



RPDS Council Meeting

Feb. 19, 2008 ~ 4:00 – 5:30 PM ~ TETC 153

Minutes

In Attendance: (45 total)

Salisbury University: Stacie Siers, Paul Gasior, Dennis Pataniczek & Carol Wood

North Salisbury: Marianne Noelte, Dave Harris, John Bing

Pittsville: Ginny Holloway

Fruitland Intermediate: Theresa Spicer

Choptank & Sandy Hill and Denton Elementary: Cathy Hanson & Carol Coulbourn, Harold Schriver & Debbie White

Bennett Middle: John Furey

Chipman Elementary: Monta Kutchen & EJ Olinde (also representing Glen Ave. Elem)

Parkside High: Christel Savage & Courtney Lewis

Snow Hill High: Margaret Miles & Amy Field

Pinehurst Elementary: Sara Elburn & John Cox

Wicomico Middle: Kathy Malone & Jon Shearer

Prince Street Elementary: Clarinda White, Althea Pennerman & Wauchilue Jackson-Snyder

Beaver Run & Willards Elementary: Beth Keyser, Betty Hamblin & Jessica Foster

East Salisbury Elementary: Sharon Huston, Vicki Lattanzio & Sheila Cain

Mardela Middle/High: Ron Siers & Karen Lutz

Salisbury Middle: Rhonda Ford & Regina Royer

Showell Elementary: Ashley Fardone

Somerset County: Doug Bloodsworth

Snow Hill Middle: Ali Giska

Stephen Decatur High: Kristina Belcher & Briana Lavorgna

Greenwood & Princess Anne Elementary: Joann Willey

James M. Bennett High: Cheryl Doughty & Jerdy Heatwole

Wicomico High: Julie Vickers

- I. Welcome – Stacie announced that when council members attempt to access a visitors parking pass their information is captured in the parking services database regardless of whether or not they actually receive the physical parking pass. Sometimes the SU system gets overwhelmed with outside requests and parking services is unable to confirm a parking pass prior to the scheduled meeting. Rest assured you are in the system and will not have to pay should you receive a ticket.

II. Announcements

- a. **Mentor Training** – Stacie will continue to offer mentor training on campus each fall. For schools that would like to utilize their Mentor Training Handbook and continue to train new mentors on site, please contact Stacie in advance to clear the training and to inform her of the mentors attending so that the new names can be added to the Clinically Trained Mentor database.
 - i. **Graduate Course Offering - EDUC 567: Collaborative Teaching and Mentoring** will be offered in a hybrid format during Summer Session I. This course satisfies the requirements to be a Clinically Trained Mentor and to receive the additional \$50 for hosting an SU intern.
- b. **Riall Lecture**- Dr. Pedro Noguera will be speaking on campus on March 10th at 7:30 pm in Holloway Hall. See the attached RPDS Announcements/Happenings document for more details.
- c. **PDS Survey** – Ron Siers requested the assistance of liaisons with the Leadership Practices Inventory (LPI) survey that will be distributed to all mentors at their site(s). Liaisons are asked to collect the Informed Consent Form and the LPI Survey from each mentor beginning the week of March 16th. Liaisons need to return the completed consent forms and surveys to Ron Siers no later than March 27th. Please contact Ron Siers to pick up your materials or if you have any questions. rsiers@salisbury.edu 410-677-5486.
- d. **Diversity Survey Follow Up & Employer Survey** – Carol Wood displayed the changes that were made to the diversity survey based on feedback from the December council meeting. Additional suggestions were made and will be incorporated into the final instrument. The diversity questions are being added to the end of the already existing Mentor Evaluation of Methods Candidates and will be piloted this spring.

III. Conferences

- a. **NAPDS & MDPDS** – SU is sending a delegation of presenters to the National Conference in Daytona, FL during the week of March 12th. Presenters include:
 - Clara L. Outten, Mentor, Snow Hill Elementary School
 - Cassandra Graves, Intern Salisbury University
 - Corrine Ponder, Intern Salisbury University
 - Jennifer Ruark, Intern, Salisbury University
 - Staci Stonnell, Intern, Salisbury University
 - Keith J. Conners, SU Professor and PDS Liaison
 - Sara Elburn, SU Instructor and PDS Liaison
 - Ron Siers, SU Instructor and PDS Liaison
 - Dennis Pataniczek, SU Dean of the Seidel School
 - Stacie Siers, SU Regional PDS CoordinatorSU will also be presenting at the Maryland PDS conference in Towson, MD on May 2nd. Anyone interested in attending the conference can contact Stacie and she will make arrangements for transportation and pay the registration fee.
- b. **RPDS Conference ~ Wednesday, May 6, 2009**
 - i. **Intern Gallery Walk – 4:00 – 5:00 pm in the Great Hall of Holloway Hall** on SU's campus. Engraved invitations will be sent to county superintendents, HR personnel, content supervisors & PDS administrators as well as SU Faculty &

administration & MSDE representatives in an effort to provide a professional audience for SU interns to showcase the work they have been conducting in our PDS sites.

1. no registration necessary
 2. light hors d'oeuvres will be served
- ii. **Conference, Dinner and Awards – 5:30 – 8:00 pm in the Wicomico Room of the University Guerrieri Center.** The conference theme is “Setting the Table for PDS” featuring 5 strands for presentations. A full description of each strand can be found on our website or on the RPDS Announcements/Happenings document. We are asking each PDS site to strive to reserve a “Table for 5” at the conference.
1. **All attendees and presenters must register online** www.salisbury.edu/pds. Select the “2009 Annual Conference” link. **Registration ends on May 4th.**
 2. **Online proposals are due by April 1st.**
 3. We are asking each PDS site to create a “Conference Appreciation Bag” to be raffled as a door prize. Each bag should contain approximately \$25 worth of goodies. If your site is willing to participate, but you need a bag with directions, please contact Stacie.

IV. End of the Year Wrap Up

- a. In a future email, Stacie will be notifying all liaisons, principals and site coordinators of the date for the “Data Day” held at SU sometime during the end of May. The Data Day is set up for schools to complete their end of the year documentation on campus so that Stacie can assist with any questions. Schools have a choice to either attend the onsite session or to conduct their own data day at their school.
- b. End of the year documentation required from each site:
 - i. **Updated PDS Site Description** – add any new site involvement or other missing info.
 - ii. **PDS Site Assessment** – using your pendaflex file answer the questions in the online survey to determine your site’s progress according to the PDS standards. www.salisbury.edu/pds then select the “Resources” link.
 - iii. **PDS Action Plan** – complete your action plan by providing the actual data collected in the last column under “Outcome”. If your data will not fit in the column provided, feel free to attach the data to your action plan and submit it electronically to Stacie.
- c. **Liaisons are asked to empty the contents of the pendaflex file and bring all the artifacts to Stacie. All artifacts will be scanned and kept on file at SU.**

V. Meeting adjourned at 5:05.