

Chapter 1 – Administration

University System of Maryland - 2
Constituent Institutions - 2
Bylaws, Policies and Procedures - 2
USM Faculty Council – 2

Salisbury University - 2
Mission Statement - 2
University Administration - 3
Administration of Academic Program - 3
Governance -3
Faculty Senate web-site only - 3
University Forum web-site only - 4



Chapter 1 – Administration

UNIVERSITY SYSTEM OF MARYLAND

Constituent Institutions

Salisbury University is a member of the University System of Maryland (USM). In addition to Salisbury University, constituent institutions in the University System of Maryland include:

Bowie State University
Coppin State University
Frostburg State University
Towson University
University of Baltimore
University of Maryland, Baltimore
University of Maryland, Baltimore County
University of Maryland, College Park
University of Maryland, Eastern Shore
University of Maryland, University College

Research Centers:

University of Maryland Center for Environmental Science
University of Maryland Biotechnology Institute

System-wide Education Centers:

USM Shady Grove Education Center, Montgomery County

The University System of Maryland is governed by a Board of Regents and all relevant. Board of Regents policies apply to Salisbury University.

Bylaws, Policies and Procedures

The Board of Regents BOR of the University System of Maryland has the responsibility for managing the System under Title 12 of the Education Article of the Maryland Annotated Code. In order to carry out this responsibility the Board has developed regulations for the System and published these in the document entitled *Bylaws, Policies and Procedures of the Board of Regents: University System of Maryland*. This information is online and can be located at www.usmd.edu/Leadership/BoardOfRegents/Bylaws.

The president and the administration of Salisbury University manage the institution by implementing institutional policies and procedures that reflect both the requirements of the Board of Regents of the University System of Maryland and the unique character of Salisbury University. Salisbury University's policies and procedures are presented on the following pages. At the end of each policy is a code indicating the Board of Regents' policy to which it relates.

SU Policy on Faculty Membership in the Council of University System Faculty

As members of the University System of Maryland, Salisbury University's faculty send institutional representatives to the Council of University System Faculty. The Constitution of the Council of University System Faculty is reproduced in full below.

The most current policy of the Constitution for the Council is found on the web at:

http://www.umbi.umd.edu/%7Ecollins/CUSF/John_Collins/home.htm.

SALISBURY UNIVERSITY

The University Mission Statement

As an institution within the Maryland community of public higher education, Salisbury University has developed a unique Mission Statement. This Mission Statement provides the justification for all activities the university undertakes and establishes institutional goals.

Mission

Salisbury University's mission is to cultivate and sustain a superior, student-centered learning community where students, faculty and staff are viewed as both teachers and learners, and where a commitment to excellence permeates all aspects of University life. We recruit exceptional and diverse faculty, staff, undergraduate and graduate students and support them as they work together to reach the University's goals. Serving Maryland and the Mid-Atlantic region, we are concerned participants in responding to the educational, economic, cultural and social needs of our community and believe that service is a vital component of civic life. Our highest purpose is to empower our students with the knowledge, skills and core values that contribute to life-long learning and active citizenship in a democratic society and interdependent world.

Values

The core values of Salisbury University are excellence, student-centeredness, learning, community, civic engagement and diversity. We believe these values must be lived and experienced as integral to everyday campus life so that students make the connection between what they learn and how they live.

Excellence: Excellence, the standard against which all University activities and outcomes are measured, connotes the perfection and the quality for which we strive and hold ourselves accountable. We accept the notion that the quality

of a university depends on the heads and hearts of those in it.

Student-Centeredness: Our students are the primary reason for our existence. Our focus is on their academic and individual success and on their health and well-being. We are committed to helping students learn to make reasoned decisions and to be accountable for the outcomes of the decisions they have made.

Learning: We believe that learning is fundamental to living a life with purpose in an increasingly interrelated world and that our role is to teach students not what to think, but how to think. The University introduces students to a system of ideas about the nature of humanity, the universe, and the world created by art and thought. Through active learning, service learning, international experience and co-curricular activities, students connect research to practice, and theory to action.

Community: Salisbury University takes pride in being a caring and civil place where individuals accept their obligations to the group, learn through their interactions and relationships with others, where governance is shared, and where the focus is on the common good. We honor the heritage and traditions of the institution, which serve as a foundation for future change.

Civic Engagement: The University stands as a part of, rather than apart from, the local and regional community. Recognizing its history and traditions, we seek to improve the quality of life for citizens in the region. We believe it is our responsibility to enrich cultural life, enhance the conduct of public affairs and contribute to the advancement of the region. We seek to instill in our students a lifelong commitment to civic engagement.

Diversity: Salisbury University views itself as a just community where there is respect for the value of global, societal and individual differences and commitment to equal opportunity. Diversity is purposefully cultivated as a way to strengthen and enhance our University community.

University Administration

The president of the university, as its chief executive officer, is responsible for the administration and supervision of the institution. As a part of this overall administrative and supervisory responsibility, the president makes all administrative appointments at the university. Administrative positions at the university are twelve month appointments unless otherwise specified.

The design for administration leadership developed by the president of Salisbury University is depicted in the president's organizational chart that is available upon request in the President's Office.

The organizational chart shows the distribution of university leadership to a provost and vice presidents of administration and finance, student affairs, and university advancement and each with responsibility for the administration and supervision of a major aspect of the university's operation. Provost and vice presidents are assisted by administrators of specific campus units. The organizational design shows formal authority flowing in a direct line from the president to the provost and the vice presidents, and from the provost and the vice presidents to administrators in the components for which the provost or the vice presidents have responsibility. In addition to a hierarchical structure of authority, Academic Affairs' organizational chart shows that direct, cross cooperation between the units which comprise Academic Affairs and Administration is expected because of the shared responsibility of these units for students' experiences at the university.

Administration of the Academic Program

The academic program at Salisbury University is administered by the provost who has responsibility for development of the overall curriculum and management of the fiscal resources and faculty that support and implement the program. The provost delegates responsibility for administering the academic program to the deans of the schools of the university who are in turn assisted in operationalizing the academic program by the department chairs of the schools. The structure of the provost's responsibility for the academic program is depicted in the Academic Affairs' organizational chart that is available upon request in the Provost Office.

Deans' responsibilities include personnel and resource management, curriculum development and general administration. Deans implement these responsibilities cooperatively with department chairs and determine in consultation with them the specific activities that they will carry out as part of the day to day operation of the academic program. Complete and detailed descriptions of the roles and responsibilities of deans and department chairs may be found in Salisbury University's *Academic Administrators' Handbook*.

Governance

Faculty Senate

The most current Bylaws of the Salisbury University Faculty Senate are found on the web at:
<http://www.salisbury.edu/campusgov/facsenate/>.

University Forum

The most current Bylaws of the Salisbury University Form are found on the web at www.salisbury.edu/campusgov/bylaws.htm.

Process for Academic Issues at Salisbury University

Issues Raised by:

