

YOU'RE INVITED TO AN...

Event Planning Workshop

Brought to you by the Office of Conference Planning
and University Catering



**THURSDAY,
AUGUST 20, 2009
11:30 a.m.-
1:30 p.m.**

**Commons Worcester
Room**

- Get tips for planning your next event— what each department has to offer, ordering procedures, question and answer period.
- Sample new catering menu items.
- Invite a co-worker!

**Free Food &
Beverages**

RSVP Required

Contact Iva Riggin by
Monday, August 10
x36172 or

ijriggin@salisbury.edu



A Maryland University of National Distinction

SALISBURY
UNIVERSITY