



Appendix O

EVALUATION FORM FOR TENURED AND TENURE-TRACK FACULTY

Evaluation of: _____

Evaluation as faculty member ()

Evaluation as department chair ()

Academic Rank: _____

The categories below evaluate the faculty member's accomplishments during the period January through December _____. In exceptional cases an extension of this period may be made, but reasons for the extension must be fully documented and attached.

Table with 4 columns: Category, Below Department Standards, Meets Department Standards, Exceeds Department Standards. Rows include Teaching and Advising, Professional Development, Service to Department, School, University and/or Community, Overall Performance.

NOTES: Any evaluation of "below department standards" results in a "no merit" recommendation; in other words, "merit" recommendation requires ratings of "meets or exceeds department standards" in all three categories.

Merit Recommendation: Requires justification in narrative of Chair's evaluation.

No Merit [] Merit []

Tenure Recommendation: Requires justification from the Tenure Committee, Dept. Chair, and School Dean (Appendix Q).

- 1) Unsatisfactory Progress Towards Tenure []
2) Satisfactory Progress Towards Tenure []
3) Not Applicable, already tenured []

Chair/Evaluator: _____
Printed Name Signature Date

Employee Remarks: []

Employee: I have read the above evaluation.

Signature _____

Date _____