Staff Senate Minutes
January 16, 2003

I. Call to Order: – Alan Selser called the meeting to order @ 8:10am. In attendance were: Linda Beall, Maggie Cohea, Jackie Eberts, Michael Elliott, Joey Faulkner, Jonathon Isett, and Bob Maddux, Kathy Pusey, Iva Riggin, Alan Selser, Judy Twilley and Estella Young. Absent: Marvin Ames, Dave Gutoskey, Lisa Hutson, Judy Lowe, Jeannette Schadler and Brenda Stanley.

II. Minutes – December 13th minutes were read. A few typos were noted. Other corrections to be made to the following sections: Old Business, Motor Pool report, item four, …smoking in state vehicles prohibited; Other Business, replace Student Health Services with Healthy U.

III. Chair’s Report –
A. Alan Selser gave an overview of the budget status and that we are waiting for Governor Erhlich’s budget. President Eshbach’s next open forum meeting scheduled January 22nd. A lot of info was presented to the executive committee over the holidays. Reorganization to be expected with positions being eliminated. Administrative/supervisory positions to be targeted based on job code (function) not salary. The media gave misleading and incorrect information regarding S.U.’s budget cuts.
B. Concerns and effects of budget cuts- students and employees:
   a. Employee’s tuition waiver – is this up for discussion
   b. Will student tuition be increased?
   c. Furlough days suggested – one day savings (including faculty would save the University roughly $120,000-$150,000
   d. Early retirement mandatory – this would actually cost monies, pay out could be huge.
   e. Fund balance or reserve monies may have to be used to cover deficit this fiscal year
   f. Layoffs not probably until July 1 with proper notice
   g. All schools in USM not in the same position as we are; layoffs not expected at Towson as they have enough in reserve
   h. Contingent contracts - concerns because of yearly renewals
   i. No major campus renovations
IV. Old Business –
A. Ad Hoc Committee on By-Law Changes - Administration is waiting for on a rough draft. The next step is making corrections and modifications before presentation to the Executive Staff. A couple of issues for Staff Senate to review are moving elections up from May/June to April/May. Change title of President to Chair and census of committee terms change to three years instead of two. The following corrections were noted when reviewed by Staff Senate:
1. Page 1 Article II, Section I. Membership - capitalize C in committee
2. Page 1 I II.I.b. Election - next to last line – remove year to read first two years
3. Page 2 II.I.c Election of contingent senators – remove non-exempt and add comma after contingent

B. Cuss Staff Awards - Nomination packages have to be received by CUSS by February 28th.

C. Facilities Use Report – Staff Senate to confirm endorsement or rejection on facilities use report.

D. Document Shredding – first pickup has taken place for shredding paper. Locations of pickup are Accounts Payable, Admissions, I.T., Student Health Services and the Registrars Office.

V. New Business - No discussion at this time

VI. Other Business – Open meeting scheduled for February 14th 9am-10:30am

Meeting was adjourned.