

# Undergraduate Academic Services

[www.salisbury.edu/academic/](http://www.salisbury.edu/academic/)

---

---

## Academic Advising

Academic advising is a process which helps students identify their career and life goals and assists in the development of an educational plan that helps students meet these goals. Effective advising occurs when there exists a partnership between the advisor and the advisee; each fulfilling the responsibilities of their role. Students are responsible for seeking out their advisors for aid in addressing academic issues.

Matriculated students are responsible for their own academic programs and for meeting all University and departmental requirements. To plan coursework effectively, students should familiarize themselves with the academic regulations and programs described in this catalog and other University publications.

Academic advisors are available for all matriculated students. Students who have declared majors are assigned faculty advisors in their major department. Students who have not declared majors are assigned faculty or professional advisors by the Office of the Academic Affairs.

Students must confer with their assigned academic advisors regarding course selection, requirements and other academic matters prior to registration each semester.

Students registered as undergraduate non-degree students are not assigned faculty advisors.

Provisional students are under the direction of the dean of enrollment management and are assigned advisors in that office.

Restricted-status students attend under the guidance of the assistant vice president of academic affairs.

---

## Graduate Record Examinations and Graduate Management Admissions Tests

For the convenience of seniors who wish to qualify for admission to graduate school, the Registrar's Office disseminates information related to registration and testing for the Graduate Record Examination (GRE) and Graduate Management Admission Test (GMAT).

---

## Tutoring

Some departments offer tutors to provide extra help for students in lower-division courses. Advanced students work with individuals or small groups to increase understanding of course material. The times and places for these tutoring services are available from the appropriate department chair.

---

## General Studies

General Studies courses provide assistance to students in the areas of career planning and study techniques. The offerings are listed in the "Courses" section of this catalog.