

Requirements of Participants

Medical Care and Insurance

1. Before participating in a sport, each member is responsible for evaluating the conditions of his/her health in relation to the demands of the sport. If uncertain, the member should consult a physician before participating. Salisbury University is not responsible for *any* participant with an existing health condition that makes it inadvisable for him/her to participate.
2. Only those persons listed on the Sports Club roster and who have submitted a signed Statement of Informed Consent Form are eligible for any sports club activity.
3. Salisbury University is not responsible for any injuries or accidents sustained in connection with participation in a sports club. Club members should carry their own insurance for medical expenses incurred for injuries. A University endorsed health plan is available. Brochures describing the health plan are available in the Health Center.
4. If privately owned automobiles are used, the owners must have adequate insurance coverage for vehicles and drivers.
5. When any injury to a member occurs during a club activity, a written account of the incident is required to be submitted by the club officers to the coordinator of Sports Clubs within 48 hours of the incident. Each club is responsible for having at least 1 person certified in CPR and trained in First Aid (may be a student trainer) at club activities.

Statement of Informed Consent

1. Each sports club participant must complete a Statement of Informed Consent Form prior to any participation in any sports club activity. At the time of signing, the participant certifies that he/she has adequate insurance, which provides coverage during periods of club participation.
2. No club will be authorized to send allocated funds or use facilities until all completed Statement of Informed Consent Forms are on file in the Campus Recreation Office.

Membership Roster

1. A complete and updated roster of the sports club membership must be submitted at the beginning of each semester.

Sportsmanship and Code of Conduct

1. Members of clubs bearing the Salisbury University name must maintain high standards of behavior and personal appearance when representing Salisbury University.
2. As representatives of Salisbury University, club members are obligated to abide by all non-academic student regulations, as stated in the Code of Conduct in the Student Handbook.
3. Club members are expected to exhibit the highest standards of sportsmanship both on and off the field, setting the appropriate example for opponents at home and away.
4. When visiting another campus, club members are expected to respect local regulations and authority and the same standards hold true for teams being hosted on the Salisbury campus.
5. To avoid undue dangers to oneself and others, special care should be taken to observe exemplary safety habits when traveling. The use of alcohol and drugs during club activities, trips, practices, or games is strictly prohibited.
6. If attitudes and/or conducts are deemed unacceptable by Salisbury University standards, the offending club members will be subject to appropriate disciplinary action by the Coordinator of Sports Clubs and/or by the Office of Student Affairs.

Program Safety

First Aid and Safety Procedures

1. It is extremely important that club members become aware of the matter of first aid when participating in sport activities.
2. First Aid and CPR classes are offered by the American Red Cross on campus and it is the responsibility that all clubs have at least one member and the coach who are certified in both First Aid and CPR. Athletic trainers must be scheduled to cover all home and away games.
3. Sports clubs should educate all members that participation is considered an extension of their education, but is also a purely voluntary activity. Therefore, all members participate at their own risk. Each participant should be aware of potential injuries that may occur and must understand that they are responsible for any and all costs arising from injury or property damage sustained through participation.
4. Salisbury University does not provide accident insurance to club members or clubs, although many leagues and associations may demand or provide it. The University cannot be held responsible for injuries incurred through participation in voluntary activities. The Campus Recreation Department strongly recommends that all club members have a medical insurance plan in effect before participating in any club activity. Each club should educate its members regarding the purchasing of a medical insurance plan prior to participation.
5. An Accident Report Form must be completed immediately following an accident that occurs during a practice or a game and must be submitted to the Campus Recreation Office within 48 hours of the accident. These forms are available in the Campus Recreation Office and should be kept with the club officers at all times. If the accident occurs on a weekend, the injury report form must be turned in on Monday morning.

Information Regarding Potential Injury

1. It is important for all sports club officers and coaches to be aware of potential injuries in their sport and inform each participant of these hazards.
2. Education for prevention of these injuries is crucial and it is the responsibility of officers and the coach to keep information current concerning safety equipment, rules and problems. If the club does not have a current rulebook for the sport, the club president should order one immediately. The guidelines for safety, as required by the governing body of the sport, should be followed attentively.

Sports Clubs Accident Procedures (What to do if an injury occurs)

Indoors, Maggs Physical Activities Center

1. Make sure the gym is in safe condition before conducting any activities.
2. When an injury occurs, activity must stop immediately. Do not let a player continue to play if the injury may worsen (especially head, back and neck injuries.)
3. Check to see if there are any athletic trainers in the building and if not, locate the nearest campus phone (in Maggs main lobby) and dial 3-6222 to contact University Police and also alert the building supervisor on duty. The injured participant will then be taken to the hospital if needed.
4. Fill out the Accident Report Form and return it to the Campus Recreation Office within 48 hours.

On Campus, Outdoor Fields

1. Make sure that the field is in safe condition before conducting any activities.
2. Be certain that there is ample space around all fields. Spectators, players, and equipment must remain behind the boundary and restraining lines.
3. When an injury occurs, play must stop immediately. Do not let a player continue to play if the injury may worsen (especially head, back and neck injuries.)
4. Locate the nearest campus phone (if no athletic trainer is available) and dial 3-6222 to contact University Police. They will then take the injured person to the hospital if needed.
5. Fill out the Accident Report Form and return it to the Campus Recreation Office within 48 hours.

Off Campus

1. Make sure that all equipment and facilities are in safe condition before conducting any activities.
2. As soon as an injury may worsen (especially head, back and neck injuries.)
3. If the club is at another campus, let the other school know. Follow their procedures.
4. If the club is at another campus, go to a phone and dial 911.
5. Fill out the Accident Report Form and return it to the Campus Recreation Office within 48 hours.

Travel

Travel/Roster Form

1. All clubs must submit a Travel/Itinerary/Roster Form at least 2 days prior to departure to the sports club coordinator.
2. Participants listed on this form must be members of the club and have a signed "statement of Informed Consent Form on file.
3. Post season tourney may be approved by the sports club coordinator. Limited funding may be available.
4. Travel must be approved in advance by the sports club coordinator. Travel must be within 350 miles of campus.

School Vehicles

1. All club travel should be done in SU vehicles which are available to all clubs for rental. Check with motor pool dept. for current rental rate. All work orders for reserving school vehicles should be done at least one month in advance and processed through the sports club coordinator and motor pool dept.
2. Vans/vehicles should travel in convoy to the events.
3. If not school vehicles are available, club members may use their own vehicles only if they have insurance for the driver and the vehicle, including their party liability.
4. A faculty/staff member must accompany the club on each trip.

Requirements for Driver Authorization

1. School vehicles are to be driven by Salisbury University employees and/or students only.
2. All drivers must complete a DMV form. This form is available from the sports club coordinator.

Note: This process takes approximately six weeks. An alternative is to go to DMV and get a copy of your driving record and return it to the motor pool office. This option costs \$5.00, but results are immediate. You must have a Maryland driver's license for this option.

Procedures for Using School Vehicles

1. Vehicle materials may be picked up from Motor Pool between 8:00 a.m. and 4:30 p.m. weekdays and from the switchboard after 4:30 p.m. on weekdays and weekends.
2. All confirmed reservations will be dispatched with an ignition key, gas credit cards and bridge toll tickets if applicable.
3. Only the faculty/staff advisor may check out school vehicles.
4. Traffic accidents are to be reported to the Campus Recreation as well as Motor Pool at the beginning of the next day.
5. Clubs are responsible for the cleanliness of the vehicles they have used. All food and debris must be removed and vehicles should be returned to the school in equal or better condition than when they were checked out. Clubs failing to clean vans adequately after use will be fined and are subject to loss of use of school vehicles.

Fees

1. Motor Pool charges per mile. Notification of charges will be sent to the Campus Recreation Dept. on a monthly basis. Charges will be automatically deducted from a club's budget.