

**M.S.W. PROGRAM ADMISSIONS**

Please direct any questions REGARDING ADMISSIONS to the Admissions Coordinator:

**SOWK GRADUATE PROGRAM COORDINATOR**

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**SOWK ADMISSIONS COORDINATOR**

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M.S.W. and Satellite Program  
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**SATELLITE PROGRAM CONTACTS**

**SATELLITE PROGRAM COORDINATOR**

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Higher Education Center at  
Chesapeake College - Room HEC 205  
P. O. Box 8  
Wye Mills, MD 21679  
Office (410)-827-5734

University System of Maryland  
at Hagerstown – Room 402  
32 West Washington Street  
Hagerstown, MD 21742  
Office (240)-527-2060

Cecil College  
Elkton Station, Room #336  
107 Railroad Avenue  
Elkton, Maryland 21921  
Office (410)-392-3366

***On-line Contacts:***

Salisbury University: [www.salisbury.edu/socialwork](http://www.salisbury.edu/socialwork)

Cecil College: [www.cecilcc.edu/admissions](http://www.cecilcc.edu/admissions)

Chesapeake College: [www.chesapeake.edu/hec](http://www.chesapeake.edu/hec)

University System of Maryland at Hagerstown: [www.hagerstown.usmd.edu](http://www.hagerstown.usmd.edu)



*Thank you*

*for your interest in the M.S.W. Programs at Salisbury University.*

Revised 11/07



**MASTER OF  
SOCIAL WORK**

**Program  
Information**



*Accredited by the Council on Social Work Education*



<http://www.salisbury.edu/SocialWork/masters.html>

## M.S.W. Programs

### INTRODUCTION

Social workers can make a difference in the lives of people and their communities. We can be found working in schools, hospitals, community mental health centers, correctional facilities, and social services agencies; social workers are even members of Congress! Professional social workers are committed to ethical practice with individuals, families, and communities, to the achievement of social justice, and to the elimination of oppression.

The Salisbury University Master of Social Work Program (M.S.W.) and Bachelor of Social Work (B.A.S.W.) Satellite Program prepares professional social workers to engage in community-based direct practice with individuals, families, and groups. The mission of our program is to educate ethical, competent practitioners who can work with a high degree of autonomy and skill. The Social Work faculty is dedicated to excellence in teaching and maintaining a strong focus on student learning. For several years Salisbury University has placed in the *U.S. News and World Report's* top 10 public regional universities in the North.

Graduates will be prepared to work in a variety of settings as practitioners, consultants, supervisors, and administrators and will possess the skills necessary for lifelong learning and adaptation to new practice contexts.

The regular M.S.W. program is open to students who have a bachelor's degree with a minimum 3.0 GPA from an accredited college or university.

If an applicant graduated from an undergraduate social work program accredited by the Council on Social Work Education within the last three years and have a minimum 3.2 GPA in their last 60 graded hours, may be eligible for the advanced standing program. The advanced standing program permits qualified students to complete their M.S.W. in 31 hours.

In addition to the main campus program Salisbury University also offers the M.S.W. program at satellite sites located at Cecil College in Elkton, Maryland, the Eastern Shore Higher Education Center at Chesapeake College in Wye Mills, Maryland, and the University System of Maryland at Hagerstown campus in downtown Hagerstown, Maryland.

Virtually all of the satellite program courses and most of the main campus courses are offered in a "blended" manner, meaning they use the latest technology to combine conventional face-to-face instruction with fully interactive live video and on-line instruction. For students at

Application. *Recommendations MUST have an intact signature across the envelope seal to be considered valid.*

### ➤ **Three Personal Statements**

Personal statements from the applicant are a vital part of the application process. The statements provide insight into your prior experiences and how you relate those experiences to social work. Your aptitude for written self-expression is also evaluated. Please answer the following three questions, separately. Attach responses with your M.S.W. Application.

1. To effectively help others, you need a full understanding of self. Self-awareness is an ongoing process that includes an assessment of your own interpersonal skills, values, and biases. Personal experiences are crucial to this process. What events, experiences, or "turning points" in your life led you to seek your M.S.W.?
2. We all face challenges and problems in our own lives, and we help friends with their problems. Please discuss a time you have faced a problem in your own life or have assisted a friend with a problem. What was the problem? How did you analyze it? What did you do? What was the outcome? What would you do differently if faced with this problem again?
3. The M.S.W. Program wishes to provide students with a broad range of educational experiences. How do you see yourself contributing to this program?

### ADVANCED STANDING APPLICANTS

You must submit the following **ADDITIONAL** documents as part of the application process:

#### ➤ **M.S.W. Advanced Standing Recommendation Form**

This involves a recommendation for Advanced Standing from the Social Work Department Chair of the school in which you completed your B.S.S.W. or B.A.S.W.

#### ➤ **A detailed evaluation of your field experience performance** from the agency supervisor. You may submit evaluations from each semester of your undergraduate studies.

### APPLICATION SUBMISSION

Submit your complete M.S.W. Application by mailing to:

Salisbury University  
Department of Social Work – Master's Program  
1101 Camden Avenue  
Salisbury, Maryland 21801

or deliver it on campus to Caruthers Hall, Room 125A or Room 126.

An Application Checklist is provided with the Application Materials for your convenience. Remember, it is **your** responsibility to ensure that Admissions and the M.S.W. Program Office have all the documents required to process your application. Students will be issued a formal decision letter following the M.S.W. Admissions Committee's review.

**Note:** This information booklet is prepared to be an overview of selected department and university policies. Please refer to the MSW Student Handbook and the current Salisbury University Undergraduate & Graduate Catalog for official department and university policies found at the following websites:

<http://www.salisbury.edu/SocialWork/masters.html>

<http://www.salisbury.edu/catalog/>

## M.S.W. Programs

### Application Procedures for M.S.W. Program

Application to Salisbury University's Master of Social Work Program requires graduate students to apply to SU for Graduate Study through the Admission's Office **AND** to the Master of Social Work Program through the department office. Listed below are the documents required and the offices to which they should be sent. All documents must be received by the deadline or your application will be considered incomplete. Incomplete applications will not be considered for admission for the requested semester. Application materials will be held for one year from the requested semester's deadline.

#### **APPLICATION TO ALL SALISBURY UNIVERSITY M.S.W. PROGRAMS**

Questions about or difficulties with the Graduate Application should be directed to University Admissions at (410) 543 – 6161.

#### **APPLICATION TO THE UNIVERSITY (PART I)**

##### ➤ Application & Fees

Complete and submit an Application for Graduate Program Admission along with a \$45 application fee. *The application fee is neither refundable nor deferrable for a future semester of entrance.* Applicants are encouraged to apply electronically at <http://www.salisbury.edu/gradstudy/admission.htm>; electronic application greatly reduces the time required to process your application. A printable version is available at <http://www.salisbury.edu/apply/GradApp.pdf>.

##### ➤ Transcripts

Contact the Registrar's Office at each community college, college, and university you attended (whether or not credit was actually earned) and request that official records be sent directly to **Salisbury University Admissions, 1200 Camden Avenue, Salisbury, MD 21801.**

#### **ESTABLISH RESIDENCY**

Questions about or difficulties with the Residency Information Form should be directed to the Registrar at (410) 543 – 6150.

##### **Maryland Residents**

If you are a permanent resident of Maryland you **must** complete and submit the Residency Information Form to be considered for in-state tuition. The Residency Information Form is included in the electronic application process. A printable version is available at <http://www.salisbury.edu/registrar/forms.html>. Mail the document to: **Salisbury University Registrar, 1101 Camden Avenue, Salisbury, MD 21801.**

#### **APPLICATION TO THE DEPARTMENT (PART II)**

##### ➤ M.S.W. Application

Complete and sign the M.S.W. Application form.

##### ➤ Professional Resume

Current and volunteer experience.

##### ➤ Three Letters of Recommendation

Using the Professional/Academic Recommendation Form, provide three professional letters of recommendation. **We strongly suggest one from an employer, one from an academic source, and one from a professional colleague or community associate. Do not ask friends or relatives.** Only one recommendation can be from a Salisbury University Social Work Department faculty member. Waive or retain your right of access on each form, then give one form and a self addressed stamped envelope to each reference for completion. Each reference should complete the questions, sign the form, place the **original** in the envelope, and sign his/her name across the seal before mailing. Submit the **UNOPENED** envelopes with your M.S.W.

the satellite sites, these innovative programs provide the ability to complete a master's degree in their local communities. On both the main campus and at the satellite sites, a blended format facilitates the learning of the working student by offering courses in the evening and with a reduced in-class time requirement because of the on-line component.

All of SU's graduate social work programs are accredited by the Council of Social Work Education, a must for earning licensure.

#### **COURSE OF STUDY**

The Regular M.S.W. Program is 61 credit hours. There are 48 credits of classroom work and 13 credits of supervised field practicum. The regular M.S.W. program is open to anyone with a bachelor's degree; an undergraduate degree in social work is not required.

The Advanced Standing M.S.W. Program requires 23 credits of classroom work and 8 credits of supervised field practicum. The advanced standing program is offered for individuals who are recent graduates of an accredited B.A.S.W. or B.S.S.W. program with a minimum GPA of 3.2.

Both program offerings are flexible and designed for the working student.

We offer the following curriculums:

Regular, Full-Time	2 years
Regular, Part-Time	4 years
Advanced Standing, Full-Time	1 year
Advanced Standing, 3 Semester	1 ½ years
Advanced Standing, Part-Time	2 years
Satellite Regular Program	3 years
<b>Beginning Fall 2008:</b>	
Satellite Advanced Standing	1 ½ years

#### **CURRICULUM**

**Foundation:** The foundation curriculum comprises the first 30 hours of coursework and field practicum. Building on a liberal arts base, courses address the knowledge and skills associated with generalist social work practice and examine the core values and philosophy of social work.

**Concentration:** The concentration curriculum comprises the second 31 hours of coursework and field practicum. Courses focus on community-based direct practice and build upon successful mastery of foundation knowledge and skills. Community-based direct practice is founded on two central social work values:

- 1) The belief that all people have strengths—Practitioners should work with these strengths rather than seek out deficits to be fixed.
- 2) The belief that people should be viewed within the context of their families and communities—we must understand how individuals, families, and groups affect one another, and we must develop strategies to work within these systems.

## M.S.W. Programs

### FIELD PRACTICUM

Students, in collaboration with the Field Instruction Office, select field placements to meet their professional goals. Regular Program students complete four semesters of field practicum in two different settings; Advanced Standing students complete a two semester practicum in one setting. Placements are available at a variety of community, government, and private agencies. In some situations, students may make special provisions for a field placement within their current work setting. Students who work full time will need to plan for daytime release time from their jobs to participate in the field practicum. Students must be in good academic standing in order to enter into, and remain in, their field placement.

### ACADEMIC STANDARDS

Students in the M.S.W. Program are expected to perform academically at the following standards:

➤ **Students must maintain a cumulative GPA of 3.00.**

Students whose cumulative average falls below 3.00 will be placed on academic probation for a maximum of one calendar year and allowed nine semester hours (including any repeated course) to return their GPAs to 3.00. Students who return their GPA to 3.00 will be returned to good academic standing. Students who do not reach a 3.00 GPA or students who are determined to be unable to reach the required GPA by the conclusion of nine semester hours or one calendar year will be dismissed from the program.

➤ **Regular Program students may receive no more than six credits below "B." Advanced Standing students may receive no more than three credits below "B."**

Students are allowed to repeat ONE course ONE time during their program to improve their grades. Students who have exceeded their allowable "C" credits and who have utilized their one course repeat will be dismissed from the program. Students who receive any grade below "C" and who have utilized their one repeat will be dismissed from the program.

### APPLICATION PROCEDURES

Applications to the M.S.W. Program are accepted for each fall semester. Check the department website for the next eligible due date to apply to the program or contact the M.S.W. office for further information. ([www.salisbury.edu/socialwork](http://www.salisbury.edu/socialwork) or 410-677-5363)

### PREREQUISITES FOR PROGRAM ADMISSION

#### Regular Program

- A baccalaureate degree from a regionally accredited college or university
- Successful completion of a minimum of 24 hours of liberal arts, including courses with content in sociology, psychology, English, biology with lab, and political science or history
- A course in statistics
- A minimum of a 3.00 grade point average on the last 60 graded credits leading to the baccalaureate degree

Previous graduate credits **are** considered when assessing your qualifications.

## *Satellite Program Advanced Standing Curriculum* (Scheduled Completion – 4 Semesters)

### Semester 1 – Fall Semester

SOWK 602	Ethical Foundations of SOWK (on-line).....	2
SOWK 650	Assessment/Intervention with Individuals.....	3
SOWK 665	Field Instruction/Seminar III.....	4
		<b>9</b>

### Semester 2 – Spring Semester

SOWK 655	Evaluation of Social Work Practice.....	3
SOWK 680	Advanced Practice with Groups.....	3
SOWK 685	Field Instruction/Seminar IV.....	4
		<b>10</b>

### Semester 3 – Summer I Semester

SOWK 663	Supervision and Administration **.....	3
		<b>3</b>

### Semester 4– Fall Semester

SOWK 654	Psychopathology.....	3
SOWK 660	Advanced Practice with Families.....	3
SOWK ELE	Social Work Elective*.....	3
		<b>9</b>

### Electives (\*choose one)

SOWK 653	Substance Abuse Assessment and Intervention	
SOWK 677	Child Welfare	

**Total Credits: 31**

\*\* Course offered most Summer I semesters. Student has option to choose which Summer I Semester to attend.

## M.S.W. Programs

### Satellite Program Regular Curriculum (Scheduled Completion Time: 7 Semesters)

#### Semester 1 – Fall Semester

SOWK 605	Social Welfare Policy and Services.....	3
SOWK 610	Theoretical Analysis of Behavior.....	3
SOWK 620	Social Work Practice I.....	3
		<b>9</b>

#### Semester 2 – Spring Semester

SOWK 622	Social Work Practice II.....	3
SOWK 623	Social Work Practice III.....	3
SOWK 630	Theoretical Analysis of Behavior II.....	3
		<b>9</b>

#### Semester 3– Fall Semester

SOWK 616	Social Work Research I.....	3
SOWK 621/640	Field Instruction/Practice Skills Lab.....	3
SOWK ELE	Social Work Elective *.....	3
		<b>9</b>

#### Semester 4 – Spring Semester

SOWK 602	Ethical Foundations of Social Work (on-line).....	2
SOWK 617	Social Work Research II.....	3
SOWK 645	Field Instruction/Seminar II.....	3
SOWK 654	Psychopathology.....	3
		<b>11</b>

#### Semester 5 – Summer I Semester

SOWK 663	Supervision and Administration **.....	3
		<b>3</b>

#### Semester 6– Fall Semester

SOWK 650	Assessment/Intervention w/Individuals.....	3
SOWK 660	Advanced Practice with Families.....	3
SOWK 665	Field Instruction/Seminar III.....	4
		<b>10</b>

#### Semester 7 – Spring Semester

SOWK 655	Evaluation of Social Work Practices.....	3
SOWK 680	Advanced Practice with Groups.....	3
SOWK 685	Field Instruction/Seminar IV.....	4
		<b>10</b>

#### Electives (\*choose one)

SOWK 653	Substance Abuse Assessment and Intervention
SOWK 677	Child Welfare

**Total Credits: 61**

\*\* Course offered most Summer I semesters. Student has option to choose which Summer I Semester to attend after completing foundation level courses.

#### Advanced Standing Program

- A baccalaureate degree in Social Work from an undergraduate social work program accredited by the Council on Social Work Education earned within the last three years. Applicants graduated within the last five years who have worked in human services for at least two of those years will be considered.
- Successful completion of 24 hours of liberal arts, including courses with content in sociology, psychology, English, biology with lab, and political science or history
- A course in statistics
- A minimum of a 3.20 grade point average on the last 60 graded credits leading to the baccalaureate degree
- A recommendation from the department chair of your undergraduate program.

Previous graduate credits **are** considered when assessing your qualifications.

#### CONDITIONAL/PROVISIONAL ADMISSION

Conditional or provisional admission may be granted to applicants in the following categories:

- **Those who have not successfully completed the required liberal arts background may be admitted conditionally.**  
Students found to have a deficiency in the area of liberal arts preparation will be required to take leveling courses to satisfy the prerequisite requirement prior to admission or during their first semester in the program. Statistics may be taken on a Pass/Fail basis; all other prerequisite courses must be graded. Students may take these classes at any accredited university or community college. The Graduate Admission Review Committee reserves the right to request that students retake a liberal arts course in which a grade below a "C" was earned. Students must submit proof of successful completion of the course to be fully admitted to the program.
- **Those with a GPA of less than a 3.0, but an otherwise strong application may be admitted provisionally to the regular program.**  
Students admitted provisionally based on the GPA may take up to nine hours their first semester (excluding Field courses), and they are required to earn a "B" or better in all classes of their first semester of the program. Students who meet this requirement will be fully admitted to the program the following semester.

#### TRANSFER STUDENTS

Students from non-MSW graduate programs *may* receive a maximum of six transfer credits for courses for which s/he has earned a grade of "A" or "B". Each course will be assessed for program equivalency.

Students previously or currently enrolled in another accredited master's level social work degree program who are seeking admission as a transfer student will require official determination of allowable credit for coursework completed elsewhere. This determination will be made at the time of admission. Field instruction credits do not transfer. All Field Instruction requirements must be completed as part of the MSW program and be taken concurrently with foundation level research courses.

## M.S.W. Programs

### TRANSFER STUDENTS (CONTINUED)

► Students previously or currently enrolled in another accredited master's level social work degree program who are seeking admission as transfer students are required to submit the following three materials IN ADDITION TO the materials required of new students (see *Application Procedures*):

1. A brief written statement describing the reason(s) for requesting a transfer
2. A copy of field experience evaluations
3. One of the three professional recommendations **must** be from a faculty member or field supervisor affiliated with the transferring program.

### ► Non-M.S.W. to M.S.W.

Students from non-M.S.W. programs may receive a maximum of six transfer credits for which at least a "B" was earned. Each course will be assessed for program equivalency. Official determination of allowable credit for coursework completed elsewhere will be made at the time of admission.

See MSW Student Handbook for complete details.

### INTERNATIONAL STUDENTS

International students who demonstrate graduate ability and proficiency in the English language may be offered admission. Applicants whose native language is other than English must take the Test of English as a Foreign Language (TOEFL), and have official results sent to the Office of Admissions. A minimum score of 550 on the written exam or 213 on the computer exam is required. International graduate student applicants may be required to have their credentials reviewed by professional, external evaluators identified by Salisbury University. If such external review is necessary, appropriate forms will be sent to applicants early in the admissions process. International students must be admitted to a degree program before the immigration document (I-20) will be provided. For more information specific to International Students, please visit SU's International Student Services website at <http://www.salisbury.edu/ISS/HelpYou/admission.html>.

### NON-DEGREE STUDENT ENROLLMENT

Students who wish to enroll as non-degree seeking (not formally admitted to a graduate degree program) are not required to complete a formal application for admission and may complete SOWK 605, SOWK 610, and SOWK 620. This is an excellent option for those students who wish to explore, but not commit to, the Master of Social Work Program or for those who missed the deadline for admission. **NOTE:** Students interested in the Advanced Standing Program must be admitted to the program prior to taking courses.

### PENDING LEGAL ACTION AND CONVICTION STATEMENT

Applicants who have pending legal action or convictions will be asked to supply documentation on the nature of the offense and the disposition. Individuals admitted to the program who are facing pending legal actions or convictions may have restrictions placed on the area of study and field placements they may pursue, as some field placement agencies do require a criminal background check. Applicants should also be aware that the Professional Standards Committee of the Maryland Board of Social Work Examiners may refuse to issue a license or certificate of registration to any person who has been convicted of any crime in this or any other state. Applicants may be denied admission to or, if enrolled, terminated from the program if they have been untruthful or provided inaccurate information on their application.

## SU Main Campus Advanced Standing Part-Time 2-year Curriculum

### YEAR 1

(Concentration)

#### Semester 1 – Fall Semester

SOWK 602	Ethical Foundations of Social Work (on-line) .....	2
SOWK 650	Assessment/Intervention w/Individuals .....	3
SOWK 654	Psychopathology .....	3

**8**

#### Semester 2 – Spring Semester

SOWK 655	Evaluation of Social Work Practice.....	3
SOWK 680	Advanced Practice with Groups.....	3

**6**

### YEAR 2

(Concentration)

#### Semester 1 – Fall Semester

SOWK 660	Advanced Practice with Families .....	3
SOWK ELE	Social Work Elective * ( <i>one elective to be taken either Fall or Spring</i> ) .....	3
SOWK 665	Field Instruction III .....	4

**7 or 10**

#### Semester 3 – Spring Semester

SOWK 663	Supervision and Administration .....	3
SOWK ELE	Social Work Elective * ( <i>one elective to be taken either Fall or Spring</i> ) .....	3
SOWK 685	Field Instruction IV .....	4

**7 or 10**

#### Electives (*\*choose one*)

SOWK 653	Substance Abuse Assessment & Intervention
SOWK 677	Child Welfare

**Total Credits: 31**

## M.S.W. Programs

### *SU Main Campus Advanced Standing Three-Semester Curriculum*

<b>YEAR 1</b>	(Concentration)	
<b>Semester 1 – Fall Semester</b>		
SOWK 602	Ethical Foundations of Social Work (on-line) .....	2
SOWK 650	Assessment/Intervention w/Individuals.....	3
SOWK 654	Psychopathology .....	3
SOWK 665	Field Instruction III .....	4
		<b>12</b>
<b>Semester 2 – Spring Semester</b>		
SOWK 655	Evaluation of Social Work Practice.....	3
SOWK 663	Supervision and Administration ( <i>optional summer enrollment</i> ).....	3
SOWK 680	Advanced Practice with Groups .....	3
SOWK 685	Field Instruction IV .....	4
		<b>13 or 10</b>
<b>Semester 3 - Summer I (<i>contingent upon enrollment</i>)</b>		
SOWK 663	Supervision and Administration.....	3
		<b>3</b>
<b>YEAR 2</b>	(Concentration)	
<b>Semester 4 – Fall Semester</b>		
SOWK 660	Advanced Practice with Families.....	3
SOWK ELE	Social Work Elective* ( <i>one elective to be taken either Fall or Spring</i> ) .....	3
		<b>6</b>
<b>ELECTIVES</b>	(*choose one)	
SOWK 653	Substance Abuse Assessment & Intervention	
SOWK 677	Child Welfare	
		<b>Total Credits: 31</b>

#### LIFE EXPERIENCE CREDIT

No credit will be given for work or life experience.

#### COURSE CREDIT BY EXAMINATION

Students who are able to demonstrate prior mastery of four specific graduate foundation level courses may take an examination to earn course credit. Those courses are: SOWK 605, Social Welfare Policy; SOWK 610, Theoretical Analysis of Behavior I; SOWK 616, Social Work Research; and SOWK 630, Theoretical Analysis of Behavior II. See the M.S.W. Student Handbook for information on costs and procedures.

#### REQUEST TO STUDY AT ANOTHER INSTITUTION

Students who are enrolled in the SU program but who wish to take graduate coursework at another accredited college or university and transfer credit toward SU's M.S.W. Program must complete a Request to Study at Another Institution Form and receive authorization from the chair of the Social Work Department and the Registrar's Office. For more information or to access the forms, please visit the Registrar's website at: <http://www.salisbury.edu/registrar/>.

#### ACADEMIC TUITION AND FEES

As with all higher-education institutions, tuition costs for Graduate Study are subject to student-specific variables and change from academic year to academic year. For the most current tuition and fees, please visit the Cashier's Office website at <http://www.salisbury.edu/cashiers/tuitionsched.htm>. *Tuition and fees are subject to change without notice by action of the Board of Regents of the University System of Maryland.*

#### FINANCIAL AID

Financial Aid is defined as grants, scholarships, loans, or paid employment opportunities that exist for the express purpose of helping a student meet educationally related expenses. In order to receive Financial Aid, students must first complete the Free Application for Federal Student Aid (FAFSA). The FAFSA may be completed at any point during the academic year; however, we strongly encourage students to apply before the March 1, Maryland priority deadline. Students must be admitted into a program in order to be eligible to receive aid. The FAFSA may be obtained in the Financial Aid Office (Holloway Hall, Room 213) or on-line at [www.fafsa.org](http://www.fafsa.org). SU's Financial Aid office specializes in helping students, regardless of financial status, identify any funds for which they may qualify. Salisbury University's Financial Aid office is located on-campus in Holloway Hall, Room 213. More information on financial aid can be found at <http://www.salisbury.edu/admissions/finaid/welcome.html>

#### GRADUATE ASSISTANTSHIPS

Each year Salisbury University offers a number of competitive graduate assistantships for students attending the SU campus. Information and application forms may be obtained from the Social Work Department. Forms and supporting documents should be returned to the chair of the Social Work Department as early as possible **preceding** the academic year or semester for which the appointment is sought. Assistantships are generally awarded for one semester, beginning in the fall, and may be continued in the spring semester, based on the recommendation of the department chair. All graduate assistants will be eligible to receive a salary and tuition waiver. Graduate assistants must enroll for a minimum of six credits, but no more than nine per semester will be covered by the tuition waiver. Tuition will be waived only for courses applicable toward master's degree requirements. The waiver of tuition does not include waiver of fees.

## M.S.W. Programs

### FAQS

#### **Do I really have to submit transcripts from every community college, college, and university I attended?**

Yes. Admissions must receive official copies of all your transcripts before they can enter them in the permanent records and forward your application file to the graduate Social Work Department for an admission decision.

#### **Do I really have to apply twice to be considered for the M.S.W. Program?**

Yes, this is a two part application process. Your initial application will be to the University by applying to the Admissions Office, paying the application fee, and sending all transcripts. The second part is the application to the SOWK Department. Please see the requirements and instructions beginning on page 18.

#### **Can I be denied by the Admissions Office?**

The role of the graduate Admissions Office is to document and enter your application and official transcripts in the permanent records; the office does not make individual graduate-program admission decisions. Failure to submit all necessary materials to the Admissions Office, however, will prevent an admission decision from the M.S.W. Program.

#### **I applied to the Advanced Standing Program; do I have to apply separately for the Regular Program?**

No. Applicants to the Advanced Standing Program who fail to meet admission criteria are automatically considered for Regular Program status.

#### **Does the legal information disclosure include disclosing traffic tickets?**

Students are only required to disclose legal issues that have resulted in an arrest or a conviction. Typical traffic violations do not fall under either of these categories. Applicants need to be aware that review of driving records may be required as part of the Application to Field process.

#### **Will I receive the same kind of quality education if I attend one of the satellite locations?**

Yes, the Council on Social Work Education approves all the courses offered at the satellite sites, and main campus faculty or social work adjuncts teach all of the courses.

#### **Does convenient mean easy?**

No, "convenient" only means easily accessible. Criteria for successfully completing a course at a satellite site are exactly the same as for a main campus student. As is the case for any student you need to ask yourself if you are personally ready for the demands of a college education. Bringing this program to your community merely makes meeting those demands less stressful because of your personal geographic location.

#### **My references still have not completed my recommendation form, what should I do?**

Remember that references are busy people who have concerns and responsibilities beyond writing your recommendation. Because of this, it is often a good idea to find more references than you need. This way you can better ensure that your application makes it in on time.

#### **What does "blended education" mean?**

Blended education classes are taught by a variety of modalities. The faculty member who is teaching the class is in a distant classroom location. The classrooms are linked together by live interactive video. Each student can interact with the faculty as well as with all of the other students. The classes are facilitated with a live M.S.W. level or higher person in each classroom. Additionally, portions of each class will be completed on-line.

There can be many advantages to taking blended classes with on-line components:

- **Increased flexibility in your academic schedule.** You can work on assignments whenever the time is right for you. Even if you have a family and a full-time job you

## SU Main Campus Regular Part-Time 4-year Curriculum (continued)

### ELECTIVES (\*choose one)

SOWK 653	Substance Abuse Assessment & Intervention
SOWK 677	Child Welfare

**Total Credits: 61**

## SU Main Campus Advanced Standing Full-Time 1-year Curriculum

### YEAR 1

(Concentration)

#### Semester 1 – Fall Semester

SOWK 602	Ethical Foundations of Social Work (on-line) .....	2
SOWK 650	Assessment/Intervention w/Individuals .....	3
SOWK 654	Psychopathology .....	3
SOWK 660	Advanced Practice with Families .....	3
SOWK ELE	Social Work Elective* ( <i>one elective to be taken either Fall or Spring</i> ) .....	3
SOWK 665	Field Instruction III .....	4
		<b>15 or 18</b>

#### Semester 2 – Spring Semester

SOWK 655	Evaluation of Social Work Practice.....	3
SOWK 663	Supervision and Administration .....	3
SOWK 680	Advanced Practice with Groups.....	3
SOWK ELE	Social Work Elective* ( <i>one elective to be taken either Fall or Spring</i> ) .....	3
SOWK 685	Field Instruction IV.....	4
		<b>13 or 16</b>

### ELECTIVES (\*choose one)

SOWK 653	Substance Abuse Assessment & Intervention
SOWK 677	Child Welfare

**Total Credits: 31**

# M.S.W. Programs

## *SU Main Campus Regular Part-Time 4-year Curriculum*

<b>YEAR 1</b>	(Foundation)
<b>Semester 1 – Fall Semester</b>	
SOWK 605	Social Welfare Policy & Services ..... 3
SOWK 610	Theoretical Analysis of Behavior I ..... 3
	<b>6</b>
<b>Semester 2 – Spring Semester</b>	
SOWK 620	Social Work Practice I ..... 3
SOWK 630	Theoretical Analysis of Behavior II ..... 3
	<b>6</b>
<b>YEAR 2</b>	(Foundation)
<b>Semester 1 – Fall Semester</b>	
SOWK 616	Social Work Research I ..... 3
SOWK 621	Practice Skills Lab ..... 1
SOWK 622	Social Work Practice II ..... 3
SOWK 640	Field Instruction I ..... 2
	<b>9</b>
<b>Semester 2 – Spring Semester</b>	
SOWK 617	Social Work Research II ..... 3
SOWK 623	Social Work Practice III ..... 3
SOWK 645	Field Instruction II ..... 3
	<b>9</b>
<b>YEAR 3</b>	(Concentration)
<b>Semester 1 – Fall Semester</b>	
SOWK 602	Ethical Foundations of Social Work (on-line) ..... 2
SOWK 650	Assessment/Intervention w/Individuals ..... 3
SOWK 654	Psychopathology ..... 3
	<b>8</b>
<b>Semester 2 – Spring Semester</b>	
SOWK 655	Evaluation of Social Work Practice ..... 3
SOWK 680	Advanced Practice with Groups ..... 3
	<b>6</b>
<b>YEAR 4</b>	(Concentration)
<b>Semester 1 – Fall Semester</b>	
SOWK 660	Advanced Practice with Families ..... 3
SOWK ELE	Social Work Elective* ( <i>choose one elective</i> ) ..... 3
SOWK 665	Field Instruction III ..... 4
	<b>7 or 10</b>
<b>Semester 2 – Spring Semester</b>	
SOWK 663	Supervision and Administration ..... 3
SOWK 685	Field Instruction IV ..... 4
	<b>7</b>

may still be able to take classes that are not available to you through the traditional face-to-face delivery format.

- **Opportunities for better communication** with your fellow students and instructors- electronic communication used in our Blended Education classes is fast, convenient, and inexpensive. It can occur asynchronously. You will also be able to keep a record of all your communications, which minimizes confusion and repetition.
- **The ability to work at home...or wherever.** You may work wherever, and whenever you have access to a computer with Internet access. This might be on your lunch break at work, at home, or at your local library.

On the other hand, blended courses with on-line components may NOT be right for you. You may want to consider NOT taking a class if you:

- Require the discipline of a set schedule to accomplish your goals.
- Rely on traditional face-to-face interaction with your instructors.
- Can work effectively only when provided with immediate feedback, assistance, and encouragement.

To be successful you should be:

- **Self-motivated.** You should be willing to do whatever it takes to learn.
- **Self-disciplined.** You should be able to budget your time and assign priorities to tasks.
- **Willing to take charge of your own learning.** You should be willing to seek out information from different sources....textbooks, library databases, and the Internet. You should also not be afraid or ashamed to ask for help when you need it.
- **Able to comprehend and communicate well through writing.** You should be able to understand college-level textbooks. You must be able to clearly express, in writing, what you have learned. You must also be able to identify and communicate any questions that you may have in writing.
- **Aware.** A flexible schedule does not mean that the course will be easy, or that you will not be required to meet deadlines for assignments. You must set aside time dedicated to fulfilling course requirements.
- **Technically proficient.** For on-line classes you should know how to access the Internet, how to use a word processing program, send email, and manage files.

Go to our website to take the Study-Work Habits and Learning Preferences Quiz and the Technical Preparedness Quiz to help you determine whether you have adequate study/work habits to succeed in a Blended Education Class ([www.salisbury.edu/socialwork](http://www.salisbury.edu/socialwork)).

### *What is the computer requirements needed for a Blended Education Course?*

The minimum requirements are:

- A computer with a Pentium processor, or better, with at least 32 mb of RAM.
- A computer monitor should have at least a resolution of 800x600, most platforms can be accessed with a lower resolution of 640x480 but scroll bars may interfere with the interface.
- A 56 KBPS modem will provide a minimal acceptable performance.
- An Internet Service Provider and an Internet browser such as Netscape Communicator or Internet Explorer 4.0 or higher.
- A word processing program, such as Microsoft Word is also necessary.

### *If I have a question/problem while attending classes at a satellite location; whom do I go to?*

Any questions specific to a course should be directly addressed to the course instructor. Site-specific problems or concerns can be addressed to the course instructor, your classroom satellite assistant, or Ms. Wingate, the Satellite Program Coordinator. Any student with a problem or complaint that is not resolved by any of the above individuals should contact either the Program Coordinator or the Department Chair. Both of these individuals can be contacted through the main campus Social Work office at (410-677-5363 or [maw@salisbury.edu](mailto:maw@salisbury.edu))

## M.S.W. Programs

### FAQS (CONTINUED)

**What if I miss or drop a class during my satellite education experience? What are my options in making it up, to catch up?**

The educational model used at the satellite sites is a "cohort" model, meaning that to stay "on-track", all students are expected to enroll in and complete every course offered the cohort each semester. Doing so is the only way a student can be ensured to graduate in the designated timeframe. Courses are offered at the satellite sites in a regular rotation rather than each semester. This means that missing or dropping a class will probably either negatively impact the student's graduation date or require that the course be taken on the main campus as a means of catching up with others in the cohort.

**Who do I contact if I have additional questions?**

Many questions can be answered by referring to the following electronic sources:

SU Undergraduate & Graduate Catalog, 2007-2008:  
<http://www.salisbury.edu/catalog/>

Department of Social Work M.S.W. Website:  
<http://www.salisbury.edu/SocialWork/>

Should you still have questions please feel free to contact us directly at:

#### SOWK DEPARTMENT ADMISSIONS COORDINATOR

Brenda J. Jorden, LGSW  
 410-677-6559  
[maw@salisbury.edu](mailto:maw@salisbury.edu)

#### SOWK GRADUATE PROGRAM COORDINATOR

Vicki B. Root, D.Ed., M.S.W.  
 410-677-3948  
[vbroot@salisbury.edu](mailto:vbroot@salisbury.edu)

#### Field Instruction Office

Frances M. Sistrunk, MSW, LCSW-C  
 410-543-6307  
[fmsistrunk@salisbury.edu](mailto:fmsistrunk@salisbury.edu)

#### Satellite Program Coordinator

Cindy Wingate, LCSW-C, M.S.S.W.  
 Cell - 410-603-2486  
[cwingate@salisbury.edu](mailto:cwingate@salisbury.edu)

#### M.S.W. and Satellite Program Office

Administrative Assistant  
 Susan M. Mareski  
 410-677-5363  
[maw@salisbury.edu](mailto:maw@salisbury.edu)

#### Department of Social Work

Administrative Assistant  
 Claire L. Williams  
 410-543-6305  
[socialwork@salisbury.edu](mailto:socialwork@salisbury.edu)



## M.S.W. Programs

### SU Main Campus Regular Full-Time 2-year Curriculum

#### YEAR 1

(Foundation)

##### Semester 1 – Fall Semester

SOWK 605	Social Welfare Policy & Services .....	3
SOWK 610	Theoretical Analysis of Behavior I .....	3
SOWK 616	Social Work Research I .....	3
SOWK 620	Social Work Practice I .....	3
SOWK 621	Practice Skills Lab .....	1
SOWK 640	Field Instruction I .....	2
		<b>15</b>

##### Semester 2 – Spring Semester

SOWK 617	Social Work Research II .....	3
SOWK 622	Social Work Practice II .....	3
SOWK 623	Social Work Practice III .....	3
SOWK 630	Theoretical Analysis of Behavior II .....	3
SOWK 645	Field Instruction II .....	3
		<b>15</b>

#### YEAR 2

(Concentration)

##### Semester 1 – Fall Semester

SOWK 602	Ethical Foundations of Social Work (on-line) .....	2
SOWK 650	Assessment/Intervention w/Individuals .....	3
SOWK 654	Psychopathology .....	3
SOWK 660	Advanced Practice with Families .....	3
SOWK ELE	Social Work Elective* ( <i>one elective to be taken either Fall or Spring</i> ) .....	3
SOWK 665	Field Instruction III .....	4
		<b>15 or 18</b>

##### Semester 2 – Spring Semester

SOWK 655	Evaluation of Social Work Practice .....	3
SOWK 663	Supervision and Administration .....	3
SOWK 680	Advanced Practice with Groups .....	3
SOWK ELE	Social Work Elective* ( <i>one elective to be taken either Fall or Spring</i> ) .....	3
SOWK 685	Field Instruction IV .....	4
		<b>13 or 16</b>

#### ELECTIVES

(\*choose one)

SOWK 653	Substance Abuse Assessment & Intervention
SOWK 677	Child Welfare

**Total Credits: 61**