Staff Senate Minutes  
December 13, 2002

I. Call to Order: – Alan Selser called the meeting to order @ 8:10am. In attendance were: Marvin Ames, Linda Beall, Maggie Cohea, Michael Elliott, Joey Faulkner, Jonathon Isett, Kathy Pusey, Iva Riggin, Jeannette Schadler, Alan Selser, Brenda Stanley, Judy Twilley and Estella Young. Absent: Jackie Eberts, Dave Gutoskey, Lisa Hutson, Judy Lowe, and Bob Maddux.

II. Minutes – November 22nd minutes were read. Correction made by Alan Selser under “Old Business” scheduled four bi-monthly meetings for By-Law Amendments. Motioned for approval by Jeanette Schadler and seconded by Judy Twilley.

III. Chair’s Report –

A. Alan Selser confirmed next PAT meeting scheduled December 16th, next CUSS meeting December 17th, 2002. SU’s cut back is looking at around $1.2 million for 2003 (first round) and of that will be a fund balance (one time) payout of approximately $470,000. Auxiliary side usually sets aside 1-2% yearly – 1% mandated by Board of Regents for cash revenues. Lenders look at cash on hand for favorable bond ratings for construction or financing. University System and State of Maryland has had an AAA high rating. Before scenarios were put together for budget, Chancellor wanted students to be held harmless if at all possible this round and per President Dudley-Eschbach, This leaves us with a reserve but still having to extend hiring freeze and cutting departmental budgets back.. DBM (Dept of Budget Management) – Looking at 2004 budget - referencing Governor Glendening’s budget submitted to legislature in early January 2003. The budget that will be submitted will be a hybrid of Gov. Glendening and incoming Erhlich’s budget. No new monies
coming in and with the health insurance premium changes coming in that system wide there will be a $20 million impact – SU looking at $650,000 upfront. Any mandated increases that come from the state will not get funding and will go against existing operations or tuition. Tuition increase is uncertain. It’s more than likely at 4%, which has been on hold for the past six years.

B. Michael Elliott’s Report – Feed back from December 12th By-Law ad-hoc meeting. Five were in attendance, Mike Elliott, Dave Gutosky, Iva Riggin, Brenda Stanley and Judy Twilley. Discussed attendance and recall of senators. It was agreed that the Senate should be able to initiate the process of getting 10% of constituents who elected the senator to sign a petition for the recall to be processed. That way the constituents have a voice to recall any one senator as a group, not just the staff senate. Everyone was in agreement. No topic was picked for next meeting but looked over topics from prior meeting and membership and term in office will take considerable time to review and discuss for next meeting. Alan will decide that.

C. The deadline for By-Law amendments to be in order for next open staff meeting is scheduled on January 24th. It was suggested to change date of this meeting due to staff representation of collective bargaining and faculty development meeting. Brenda Stanley suggested January 22 for next open meeting with Linda Beall seconding.

D. Alan suggested the next By-Law ad hoc meeting to be held Wednesday, January 8th and Thursday, January 9th for term discussion.

Old Business:

A. Linda Abresch will help us with updating the web page.

B. CUSS Staff Awards Committee – staff to sign up, if not you will be appointed. Confidentiality is a must upon reviewing applications.
   a. Categories are extraordinary service to the students and greater community and institute. Committee groups are to be balanced i.e. Exempt and non-exempt accordingly.
C. Facilities Use Report – Staff Senate to review. Ed Vickers and Donna Test confirmed they could meet with Senate to review policies.

   1. Who may drive vehicles – certified drivers
   2. Refresh courses to be provided by University Police
   3. Restraints to be used when operating vehicle
   4. Smoking in all state vehicles including fleet and passenger vans prohibited.
   5. Insurance on vehicles traveling out of state. (Multi-persons on vans and buses and effect on campus conferences)

Other Business:

University Dining Services

A. Jane Fandray, Director of University Dining Services visited our meeting to discuss staff issues and concerns. Jane spoke on the new changes that have been implemented to better suit the needs of the students and staff. Satellite operations are steady; Gull’s Nest has changed its menu selections to better suit faculty and staff; the Food Court’s hours have been extended, this has decreased student customers in the Gull’s Nest. There is a 10% discount for employees that dine in the Commons, breakfast at $4.46, lunch at $6.26 and dinner at $7.65.

Healthy U

B. Jennifer Berkman, Director of Student Health Services also visited our meeting to discuss a wellness program. This is a community awareness program sponsored by Mrs. Mitzi Perdue. The Center of Salisbury will host the first assessment meeting on January 25th to consist of taking the individuals weight, height, waist, hip and skin pinch measurements. This will be a one-year (points) program. SU and UMES are gearing to get employees and students to participate. There will be various programs to accommodate many of the participants as well as support groups and incentives such as drawings. There has been a Healthy U website posted as well.

Meeting was adjourned.