

UNIVERSITY SAFETY COMMITTEE  
MINUTES 9/20/05

Present: Will Lowery, Mike Trail & Wayne Shelton

Meeting was called to order at 2:05 p.m., with the following business discussed:

1. INJURY REPORT – Wayne reviewed the injury report through September 19, 2005 and discussed; injury rate is on the rise and is a concern. There are 75 incidents this year compared to 65 incidents this time last year. The majority of the injuries have occurred in University Dining where new safety equipment (safety shoes and cutting gloves) has been prescribed by the department. This situation will be reviewed for possible corrective action. Mike asked if a procedure for the new safety shoes has been determined. Wayne indicated the program is administered by Tony Cerulli and Commons staff and they would be the best source to answer that. Wayne will follow up on the shoe “process” to understand it better. An IWIF report was reviewed which compares injuries on a calendar year basis over three years. The report ranks injuries by department, body part and cost. The reporting by department began mid-year 2004 so it will be more valuable as a tool in 2 years for department tracking and comparison. The injuries were formerly tracked under Human Resources so older data is shown there. The report illustrates relatively low costs at this time which is a good indicator of less severe injuries. A draft spreadsheet for managing non-employee injuries was presented for feedback. If there are suggestions as to the content, please forward them by email. At our next meeting, the non-employee incident form will be reviewed with data input.
2. TRAINING – Wayne discussed the online training for Bloodborne Pathogens that is nearly complete. The training will require a sign-in that is the same as existing computer sign-in (user and password) and provides information on who used the program and when – but does not show password info. An evaluation/feedback page has been developed and will be linked to the last slide of the training (sample provided). Will asked if the evaluation is anonymous; Wayne replied that it is not currently – but can be changed if this is a problem in the future. The last step is to add voice; once the program is complete, it will be forwarded to the committee for review and comment (within the next week or two).
3. ASBESTOS TILE REMOVAL – The next project is Blackwell Library over December and early January. Discussions have been held with Alice Bahr and Jim Miller regarding the project. Devilbiss will also have a removal in the June/July timeframe and will require a lot of planning.
4. MASTERS OF DISASTER – This is a new student experience program that will train students in First Aid, AED, CPR, shelter training, SU’s Disaster Plan and the Red Cross Incident Rehab Unit. The result will be a group of students that are trained and certified to volunteer during an emergency on the campus – or in the community.
5. NEXT MEETING DATE: Tentatively planned on Thursday, November 17th from 3:00 PM to 4:00 PM. Please advise if this is a problem.
6. FIRE MARSHAL VISITS – The inspections of the campus buildings by the State Fire Marshal are nearly complete and there are 2 buildings remaining: Physical Plant and Commons / University Center.
7. OPEN DISCUSSION – No new business
8. Meeting adjourned at 2:45 p.m.