

UNIVERSITY SAFETY COMMITTEE
MINUTES 4/01/05

Present: Dr. Diane Davis, Michael Trail, Gerald Patt, Will Lowery, Wayne Shelton, Lloyd Harris

Meeting was called to order at 2:05 p.m., with the following business discussed:

1. TRAINING – UPDATE
 - a. Central Stores/Support Services training is complete
 - b. SPCC, Confined space, fall protection and lockout/tagout will be scheduled May
 - c. Worker Compensation FAQ Sheet – has been printed for distribution to the campus; will meet with supervisors' groups to present and discuss with staff (handout distributed at meeting.)

2. FIRST AID/CPR/AED TRAINING
 - a. First –time training is nearly filled with 13 attendees
 - b. Recertification course has no applicants to date and may be cancelled

3. COLLEGE PARK IT Training/Sharing Session –outcome may provide resource for powerpoint presentations and online training with assistance from UMB.

4. OFFICE SAFETY TRAINING – PROJECT worked on details of the topics and will include some building-specific emergency information to assist occupants of the building.

5. NEXT MEETING DATE: May 23rd from 2 PM to 3 PM based on feedback.

6. OPEN DISCUSSION
 - a. Accidents/incidents to date is 33-list was provided. Diane Davis noted the significant number of ice related injuries in the list. Statistical evaluation was provided for injuries back to 2001 for age, gender, and years of service. A discussion followed regarding the interpretation of the information.
 - b. A copy of an email regarding “is it a stroke” was shared.
 - c. Mike Trail reported observing a glass cleaning process that appeared unsafe; Wayne Shelton will investigate to correct the unsafe procedures used by that person- this is not an SU employee). **Follow up:** contacted Delores Karamian and she will address the problem with the contractor that is doing the work on Monday – 4-4-05.
 - d. Lloyd Harris noted that more dogs are allowed to run free on the campus lately and he expressed a concern for safety if an attack were to occur. Wayne Shelton indicated he would search USM policy and see if something exists to address that.
 - e. Gerald Patt proposed that the committee adjust the meeting schedule to bi-monthly. All were in agreement and the next meeting was scheduled accordingly.

8. Meeting adjourned at 3:00 p.m.