



## **PERDUE SCHOOL SUMMER RESEARCH GRANT APPLICATION PROCEDURE**

*Each May, the Faculty Development Committee invites applications for Summer Research Grants. Be sure to visit our website at <http://www.salisbury.edu/gsr/research/faculty/index.html> for updates, information and submission deadlines. The following guidelines apply:*

- **Purpose** – The purpose of the Perdue School Summer Research Grant Program is to encourage and support scholarly research and publication by the members of the Perdue School faculty at every level. Results are expected both to enhance the professional growth of individual faculty members and to enhance the visibility and reputation of the Perdue School in the national and regional academic and business communities. Special encouragement is extended to researchers pursuing new lines of inquiry (including extending an existing research stream in a new direction), and researchers attempting to resume research activity after a hiatus. Grants will not be awarded for completed and/or already-published research.
  - **Eligibility** – All tenure-track and contractual, full-time Perdue School faculty, who have not received this grant within the past 2 years, are eligible to apply to receive summer research grants. No distinctions are to be made regarding rank or tenure of applicants. Grants will be awarded exclusively on the basis of merit and promise to achieve the purposes of the program. Any Perdue School Summer Research Grant recipient who has failed to demonstrate satisfactory completion of previously funded projects will be ineligible to receive Summer Research Grants until such satisfaction has been demonstrated. In the event that there are more meritorious proposals than grants available, how recently applicants have received Summer Research Grants will be taken into consideration. Only one proposal per person will be accepted.
  - **Grant Applications** – The structure and content of the proposal depend on the nature of the project to be undertaken; however, the following five elements must be contained in the proposal: **NOTE:** Items 2-5 below should be described in a **Maximum of 5 double spaced pages**, (not including literature references, which should be a maximum of 1 additional page).
1. Cover Sheet
    - a. Applicant's name, department and date
    - b. Proposal title and brief outline or abstract

- c. Listing of previous Perdue School Summer Research Grants, including the year received, amount received, and outcomes (papers published, etc.)
- d. Identification of other funding sources being sought, if any

2. Problem Statement

Research Question(s) and Justification (why is this important and/or useful?).

3. Background / Literature Review

Does not have to be comprehensive but should be adequate to show how proposed project extends existing knowledge.

4. Procedural Outline

Proposed methods for data collection and analysis (or other methods depending upon nature of research).

5. Target Academic Journal(s) and acceptance rate(s) (if known)

6. Research Timetable

The criteria for screening and ranking faculty Summer Research Grant Proposals follows:

**General Eligibility:** Faculty are eligible to be considered for a competitive summer research grant provided they:

1. have successfully completed previous summer research grants, if received; i.e., accepted for publication.
2. do not teach more than one course during that summer;
3. have not received a Summer Research Grant or non-competitive grant within the prior 2 years;
4. are not currently receiving a non-competitive grant; and,
5. are not currently receiving a teaching enhancement/mentoring grant.
6. adhere to the proposal guidelines listed above

**Evaluation of Proposal:** Evaluators will use the proposal to determine: research focus, feasibility of the project, publishing potential and contribution to field/practice. The criteria of the proposal will be weighted as follows:

1. Outcomes of Previous Perdue School Summer Research Grants (25%)  
Have the previous grants been presented at research conferences or submitted for publication? Have the projects been published (if completed 3 years or

more ago)? For faculty never having received a Perdue School Summer Grant: 1) is it evident that they are capable of completing the project, and 2) is it evident that the project will be, and can be, submitted to a peer-reviewed journal?

2. Problem Statement (20%)  
Is the problem statement clearly presented? Can this be evaluated by team members or people outside of the field of study?
3. Background or Literature Review (15%)  
Is the literature review clearly presented? Does it indicate how the study fits/contributes to the literature? Is it complete enough for someone unfamiliar with the field to understand?
4. Procedural Outline (15%)  
Are the procedures clearly stated and appropriate for the type of research?
5. Timeline and Target Academic journal (10%)  
Is the time line feasible? Does the journal appear to be of appropriate quality?
6. Adhere to submission guidelines (15%)  
Was the proper Perdue School Summer Grant format followed? Flagrant violations of the guidelines, by itself, can lead to returning the proposal without further consideration by the team!

**Award Timetable:** One-third of the grant will be awarded upon selection, and the remaining two-thirds will be awarded upon submission of an article to a peer-reviewed journal. The grant recipients will be determined no later than June 3, 2011, with notification from the Dean to follow shortly thereafter.

**Presentation of Research:** Each faculty member who receives an award will be required to make a presentation to the Perdue Faculty within the year following the award.

Questions? Contact Gene Hahn, Faculty Development Committee Chair (at 83315 or [edhahn@salisbury.edu](mailto:edhahn@salisbury.edu) or your department representative:

Accounting & Legal Studies – Susanne Holloway  
Econ & Finance – Shekar Shetty  
Info systems – Hoon Cha  
Management and Marketing – Steve Adams