Salisbury City Council records
2.5 linear feet, 2 manuscript boxes; 1 half-manuscript box

Edward H. Nabb Research Center for Delmarva History and Culture, Salisbury University, Salisbury, Maryland

Finding aid written by Regina Miller, October 2014.

Accession Number: 2006.183

Creator: Salisbury City Council

Acquisition: The Salisbury City Council records were donated to the Nabb Research Center by Michael Day, January 2004.

Language: Material entirely in English.

Use: Records are open for research. Copyright, including literary rights, belongs to the author(s) or their legal heirs.

Citation Style: “Item, Salisbury City Council records, Box [#], Folder [#], Edward H. Nabb Research Center for Delmarva History and Culture, Salisbury University, Salisbury, Maryland.”

Related Materials: Louise Smith papers, 2013.067
Wicomico Historical Society collection 2001.007

Separated Materials: Oversized materials have been housed in the Nabb Research Center’s flat file system.
Administrative History: Two years after the formation of Wicomico County, Maryland in 1867 the city of Salisbury formed a Board of Commissioners to aide in the administration of the town. This board consisted of five commissioners and lasted until September 1887. In April 1888, Salisbury’s government changed with the implementation of a Mayor and City Council. This council acted as an elected continuation of the previous town commissioner’s board with several of the commissioners being reelected to the city council. The early focus of the council included the expansion and creation of roads, and the beautification of Salisbury. The city council continues to maintain a membership of five councilmembers and focus on the betterment of the city.


Scope and Content Note: The Salisbury City Council records document the internal functions of the council from 1983 – 1993 with the bulk of the material dating from, 1992 – 1993. Council records include meeting minutes and agendas pertaining to ordinances and proposals. These ordinances include environmental concerns, tax fees and planning and zoning concerns. Also found in the records are interoffice memorandums, financial records including budget briefings, annual reports, and correspondence. Correspondence includes complaints and requests for action from community members and invitations from various local organizations including neighborhood associations and the sheriff’s office and the Salisbury Zoo.
Arrangement Statement: Folders are listed by their location in each box; any given subject may be dispersed throughout the entirety of the collection.

Subject Terms:

General Terms

Buildings Maryland
City Council
Department of Building, Housing and Zoning
Department of Public Works
Department of Recreation and Parks
Historic preservation.
Impact Fees
Politics and government
Restoration and conservation
Trash Fees

Corporate Names

Maryland Municipal League
Salisbury City Council
Salisbury Zoological Park

Personal Names

Cockey, Robin
Higgins, William
Martin, W. Paul
Plotts, Thomas D.
Box 1

1. Meeting Memorandums, 1992 April
5. Meeting Memorandums, 1992 May - June
7. Meeting Memorandums, 1992 April – July
8. Meeting Memorandums, 1992 July – August
9. Meeting Memorandums, 1992 August
10. Meeting Memorandums, 1992 August- September
11. Meeting Memorandums, 1992 September
12. Meeting Memorandums, 1992 August – October
13. Meeting Memorandums, 1992 October
14. Meeting Memorandums, 1992 October – November
15. Meeting Memorandums, 1992 October – November
16. Meeting Memorandums, 1992 November – December
17. Meeting Memorandums, 1992 November – December
18. Meeting Memorandums, 1992 August – September
21. Correspondence, Hearing of Stephen Eccelston, 1992 October – November
23. Meeting Memorandums, 1993 January 25

Box 2

1. Meeting Memorandums, 1993 February 8
2. Meeting Memorandums, 1993 February
3. Meeting Memorandums, 1993 February – March
4. Meeting Memorandums, 1993 February – March
5. Meeting Memorandums, 1993 April 12
6. Meeting Memorandums, 1993 March – April
7. Meeting Memorandums, 1993 March – April
8. Meeting Memorandums, 1993 April – May
9. Meeting Memorandums, 1993 March – May
10. Meeting Memorandums, 1993 March – June
12. Unofficial Real Estate Records, Alleys, undated
14. Study, Worcester County Housing Study: An Assessment of the Economic and Social Impact of Instituting a Housing Code, Marvin G. Tossey, 1985 April
16. Meeting, County Municipal Taxes, 1987 May
17. Correspondence, Robin Cockey, Invitations, 1986 – 1987
18. Correspondence, Salisbury State College, Town-Student Coalition Board, 1986 October
31
20. Meeting, Newton St. and Camden Ave Neighborhood Association, 1986 April 22
22. Newsletter, Wicomico Tenant’s Association, 1986 February 9
24. Member, Easter Seal Society of Delmar Advisory Board, 1987
27. Financial Records, Operational Budget, 1985
29. Financial Records, Quarterly Review, First and Second Quarter, 1987
30. Financial Records, Quarterly Review, First and Fourth Quarter, 1988

Box 3

2. Financial Records, Quarterly Review, First, 1993
5. Meeting Memorandums, 1992 December 10
7. Salisbury Zoning Code, s150-13F, undated
8. Correspondence, Smoke Detector Ordinance, 1987 July
10. Proposal, Centre at Salisbury Building, 1987 April
11. Notes, Peninsula Pepsi Cola Buyers Meeting, 1986 July 7
12. Proposals, Truck Routes and Ordinance, 1987
Oversized

1. Plans, Renovations and Additions, Market Street Inn, 1992 July
2. Plans, Port of Salisbury Restaurant Proposal, 1992