3
- SOWK 622 Social Work Practice II 3
- SOWK 640 Field Education I 3
- **9**

**Semester 2 – Spring Semester**
- SOWK 617 Social Work Research II 3
- SOWK 623 Social Work Practice III 3
- SOWK 645 Field Education II 3
- **9**

### YEAR 3

**Semester 1 – Fall Semester**
- SOWK 602 Ethical Foundation of Social Work (online) 3
- SOWK 650 Advanced Practice with Individuals 3
- SOWK 654 Psychopathology 3
- **9**

**Semester 2 – Spring Semester**
- SOWK 655 Evaluation of Social Work Practice 3
- SOWK 680 Advanced Practice with Groups 3
- **6**

### YEAR 4

**Semester 1 – Fall Semester**
- SOWK 660 Advanced Practice with Families 3
- SOWK ELE Social Work Elective* (choose one elective) 3
- SOWK 665 Field Education III 4
- **10**

**Semester 2 – Spring Semester**
- SOWK 663 Supervision and Administration 3
- SOWK 685 Field Education IV 4
- **7**
**SU Main Campus Regular**

**Part-Time 4-year Curriculum (continued)**

**ELECTIVES** (*choose one*)

- SOWK 653 Substance Abuse Assessment & Intervention 3
- SOWK 677 Child Welfare 3

Total Credits: 62

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**SU Main Campus Advanced Standing**

**Full-Time 1-year Curriculum**

**YEAR 1**

(Concentration)

**Semester 1 – Fall Semester**

- SOWK 602 Ethical Foundation of Social Work (online) 3
- SOWK 650 Advanced Practice with Individuals 3
- SOWK 654 Psychopathology 3
- SOWK 660 Advanced Practice with Families 3
- SOWK ELE Social Work Elective* (one elective to be taken either Fall or Spring) 3
- SOWK 665 Field Education III 4

16 or 19

**Semester 2 – Spring Semester**

- SOWK 655 Evaluation of Social Work Practice 3
- SOWK 663 Supervision and Administration 3
- SOWK 680 Advanced Practice with Groups 3
- SOWK ELE Social Work Elective* (one elective to be taken either Fall or Spring) 3
- SOWK 685 Field Education IV 4

13 or 16

**ELECTIVES** (*choose one*)

- SOWK 653 Substance Abuse Assessment & Intervention 3
- SOWK 677 Child Welfare 3

Total Credits: 32
## MSW Programs

### SU Main Campus Advanced Standing Three-Semester Curriculum

#### YEAR 1

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<tr>
<td>SOWK 602 Ethical Foundation of Social Work (online)</td>
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<td>SOWK 654 Psychopathology</td>
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<td>SOWK 665 Field Education III</td>
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| Total Credits: | 13 |

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<tr>
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<tr>
<td>SOWK 655 Evaluation of Social Work Practice</td>
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<tr>
<td>SOWK 680 Advanced Practice with Groups</td>
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<td>SOWK 685 Field Education IV</td>
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| Total Credits: | 10 |

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<tr>
<th>Semester 3 – Summer I</th>
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<td>SOWK 663 Supervision and Administration</td>
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| Total Credits: | 3 |

#### YEAR 2

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<tr>
<td>SOWK 660 Advanced Practice with Families</td>
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<tr>
<td>SOWK ELE Social Work Elective*</td>
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| Total Credits: | 6 |

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<tr>
<th>ELECTIVES (*choose one)</th>
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<tr>
<td>SOWK 653 Substance Abuse Assessment &amp; Intervention</td>
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<td>SOWK 677 Child Welfare</td>
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| Total Credits: | 32 |
### SU Main Campus Advanced Standing Part-Time 2-year Curriculum

**YEAR 1**  
(Concentration)

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<td>SOWK 650 Advanced Practice with Individuals</td>
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<th>Semester 2 – Spring Semester</th>
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</tr>
</thead>
<tbody>
<tr>
<td>SOWK 655 Evaluation of Social Work Practice</td>
<td>3</td>
</tr>
<tr>
<td>SOWK 680 Advanced Practice with Groups</td>
<td>3</td>
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<tr>
<td><strong>Total Credits:</strong></td>
<td><strong>6</strong></td>
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**YEAR 2**  
(Concentration)

<table>
<thead>
<tr>
<th>Semester 1 – Fall Semester</th>
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<tbody>
<tr>
<td>SOWK 660 Advanced Practice with Families</td>
<td>3</td>
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<tr>
<td>SOWK ELE Social Work Elective * (one elective to be taken either Fall or Spring)</td>
<td>3</td>
</tr>
<tr>
<td>SOWK 665 Field Education III</td>
<td>4</td>
</tr>
<tr>
<td><strong>Total Credits:</strong></td>
<td><strong>7 or 10</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester 3 – Spring Semester</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>SOWK 663 Supervision and Administration</td>
<td>3</td>
</tr>
<tr>
<td>SOWK ELE Social Work Elective * (one elective to be taken either Fall or Spring)</td>
<td>3</td>
</tr>
<tr>
<td>SOWK 685 Field Education IV</td>
<td>4</td>
</tr>
<tr>
<td><strong>Total Credits:</strong></td>
<td><strong>7 or 10</strong></td>
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</tbody>
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**Electives (choose one)**

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<tbody>
<tr>
<td>SOWK 653 Substance Abuse Assessment &amp; Intervention</td>
<td>3</td>
</tr>
<tr>
<td>SOWK 677 Child Welfare</td>
<td>3</td>
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</tbody>
</table>

**Total Credits:** **32**
### Satellite Program Regular Curriculum
*(Scheduled Completion Time – 7 Semesters)*

**Semester 1 – Fall Semester**
- SOWK 610 Theoretical Analysis of Behavior 3
- SOWK 620 Social Work Practice I 3
  - **Total Credits:** 9

**Semester 2 – Spring Semester**
- SOWK 622 Social Work Practice II 3
- SOWK 623 Social Work Practice III 3
- SOWK 630 Theoretical Analysis of Behavior II 3
  - **Total Credits:** 9

**Semester 3 – Fall Semester**
- SOWK 616 Social Work Research I 3
- SOWK 640 Field Education I 3
- SOWK ELE Social Work Elective *
  - or Ethical Foundation of Social Work (online) 3
  - **Total Credits:** 9

**Semester 4 – Spring Semester**
- SOWK 617 Social Work Research II 3
- SOWK 645 Field Education II 3
- SOWK 654 Psychopathology 3
- SOWK 602 Ethical Foundation of Social Work (online)
  - or Social Work Elective* 3
  - **Total Credits:** 12

**Semester 5 – Summer I Semester**
- SOWK 663 Supervision and Administration 3
  - **Total Credits:** 3

**Semester 6 – Fall Semester**
- SOWK 650 Advanced Practice with Individuals 3
- SOWK 660 Advanced Practice with Families 3
- SOWK 665 Field Education III 4
  - **Total Credits:** 10

**Semester 7 – Spring Semester**
- SOWK 655 Evaluation of Social Work Practices 3
- SOWK 680 Advanced Practice with Groups 3
- SOWK 685 Field Education IV 4
  - **Total Credits:** 10

**Electives (*choose one)*
- SOWK 653 Substance Abuse Assessment and Intervention 3
- SOWK 677 Child Welfare 3
  - **Total Credits:** 62
Satellite Program Advanced Standing Curriculum
(Scheduled Completion – 4 Semesters)

<table>
<thead>
<tr>
<th>Semester 1 – Fall Semester</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>SOWK 650</td>
<td>Advanced Practice with Individuals</td>
<td>3</td>
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<tr>
<td>SOWK 654</td>
<td>Psychopathology</td>
<td>3</td>
<td></td>
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<tr>
<td>SOWK 665</td>
<td>Field Education III</td>
<td>4</td>
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<tr>
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<td></td>
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<td><strong>Total</strong></td>
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<td>SOWK 663</td>
<td>Supervision and Administration</td>
<td>3</td>
<td></td>
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<tr>
<td></td>
<td><strong>Total</strong></td>
<td><strong>3</strong></td>
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<table>
<thead>
<tr>
<th>Semester 4 – Fall Semester</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>SOWK 602</td>
<td>Ethical Foundation of SOWK (online)</td>
<td>3</td>
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</tr>
<tr>
<td>SOWK 660</td>
<td>Advanced Practice with Families</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>SOWK ELE</td>
<td>Social Work Elective*</td>
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<td></td>
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<tr>
<td></td>
<td><strong>Total</strong></td>
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<td></td>
</tr>
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</table>
MSW Programs

APPLICATION PROCEDURES FOR MSW PROGRAM

Application to Salisbury University’s Master of Social Work Program requires potential graduate students to apply to SU for Graduate Study through the Admission’s Office AND to the Master of Social Work Program through the Social Work department office. Listed below are the documents required and the offices to which they should be sent. All documents must be received by the deadline or your application will be considered incomplete. Incomplete applications will not be considered for admission for the requested semester. Application materials will be held for one year from the requested semester’s deadline.

APPLICATION TO ALL SALISBURY UNIVERSITY MSW PROGRAMS

Questions about or difficulties with the Graduate Application should be directed to University Admissions at (410) 548 – 9180.

APPLICATION TO THE UNIVERSITY (PART I)

➢ Application & Fees
  Complete and submit an Application for Graduate Program Admission along with a $45 application fee. The application fee is neither refundable nor deferrable for a future semester of entrance. Applicants are encouraged to apply electronically at http://www.salisbury.edu/gsr/gradstudies/admissions.html; electronic application greatly reduces the time required to process your application. A printable version is available at http://www.salisbury.edu/apply/GradApp.pdf.

➢ Transcripts
  Contact the Registrar’s Office at each community college, college, and university you attended (whether or not credit was actually earned) and request that official records be sent directly to Salisbury University Admissions, 1200 Camden Avenue, Salisbury, MD 21801.

ESTABLISH RESIDENCY

Questions about or difficulties with the Residency Information Form should be directed to the Registrar at (410) 543 – 6150.

Maryland Residents
  If you are a permanent resident of Maryland you must complete and submit the Residency Information Form to be considered for in-state tuition. The Residency Information Form is included in the electronic application process. A printable version is available at http://www.salisbury.edu/registrar/forms.html. Mail the document to: Salisbury University Registrar, 1101 Camden Avenue, Salisbury, MD 21801.

APPLICATION TO THE DEPARTMENT (PART II)

➢ MSW Application
  Complete both front and back and sign the MSW Application form.

➢ Professional Resume
  Current resume with volunteer experience detailed.

➢ Three Letters of Recommendation
  Using the Professional/Academic Recommendation Form, provide three professional letters of recommendation. We require one reference from an academic source. We strongly suggest the other two be from an employer and a professional colleague or community associate. Do not ask friends or relatives. Only one recommendation can be from a Salisbury University Social Work Department faculty member. Waive or retain your right of access on each form, then give one form and a self addressed stamped envelope to each reference for completion. Each reference should complete the questions, sign the form, place the original in the envelope, and sign his/her name across the seal before mailing. Submit the UNOPENED envelopes with your MSW Application. Recommendations MUST have an intact signature across the envelope seal to be considered valid.
Three Personal Statements
Personal statements from the applicant are a vital part of the application process. The statements provide insight into your prior experiences and how you relate those experiences to social work. Your aptitude for written self-expression is also evaluated. Please answer the following three questions, separately. Attach responses with your MSW Application.

1. To effectively help others, you need a full understanding of self. Self-awareness is an ongoing process that includes an assessment of your own interpersonal skills, values, and biases. Personal experiences are crucial to this process. What events, experiences, or “turning points” in your life led you to seek your MSW?

2. We all face challenges and problems in our own lives, and we help friends with their problems. Please discuss a time you have faced a problem in your own life or have assisted a friend with a problem. What was the problem? How did you analyze it? What did you do? What was the outcome? What would you do differently if faced with this problem again?

3. The MSW Program wishes to provide students with a broad range of educational experiences. How do you see yourself contributing to this program?

Application to Field Instruction
Complete the front and back of the form and attach a second resume.

ADVANCED STANDING APPLICANTS
You must submit the following ADDITIONAL documents as part of the application process:

MSW Advanced Standing Recommendation Form
This involves a recommendation for Advanced Standing from the Social Work Department Chair of the school in which you completed your BSSW or BASW.

A detailed evaluation of your field experience performance from the agency supervisor. You may submit evaluations from each semester of your undergraduate studies.

Special Note to Advanced Standing Applicants: For students entering the MSW Program with an undergraduate social work degree, one of the letters of recommendation must be from a field placement, one from an academic source, and one from either an employer or professional colleague or community associate.

APPLICATION SUBMISSION
Submit your complete MSW Application by mailing to:
Salisbury University
Department of Social Work – Master’s Program
1101 Camden Avenue
Salisbury, Maryland 21801

or deliver it on campus to the Teacher Education and Technology Building, Room 254.

An Application Checklist is provided with the Application Materials for your convenience. Remember, it is your responsibility to ensure that Admissions and MSW Program Office have all the documents required to process your application. Students will be issued a formal decision letter following the MSW Admissions Committee’s review.

Note: This information booklet is prepared as an overview of selected department and university policies. Please refer to the MSW Student Handbook and the current Salisbury University Undergraduate & Graduate Catalog for official department and university policies. They can be found at the following websites:
www.salisbury.edu/socialwork/programs-msw.html
www.salisbury.edu/catalog
MSW Programs

MSW PROGRAM ADMISSIONS

Please direct any questions REGARDING ADMISSIONS to:

GRADUATE PROGRAM DIRECTOR
Vicki B. Root, D.Ed., LCSW
410-677-3948
vbroot@salisbury.edu

MSW and Satellite Program
Administrative Assistant
Susan Mareski
410-677-5363
msw@salisbury.edu

SATELLITE PROGRAM CONTACTS

SATELLITE PROGRAM COORDINATOR
Ms. Cindy L. Wingate, LCSW-C, MSSW
Cell (410)-603-2486
dlwingate@salisbury.edu

Eastern Shore Higher Education Center at
Chesapeake College - Room HEC 205
P. O. Box 8
Wye Mills, MD 21679
Office (410)-603-2486

University System of Maryland
at Hagerstown – Room 402
32 West Washington Street
Hagerstown, MD 21742
Office (410)-603-2486

Cecil College
Elkton Station, Room #336
107 Railroad Avenue
Elkton, Maryland 21921
Office (410)-603-2486

Online Contacts:
Salisbury University: www.salisbury.edu/socialwork
Cecil College: http://www.cecil.edu/admissions/index.asp
Eastern Shore Higher Education Center: http://www.chesapeake.edu/hec/
University System of Maryland at Hagerstown: www.hagerstown.usmd.edu

Thank you
for your interest in the MSW Program at Salisbury University.
Revised 4/12