

SD Memory Card Reader

Blackwell Library now has an SD (Secure Digital) Memory Card Reader for student, faculty or staff use.

The reader is located in the Course Reserves area behind the Circulation Desk. Any current SU student, faculty or staff may check out the device using an SU Gull Card.

Checkout time is for 2 hours in the library building ONLY. Late return fees are \$1 per hour, to a maximum of \$10.



The 17-in-1 Memory Card Reader is an external memory card reader/writer that can read and write 17 different memory card formats (4 basic shapes) and can be connected to both Macintosh® and Windows® computers.

The reader works as a mass storage device, where the USB cord (provided) plugs into the computer's USB port.

PROCEDURES:

When you check out the reader, you will get a box containing the reader device, a USB cord and ancillary paperwork. All materials in the box must be returned to the Circulation Desk when finished.

The card reader software has already been loaded onto both computers at the **Research Help Desk**, so the reader may be plugged into either computer. Please ask for permission to use one of the PCs.



The external device will open automatically once it is plugged into any USB port.

You may save or view images or documents on your memory cards.

As with any external hardware, it is a good idea to remove the reader properly when finished using the device. To do so, double-click on the external device icon (displayed on the right hand side of the task bar in Windows) and use the 'Safely Remove Hardware' dialog box. You may then safely unplug the reader from the USB port.



After you are finished, simply return the box and contents to personnel at the Circulation Desk, so that they may immediately check the item in.