

Introduction

If you are interested in starting up a Registered Student Organization, the Policies and Procedures Handbook is the perfect place to start. The Handbook is a reference guide designed to help student organizations function more efficiently and to answer some of the most commonly asked questions regarding Student Organizations. This handbook includes many departments across campus that provide services to Registered Student Organizations, including: The Office of Student Activities, Organizations & Leadership (OSAO&L), Facilities Reservations, Dining Services/Catering, Student Government Association, Appropriations Board, Public Relations and many more. Although this handbook contains a comprehensive description of most University services, it should only be considered as a guide. These policies and procedures may change at any time.

This handbook does not include all of Salisbury University's policies. It is very important to note that this guide does not include University policies or State or Federal laws governing individual behavior and conduct such as: smoking, hazing, illegal use of alcohol and drugs, etc. However, Student Organizations and their respective members can be held illegally responsible for violations of such laws at activities and functions that they sponsor.

If there are any questions about any policies or procedures in this handbook, please feel free to contact the specific office or department in question or the Office of Student Activities, Organizations & Leadership for assistance.

Remember, the Office of Student Activities, Organizations & Leadership has professional staff available to help your organization plan a successful event, ceremony, or conference. The Office of Student Activities, Organizations & Leadership is located on the first floor of the University Center in the Student Activities Center, room 125F. Feel free to stop by or call 543-6125 to make an appointment.

The Scarborough Student Leadership Center an extension of OSAO+L is located on Camden Avenue next to the Admissions House. If you like more information about student activities, leadership development programs or Greek Life at Salisbury University, stop by or call us at 546-6928.

Campus Offices and Services

Academic Affairs 36330
Accounts Payable 66201
Accounts Receivable 36060
Administrative Services 36215
Admissions 36161
Affirmative Action 36025
Alumni Relations 36042
Athletics 83503
Audio Visual Services 36230
Book Rack 85995
Business and Finance 36050
Cashier 36060
Campus Recreation 36350
Center for Conflict Resolution 219-2873
Career Center 36075
Central Stores/Receiving 36210
Information Technology 75454
Customer Support Center (FH 149) 75353
Devilbiss Lab (DH242) 36546
Guerrieri Lab (GC133F) 36511
Power Lab (PP108) 63366
Conference Services 36172
Counseling Services 36070
Custodial Services 36118
Dance Studio 36353
Disabled Student Services 36082
Duplication Services 36180
Eastern Shore Regional
Safe Communities Center 36309
Event Services 84597
Evergreen Yearbook 75032
Financial Aid 36165
Financial Services 36065
Flyer Newsmagazine 36191
Game Room 36332
General Accounting 36045
Graphic Arts 82500
Grants & Sponsored Research 85395
Grounds/Horticulture 36323
Guerrieri University Cnt 36100
Information Desk 36006
Gull Line 66426
Honors Program 66902

Office of Student Activities, Organizations & Leadership

Housing/Residence Life 36040
ID Card Center 36053
Institutional Advancement 36175
Institutional Research 36025
Instructional Technology 36230
International House 219-3236
Inventory 36055
Learning Center 36395
Library - Main Desk 36520
Reference Desk 85988
Interlibrary Loan Office 36077
Series and Documents 36174
Literature/Film Quarterly 36446
Maggs Reservation/Info 36350
Maintenance 36200
Message Center 36053
Motor Pool 36211
Multi-ethnic Student Svc. 84503
Payroll 36046
Physical Plant 36200
Pool 36357
Post Office 66903
President 36011
Provost 36020
Publications 82500
Public Relations 36030
Public Safety 36222
Purchasing/Procurement 36052
Registrar 36150
Registration 36153
Research Center for Delmarva History and Culture 36312
Repair Services (Housing) 62420
Sea Gull Stadium 548-7039
Small Business Development Center Network 548-4419
Snack Bar/Gull's Nest 36103
Sports Information 36016
Sounds Systems 84597
Facilities Reservations 83344
SU Foundation 36175
Student Activities, Organizations & Leadership 36125
Student Health Services 36262
Student Organization for Activity Planning 36197
Telecommunications 63221
Television Services 36301
Tennis Center 548-7040
Theatre Box Office 36228

Office of Student Activities, Organizations & Leadership

Training Room 36880
University Dining Services 36105
Catering Services 36173
University Galleries 36271
Vending Hotline 87953
Veterans Affairs 36189
Work Experience 36216
WSCL FM 89.5 36895
WSUR Business Office 36195
WSUR Request Line 84760