



## E-RESERVES REQUEST FORM

Send paper copies to the Reserves Department or PDF files (e-mail: [ERES@salisbury.edu](mailto:ERES@salisbury.edu)). Include full bibliographic information for each item. An online request form is available at <https://www2.salisbury.edu/ereserves>

When processing is complete, your password will be emailed to you.

Name of Professor: \_\_\_\_\_

Collaborating Professor(s) also assigning this material: \_\_\_\_\_

\_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_ Department: \_\_\_\_\_

Semester/Year: \_\_\_\_\_ Course Name & Number: \_\_\_\_\_

**IMPORTANT:** For the materials that you are placing on reserve, indicate the way you will be identifying them on your syllabus (brief title, popular name of a work, full title, etc.). By using the same identification, the library will make it easier for students to find items exactly as they are identified on your syllabus.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<p>(Check One)</p> <p>Will this item be used again?    ___ One more semester    ___ Several semesters</p> <p>Will course be delivered through a Course Management System? ___ Yes    ___ No</p>
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Section(s)/Estimated Class Size:

\_\_\_\_\_/\_\_\_\_\_  
\_\_\_\_\_/\_\_\_\_\_  
\_\_\_\_\_/\_\_\_\_\_

**Library Use Only:**  
Date Received: \_\_\_\_\_ Accepted By: \_\_\_\_\_