



Your GullNet account can provide you with many different online services:

- view and print your unofficial transcript
- order official transcripts to be sent
- view course schedules
- register for classes
- pay your bill
- view your financial accounts
- update your address

View course schedules

in a PDF file:

[www.salisbury.edu/registrar/
courseschedules.html](http://www.salisbury.edu/registrar/courseschedules.html)

Or

Search course schedules

for open classes, read course descriptions, view registration dates and deadlines at:

www.salisbury.edu/gullnet/

Use your user id & password or login as **"guest"** with password **"welcome1"**.

Go to:

*Self service > Learner Services > Catalog
>View Schedule of Classes.*
(More details inside.)

If you were not enrolled at SU in the most recent fall or spring term, your registration status must be activated. Please contact the Registrar's Office, to let us know what term you wish to return.

Registration Issues?

Contact the Registrar's Office
Holloway Hall, Rm-120, 410-543-6150,
registrar@salisbury.edu
www.salisbury.edu/registrar

GullNet Account and Log-In Issues?

Contact the IT Help Desk: Fulton Hall, Rm-149
410-677-5454, helpdesk@salisbury.edu
www.helpdesk.salisbury.edu

Salisbury
UNIVERSITY
1101 Camden Avenue
Salisbury, MD 21801

Salisbury
University



Using Your On-line
Student Account

Visit our websites to see what's
new!!

Navigating Gull Net Services

Home > SA Self Service > Learner Services > Academics

Home > SA Self Service > Learner Services > Catalog

Home > SA Self Service > Learner Services > Finances

Home > SA Self Service > Personal Portfolio > Tasks

Two Ways to Look Up Course Offerings

- To view a PDF version of the Course Schedule, go to www.salisbury.edu/registrar/courseschedules.html
 - Click on the semester that you would like to view.
 - On the left side of the screen click on bookmarks and choose the dept that you would like to view.
 - All the courses offered in that department for that term will be listed. For the most current information, see option 2 below.
- To view the most current version of the Course Schedule, go to www.salisbury.edu/gullnet
 - Click the "Log On" icon in the upper left corner
 - Log in using your personal userid and password. If you don't know your userid and password you can use "guest" for the userid and "welcome1" for the password.
 - Click on the following links...
SA Self Service > Learner Services > Catalog > View Schedule of Classes.
 - Leave the term box empty & click magnifying glass.
 - Click on Look Up & choose the semester to search.
 - Click on the Basic Search button.
 - Type the 4 letter department code (ex: ACCT) or click on magnifying glass to choose the dept.
 - Enter the course/catalog number (ex: 201), in the next box or specify course career (undergraduate or graduate) for a listing of all courses in the dept.
 - Click on yellow Search button for all open sections of that course or dept.

*** To view sections that are open or closed – unclick the "Open Classes Only" button and Search again.

Several Ways to Request Transcripts

- To order an official SU transcript on-line, log into your Gull Net account and follow the links:
SA Self Service > Learner Services > Academics > Request Official Transcripts
 - In-person requests for transcripts can be made at the Registrar's Office, 120 Holloway Hall. Unofficial transcript requests can be processed with a valid photo ID.
 - Mail *** requests should be addressed to:
Registrar's Office
Salisbury University
1101 Camden Avenue
Salisbury, MD 21801-6860
 - FAXED *** requests should be sent to: 410-548-5979.
- * To Mail or FAX requests:** submit a letter including all of the following information or fill out an Official Transcript Request Form, printed from www.salisbury.edu/registrar/forms/transcript.pdf.
- Your Full name & Social security or student ID number
Your Current address
Home & day phones
Full name & address of the organization/individual to receive the transcript (transcripts can be sent to the requesting student)
Indicate whether the transcript is to be official or unofficial and number of transcript copies to be sent
A clear signature
- **** Note that requests are generally processed within 2-3 business days. Please allow extra time at the beginning and end of each term for Registration, and grade/degree posting.