

UNIVERSITY SAFETY COMMITTEE
MINUTES 5/23/05

Present: Dr. Diane Davis, Gerald Patt, Shirley Pinkett, James White, & Wayne Shelton

Meeting was called to order at 2:05 p.m., with the following business discussed:

1. IDEAS FOR THE FUTURE - Wayne requested ideas to improve and reduce the injury record on the campus. Diane Davis asked if a procedure had been established for snow & ice removal on the campus. Wayne indicated that a snow/ice removal meeting had generated a number of ideas and discussion topics but a follow-up meeting is needed to determine what will be used from the list. Diane suggested that Wayne write a letter to support a separate budget for ice/snow removal processes. The committee was in support of drafting such a letter. Wayne indicated he would draft the letter and circulate it to the department for review. Please forward any other ideas for consideration at a later time.
2. INJURY REPORT – Wayne briefly reviewed the injury report through May 23, 2005 and discussed some efforts by departments to improve safety including: purchasing slip-on gripper shoe covers for walking on snow or ice, and the use of cut-preventative gloves for meat slicing and cutting processes in the kitchen. Future improvements in the kitchen will include floor repairs with better traction on the surface and requiring “standard” footwear to prevent slips.
3. TRAINING – This summer will include Residence Life, student workers for Grounds and Paint Crew, Housekeeping, Telecommunication, and Maintenance. Gerry indicated an interest in ladder safety training for his students at the beginning of the fall semester.
4. ONLINE TRAINING – Wayne purchased software for online training and will develop a PowerPoint and quiz for BBP and eventually Office Safety – including the subjects that were identified by the committee recently. Diane suggested using Web CT for the quiz since it can utilize a roster and track users and notify if some are past-due.
5. Wayne discussed the schedule of some upcoming asbestos tile and fire-door removals: Maintenance Building June 2 through 10, 2005; Blackwell and Devilbiss in the next fiscal year.
6. NEXT MEETING DATE: July 25th from 2 PM to 3 PM.
7. OPEN DISCUSSION
 - a. Gerry indicated someone has been leaving the roll-up door open in the scene shop and he is concerned someone might use the power tools and get hurt. Wayne asked if he had spoken with Bill Hussey and he indicated he had. Wayne will check with Bill Hussey to see if he has any information on the problem.
 - b. Shirley asked about a campus policy for skateboarding and roller blading. Wayne indicated that “grinding” and other stunts are prohibited and should be reported to University Police. UP will take their names and warn them or escort them off campus if they are visitors.
8. Meeting adjourned at 2:50 p.m.