Staff Senate Minutes  
August 9, 2002

I. Call to Order – Alan Selser called the meeting to order @ 8:10am. In attendance were: Marvin Ames, Maggie Cohea, Jackie Eberts, Michael Elliott, Joey Faulkner, Dave Gutoskey, Jonathan Isett, Judy Lowe, Bob Maddux, Ray Pryor, Kathy Pusey, Iva Riggin, Jeannette Schadler, Alan Selser, Brenda Stanley, Judy Twilley and Estella Young. Absent: Linda Beall and Lisa Hutson

II. Minutes were read and the following corrections were made for the July 12th meeting. Section V- Election of Officers notes Alan Selser being Chair and President, (correction should be President) Call to Order shows Mike Burton being present and absent. Motion by Jeannette Schadler, seconded by Bob Maddux, that the minutes of July 12th meeting were approved as amended. Motion carried unanimously.

III. Chair/Committee Reports
   A. CUSS – Read by Judy Lowe (copy attached)
   B. Membership and Elections – Michael Elliott/Alan Selser
      1. Vacant Forum Executive Committee Positions – Nomination ballots to be issued with state paychecks. Contingent’s mailed out to exclude student and adjunct faculty. Extra copies put in boxes located in Physical Plant and Commons.

IV. Committee Chair Assignments - The Senators already assigned to committees requested to remain with those assignments. The newly elected senators were then queried and volunteered for open committee seats.

   The senate is currently seeking nominations from the staff for vacant staff senate and forum committee seats.

   A. CUSS Representative
      1. Drafting proposed amendment to By-Laws for representative to serve 4-year term, greater connection with Staff Development Committee and Staff Senate.
      2. Volunteers – Judy Lowe (Exempt) and Ray Pryor (Non-Exempt); Alternates-Jackie Eberts (Exempt) and Jeannette Schadler (Non-Exempt)

V. Forum Executive Committee Representative – Brenda Stanley (Exempt) - President, Marvin Ames-(Non-Exempt) Vice President.
VI. Old Business

A. Meeting to be setup with Dr. Janet to discuss information from UMS and Board regarding contingent conversions; date to reactivate or implement conversion unknown at this time.
B. Senate Position – Waiting on Student Affairs procedure issues
C. Lunch at UMES Oasis – visit to be coordinated with Director after return from vacation.

VII. New Business

A. Scheduled Fall Meetings – Fulton Hall Conference Rm 259 at 8am August 29, September 20, October 11, November 1, November 22 and December 13
B. Disposal of sensitive information
   1. Suggestion to purchase high capacity/commercial shredder-budget issue – (SU Recycling does not destroy documents.)
   2. Hire outside company to destroy documents. Budget issue
C. September Open Meeting - Pending Dr. Janet’s schedule

VIII. Other Business

A. Lack of info from H.R. regarding Collective Bargaining. Schedule H.R. representative to attend meeting; develop web site with updated info
B. Status of Chancellor’s decision on 1.25% wage increase.
C. Dept. Supervisors communicate their approval for staff to attend Open Meeting.
D. Staff Parking open issue; Long Range Planning Committee & Facilities Master Planning has to have 10 year plan together by March 15. Planning Committee to meet this fall with various groups for input sessions.
E. Brenda Stanley announced Women’s Forum Executive Committee Meeting at S.U. November 4, 2002 open session has not been determined. Women’s Forum Conference at Martin’s Crossing October 11, registration forms will be available at next meeting.