# A Guide to Documenting a Political Science Research Paper

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General Instructions

Salisbury University’s Department of Political Science Department requires a note and bibliography style for documenting research papers; it is based on the fifteenth edition of *The Chicago Manual of Style* (Chicago: University of Chicago Press, 2003).

This style has three parts:

- consecutively numbered citations in the text.
- numbered endnotes.
- a bibliography of works consulted.

Further explanation is below:

- Superscript numbers are used for in-text citations. The number is placed at the end of a sentence after all punctuation.¹ (This sentence is an example of the proper placement of a superscript number.)

- Endnotes are placed on a separate page(s) that follows the last page of text. The first page of notes should have the following heading, centered on the page: Notes

- Bibliography of works consulted are placed on a separate page(s) that follows the last page of notes. The first page of the bibliography should have the following heading, centered on the page: Bibliography
Format for Citing Print Sources

Books

Single author
Note entry:


Bibliography entry:

Two authors
Note entry:


Bibliography entry:

Essay or chapter by one author in an edited book
Note to students: In edited books, it is not acceptable to cite the book. Both the chapter you are referencing and the book must be cited.

Note entry:

Bibliography entry:

Format for Citing Print Sources

Periodicals

Magazine article
Note entry:


Bibliography entry:

Scholarly journal article
Note Entry:

5Colter Paulson, “Compliance with Final Judgments of the International Court of

Bibliography entry:
Paulson, Colter. “Compliance with Final Judgments of the International Court of Justice

Newspaper article, no author given
Note Entry:


Bibliography entry:

Newspaper article, author given
Note entry:

7Steven Mufson, “Senate Approves Bill to Expand Oil, Gas Drilling,” Washington
Post, August 2, 2006, A7.
Bibliography entry:


Book review in journal:

Note entry:


Bibliographic entry:

Format for Citing Print Sources

Government Documents

Note entry:


Bibliography entry:

U.S. Central Intelligence Agency. *Central Intelligence: Origin and Evolution*.

Format for Citing Print Sources

Legal and Law-Related Sources

Constitutions
Note entry:
U.S. Constitution, art. 2, sec. 3.
U.S. Constitution, amend. 15, sec. 1.

Bibliography entry:
The U.S. Constitution is not included in the bibliography.

U.S. Code
Note entry:

Bibliography entry:

Supreme Court Decision
Note entry:

Bibliography entry:
Format for Citing Electronic Sources

Note to students: WWW sites usually do not have page numbers so it is necessary to include the heading or subheading of the document being cited. Also, include the date accessed because many of these sites change over time.

World Wide Web Sites in General

Note entry:


Bibliography entry:


Note to students: No access date is required for the citations below because they are sources that were published at a particular point in time and their content will not change. They are available from databases or websites.

Magazine Article from Database

Note entry:


Bibliography entry:

**Journal Article from Data base**

**Note entry:**


**Bibliography entry:**


**Online Newspaper**

**Note entry:**


**Bibliography entry:**


**Journal Article Published Online (E-Journal)**

**Note entry:**


**Bibliography entry:**

Jervis, Robert. "The Politics and Psychology of Intelligence and Intelligence Reform,"

Supreme Court Decision Online

Note entry:

Bibliography entry:
Notes


Note to students: This is a sample notes page and includes only three notes.
Second or Subsequent Citations in Notes

The first time a source is cited you should include a full citation. Subsequent citations of the same source require less information. Examples are below:

**First reference to source:**


**Second citation immediately following full citation but different page:**

2Ibid., 453.

Note to students: Ibid is a Latin abbreviation for “in the same place.”

**If several notes come between references to the same title, include a brief version of the title:**

8Paulson, “Compliance with Final Judgments,” 461.
Sample Bibliography

Bibliography


Note to students: This is a sample bibliographic page and includes only three sources.